

## **Collection Policy**

Parent/Carers/Guardians must ensure that they collect their children promptly at the end of each session.

All gymnasts aged 15 years and under, must be met inside the building by an adult with parental responsibility.

No child will be allowed to leave the premises unaccompanied at the end of their class unless a written consent has been issued by the parent/carer/Guardian.

However, please be aware that a coach will stay by the front door, to make sure that your car is in the carpark before they let your child leave the building and walk across to meet you.

In the event of a delay in collecting your child, then it is your responsibility to notify the club with a telephone call as soon as possible.

If a child has not been collected, two coaches will stay behind, after 15 minutes a call will be made to the parent/carer/Guardian. If there is no response, then the coaches will wait a further 15 minutes and re-try to contact the parent/carer. Upon the second attempt that there is no response or communication, then the club will have no choice but to notify the relevant authorities – Social services and/or Police.

Thank you,

EVT Gymnastics November 2023