**Note:** If cables are slack or not in their respective grooves on the drum, do not attempt to hand cranking procedure. Call for service immediately.

Place the hand crank on the end of the elevator gear box main shaft this is a pin on the shaft that must engage with the slots on the end of the crank. Once crank is in place, hold lever attached to the brake solenoid down to release break while cranking.

### CAUTION! BEFORE TURNING POWER BACK ON, HAND CRANK MUST BE REMOVED FROM GEAR BOX.

Please read and understand the following safeguards. They are for your safety.

- Do not use "Elevette": if it does not seem to be operation properly.
- This residence elevator was designed to move people.
- All persons using the elevator would be instructed as to its proper use.
- Close supervision is necessary when "Elevette" is used by or near children.
- Do not overload your "Elevette" car.
- Never step from, or into "Elevette" car without being sure it is at floor level or landing.
- Never extend hands or feet through gate openings.
- Never lean against gate or car controls.
- Never remove gate locks of other safety mechanisms.
- If equipped, be sure swing type shaft doors are in good operation condition.
- Never start /stop or reverse elevator continuously.
- Keep gate track clean for gate and gate lock to function properly.
- Do not use elevator if gate or door locks are not functioning properly.
- Never try to repair this elevator yourself.
- Become familiar with emergency hand cranking procedures.
- Never try to bypass any safety controls.
- Replace burned out light bulbs, only after power has been turned off.
- Never store materials in "Elevette" car.
- Keep all items clear of Elevette" traveling area an open type installation.
- Exercise normal care in operation and maintenance of your "Elevette".

## Owners Manual

# "Elevette"

---the modern home elevator



#### INSTRUCTION BOOKLET

**READ BEFORE OPERATION** 

Inclinator Company of America P.O. BOX 1557 Harrisburg, Pennsylvania 17105

Save this booklet for Constant Reference

#### "Elevette"

We try to make each and every "Elevette" as safe as possible in accordance with known safety procedures.

#### **Basic Rules:**

Rule #1 Be sure users of the "Elevette" are properly instructed on its use and care. Do not allow anyone not properly instructed to use the "Elevette" without supervision.

Rule #2 Close supervision is necessary when "Elevette" is used by or near children.

Rule #3 Never extend hands or feet through gate openings.

Rule #4 Always be sure "Elevette" is at floor landing before entering or exiting.

Rule #5 Never use "Elevette" when smore or fire is present.

Rule #6 Always call a serviceman should you encounter any problems with your "Elevette".

#### Operating the "Elevette":

- 1. Call elevator to your landing.
- 2. Open shaft door.
- 3. Be sure elevator is at landing.
- 4. Grasp gate handle and open gate fully, stepping into the elevator.
- 5. Close shaft door.
- 6. Close car gate.
- 7. Push desired floor level button.
- 8. Do not extend hands or feet through gate openings.
- 9. When elevator has arrived, be sure it is at floor landing.
- 10. Open car gate, open shaft door and step out.
- 11. Close car gate and shaft door behind you so elevator is ready for others to use.

#### **An Important Fact:**

Elevators are no more or no less dangerous than any piece of mechanical equipment. Please keep in mind the curious nature of children and do not allow them to use the "Elevette" unattended. A key or lockout switch can be provided to remove the "Elevette" from service while not in use.

#### IF "Elevette" FAILS TO OPERATE

Check the following:

- 1. Did you close the gate?
- 2. Has the stop button been pushed to the off position?
- 3. If Shaft type installation, have all shaft doors been closed properly?
- 4. If open type installation, has floor door been seated properly?

**Note:** If floor door is not seated properly car will not travel in up direction. Is safety stop diaphragm underneath care platform is not evenly suspended the car will not operate in the down direction.

#### Need Help?

Telephone for assistance.

Telephone installation is highly recommended in the "Elevette"/. A telephone can be installed anytime. Contact your Dealer for further information.

#### If Elevator is stopped between floors with no telephone in car:

Turn elevator ON/OFF switch to the OFF position.

Open gate. Lift up on pin protruding from side of electro-mechanical interlock cover. This pin releases the locking mechanism to the shaft door. Open shaft door at the most accessible level.

#### CALL FOR SERVICE IMMEDIATELY!

#### **EMERGENCY HAND CRANKING PROCEDURES:**

CAUTION! BEFORE USING THE HAND CRANK PULL THE "Elevette" MAIN SWITCH TO "OFF" POSTION.

**Note:** If cables are slack or not in their respective grooves on the drum, do not attempt to hand cranking procedure. Call for service immediately.

Place the hand crank on the end of the elevator gear box main shaft this is a pin on the shaft that must engage with the slots on the end of the crank. Once crank is in place, hold lever attached to the brake solenoid down to release break while cranking.

CAUTION! BEFORE TURNING POWER BACK ON, HAND CRANK MUST BE REMOVED FROM GEAR BOX.