**CORTLAND LIBRARY BOARD TRUSTEES MEETING**

Meeting minutes

October 20,2021

Present:  Ashley Hartness, Harlan Hawking, Vicki Heier, Judy Olsen , Heather Black

Absent:  Rich Bliss, Theresa Nortquist, Sharon Urban

Meeting called to order by Ashley Hartness at 7:15pm

* Current meeting agenda for October 20.
* Minutes from the September 15 meeting.
* Treasurer's Report.

Motion for consent agenda for the October meeting approved by voice vote.

       Motion:  Vicki Haier             2nd:  Harlan Hawkins

**LIBRARIAN'S REPORT**

* Report reviewed and discussed.
* The annual Halloween Parade was cancelled because of weather.

**HEARING OF CITIZENS**

* No hearing of citizens.  No citizens present.

**UNFINISHED BUSINESS**

* Covid update-things remain at status quo.  Masking may be lifted by the holidays, per indication of the governor, if circumstances continue to improve.
* AED dedication-We are waiting for a date from S.C.A.R.F. for the installation of the device.
* Building improvements-The paperwork has been submitted to the town for TIF funding and we are now waiting for approval

**NEW BUSINESS**

* Discussion was held as to extra clean-up of the area adjacent to the butterfly garden. Further discussion will take place in the spring when this will be needed.
* Details of Barb Coward's recognition celebration were discussed as far as progress of all aspects of the event.  Ashley Hartness handed out samples of Save the Date cards, Invitations, and RSVPs which will be sent to the invited guests.
* A list of the library closure dates for 2022-2023 were distributed for approval,                                                                                                                                                                                                                                                                                                      Motion to accept listed dates approved by voice vote.

            Motion:  Harlan Hawkins                2nd:  Ashley Hartness

* A list of the library meeting dates for 2022-2023 were distributed for approval.

Motion to accept listed dates approved by voice vote.

        Motion:  Vicki Haier           2nd:  Harlan Hawkins

* Per Capita Grant was reviewed and discussed.  Any variations will be presented and discussed at the next meeting in November.

**ADJOURNMENT**

* Motion to adjourn at 8:25,  Motion:  Vicki Haier       2nd:  Harlan Hawkins

Respectfully submitted,

Judy Olsen