

Architectural Control Committee
Improvement Request Form for Ashmore Farms

In accordance with the recorded Covenants, Conditions and Restrictions (CCRs) of the Association, and to protect each individual owner's rights and values, it is required that any owner who is considering exterior modification of his/her deeded property submit the following to the Architectural Control Committee prior to initiating work on the planned improvements:

- _____ A completed Improvement Request Form (One per Exterior Modification)
- _____ Complete and detailed building plans, material listing and specifications.
- _____ A property site/survey plans showing the location of the proposed improvement.

Failure to submit the requested attachments (items above) prior to construction may result in denial of your request for improvement. If any change is made without approval, the Committee has the right to tell the homeowner to remove the improvement from his/her property. Any homeowner considering any exterior improvement to his/her property is urged to review the recorded deed restrictions prior to initial request.

Please print the following information:

Owners Name: _____
Address: _____
Home Phone: _____ Best Time to Call: _____
Email Address: _____

Briefly Describe the Improvement that you propose:

_____.

Location of Improvement (check actual areas that apply):

_____ Front of Dwelling	_____ Back of Dwelling
_____ Side of Dwelling	_____ Roof of Dwelling
_____ Garage	_____ Patio
_____ Other (Describe) _____	

Material to be used for the Improvement (check applicable items)

_____ Brick (color) _____	_____ Cement/Stucco _____
_____ Wood (Type/color) _____	_____ Electric _____
_____ Paint (color) _____	_____ Stain _____
_____ Other (explain) _____	_____ Glass _____

Additional Information for the Improvement:

Applicable deed restrictions read?	_____ yes	_____ no
Will this project require fence removal?	_____ yes	_____ no
Will project be visible from the street?	_____ yes	_____ no
Building permit applied for, if necessary?	_____ yes	_____ no _____ not applicable

Consent is required from any adjacent properties that will be most affected and/or have a view of your proposed change. Should one of your neighbors disapprove, please indicate with the reason for their disapproval noted. Their signatures indicate an awareness of your intent and do not constitute or indicate approval or disapproval by the committee.

(Neighbor's Signature / Address / phone number)

(Neighbor's Signature / Address / phone number)

(Neighbor's Signature / Address / phone number)

(Neighbor's Signature / Address / phone number)

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_____ I agree not to begin property improvement without written approval from the Architectural Control Committee and the Board of Directors.

_____ I understand that all construction must meet City and County code requirements, and that the Architectural Control Committee approvals do not override the City or County codes, but rather are intended to work with them.

Owner's Printed Name

Owner's Signature

Date

Owner's Printed Name

Owner's Signature

Date

Construction Start Date

Estimated Completion Date

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Return this completed form and attachments to:

AshmoreFarms156@gmail.com

Or mail to: Ashmore Farms HOA, PO Box 1227, Haslet, TX 76052

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(For ACC Committee Use Only)

ACC Decision: (check one) _____ Approved _____ Approved with Stipulations
_____ Disapproved _____ Disapproved for More Information

ACC Chairperson or Representative: _____

Rationale: _____

