

# Kenn M. Hartle

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## Objective

*Production Controller/Manufacturing Management Position allowing for the use of business management skills, including: professional customer service, communication, organizational and project management skills proven by 20 years of successful management experience.*

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## Profile

**Dedicated, personable professional with integrity** and multiple job experiences. Successful track record of adapting to changing environments and being a leader with a clear, vivid picture of how to achieve corporate goals. Talent for quickly mastering technology – have experience in most office related programs. Diplomatic and tactful with professionals and non-professionals at all levels. Accustomed to managing large groups of employees and streamlining production processes.

**Fair, flexible and creative – able to maintain a sense of humor under pressure.** Poised and competent with demonstrated ability to easily communicate and manage personality differences.

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## Skills Summary

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|-----------------------------|---------------------|--------------------------|
| ♦ Project Management        | ♦ Computer Literate | ♦ Purchasing & Shipping  |
| ♦ Report Preparation        | ♦ Customer Service  | ♦ Accounting/Bookkeeping |
| ♦ Written Correspondence    | ♦ Scheduling        | ♦ Team Based Workforce   |
| ♦ General Production Skills | ♦ Organizing        | ♦ Budgeting              |

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## Professional Experience

- ♦ Researched, collected and organized information for specialized equipment appraisals.
- ♦ Testified in and provided documentation for court proceedings.
- ♦ Author of professional correspondence to clients and federal/state agencies.
- ♦ Streamlined production processes for efficiency and profitability.
- ♦ Experience in Finances: accounts payable/receivable, invoicing, and budgeting.
- ♦ Rapidly learn and master varied computer programs; Microsoft Office, Word, Excel, etc.
- ♦ Oversee business operations and provide impeccable customer service.
- ♦ Supervised and managed up to 120 associates.

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## Employment History

THE MAX HARTLE COMPANY – Glenwood, UT 84730 – 435-896-6222  
**Appraiser/Owner**, 1990 to Present

STATE OF UTAH – Office of Recovery Services – St. George, UT 84770 –  
**Agent**, 2000-2003

ARTEX INTERNATIONAL – St. George, UT – Plant closure sold to Best Mfg.  
**Plant Manager**, 1995-1999 – Manager Randy Shaw 435-628-1769

WESLO, INC./PROFORM FITNESS – Logan, UT – Now doing business as ICON HEALTH & FITNESS 435-750-7500  
**Production Manager**, 1990-1995

MOHA PARTNERSHIP – Logan, UT  
**Property Manager**, 1990-1995

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## Education

UTAH STATE UNIVERSITY – Logan, UT – 1987-1988 & 1990-1994  
Bachelor of Science Degree in Business Administration with an emphasis in Production Management

MISSIONARY FOR THE LDS CHURCH – Salt Lake City, UT – 1988-1990

RICHFIELD HIGH SCHOOL – Richfield, UT – 1984-1987  
Diploma