**LingoSports™**

**Mobile Phone & Wearable Technology Policy**

LingoSports accepts that mobile technology is part of the ever changing digital environment that we live and work in. LingoSports continues to foster a ‘culture of safety’ in which the children and staff are protected from abuse, harm, and distress. We therefore have a clear policy on the acceptable use of mobile phones, tablet computers and wearable technology that have imaging and sharing capabilities, that is understood and adhered to by everyone; staff, children and parents.

Abiding by the terms of the LingoSports’s policy ensures that we all:

* Protect children from harm and abuse
* Ensure privacy is respected and online safety is preserved
* Prevent staff from being subject to false allegations
* Help staff remain focused on the care of children
* Work in an open and transparent environment.

With the evolution of mobile phones, tablet computers and wearable technology that have camera facilities and sharing capabilities as standard, it is of the upmost importance that the way we deal with technology is managed safely.

**Staff use of mobile phones, tablet computers and wearable technology**

Personal mobile phones belonging to members of staff may be switched on and on the staff’s person during working hours. This is to ensure that when staff are working in different parts of the school building they are able to contact each other swiftly and easily should they need to do so.

Only tablet computers that are owned and maintained by LingoSports are permitted to be used on site. These have appropriate safeguards for their use and the use of the image taking capabilities including password and code protection, including Manager biometrics.

Wearable technology such as Smartwatches and Fitbits (this list is not exhaustive) are permitted to be worn by staff. They may only used as a watch when working with children. This means that all other functions including imaging should not be used.

If a member of staff needs to make an urgent personal call they can use the LingoSports phone or make a personal call from their mobile in the kitchen or outside.

Staff may not use their personal mobile phones or wearable technology to take photographs at the LingoSports – photographs for parent’s must be taken on LingoSports devices.

**Children’s use of mobile phones**

Whilst we understand that some children have mobile phones, tablet computers and wearable technology such as smart watches we do not allow the use of mobile phones by children within the LingoSports setting.

LingoSports does not accept any responsibility for loss or damage to mobile phones brought to LingoSports by the children without our knowledge.

**Visitors’ and parents use of mobile phones**

In the interest of safeguarding, we ask all parents and visitors not to use their phones or other mobile devices on LingoSports premises – Delph Primary School.

Taking of photographs by parents or visitors is **strictly prohibited**. If a parent would like to have a photograph of their child involved in an activity or at play, they can ask a member of staff to take one using the LingoSports camera.

**Guidance**

To safeguard children and practitioners online, our staff will be encouraged to refer to “Safeguarding children and protecting professionals in early years settings: online safety considerations”*.* (https://www.gov.uk/government/publications/safeguarding-children-and-protecting-professionals-in-early-years-settings-online-safety-considerations)

**Related policies**

See also: **Safeguarding Children policy**.

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| This policy was adopted by: Saddleworth Language School Ltd. | Date: June 2025 |
| To be reviewed: June 2026 | Signed: *S.Doodson* |

Written in accordance with the *Statutory Framework for the Early Years Foundation Stage (2024): Safeguarding and Welfare requirements: Safeguarding Policies and Procedures [3.6].*