

Cortland Community Library Board:

Minutes of June 17th, 2020 7:00 pm

Present: Rich Bliss, Harlan Hawkins, Marie Kornischuk and Sharon Urban. Also present Heather Black-Library director.

Absent: Mary Benson, Ashley Hartness and Judy Olsen.

The meeting was called to order at 7:12 pm by President Marie Kornischuk, Sharon Urban moved to approve the agenda, seconded by Rich Bliss. All approved.

The minutes for June 30, 2020 meeting were read and discussed. Rich Bliss moved to approve with Harlan Hawkins seconding. The motion carried unanimously.

No treasurer's report for May and June at present time due to time restraints and conflicts by accountant.

The June librarian's report was read. There were no citizens present to be heard.

Planning and discussion for Mary Aldis Memorial Garden was postponed until next meeting.

Policy handbook review, revision and possible additions was table until further notice due to new Covid-19 guidelines that might possible be necessary to implement into the handbook.

Summer reading 2020 updates included increasing reader numbers, prizes being given out and signs being placed on lawns showing those who are participating. Signs were placed by Sharon Urban and Heather Black.

Heather Black explained the process for opening the library following Covid-19 protocol, including curb-side pickup and extending hours. July 6th is targeted for opening doors for the patrons following phase 4 Covid-19 protocols. The computers will be limited to 2 patrons only and with time restrictions until further notice.

Approval for reciprocal borrowing was discussed. Marie Kornischuk moving to approve. Sharon Urban second it.

Annual building and maintenance fund levy was moved for approval by Harlan Hawkins with Marie Kornischuk seconding it. A voice voted followed with all trustees approving the motion.

Heather Black IMF position transition from full time associate to full time director was approved with Harlan Hawkins motion followed by Rich Bliss seconding.

Mary Benson resignation was discussed. She has not given written notice at present time.

Marie Kornischuk read and had given written notice of her resignation. She is relocating out of state. Sharon Urban moved for approval with Harlan Hawkins seconding it.

It was discussed to have board meetings at open areas to accommodate other board members. Heather Black to investigate proper procedure for posting the agenda regarding this.

Due to resignations, the library board discussed the need for these positions to be filled.

Harlan Hawkins move to adjourned. Rich Bliss second it. Meeting was adjourned at 7:50 pm

Respectfully submitted: Marie Kornischuk