

CORTLAND LIBRARY BOARD

Meeting Minutes

April 18, 2018

Present: Mary Benson, Liz Blondell, Barb Coward, Vicki Haier, Marie Kornishuck, Judy Olsen

Absent: Rich Bliss

Meeting called to order by President Vicki Haier at 7:00pm

Minutes of the March meeting were read and approved by voice vote.

Motion: Vicki Haier 2nd: Liz Blondell

TREASURER'S REPORT

- Report from March reviewed, discussed and approved by voice vote.
Motion: Marie Kornishuck 2nd: Liz Blondell

LIBRARIAN'S REPORT

- Report submitted and discussed.

OLD BUSINESS

No citizens present to address the board.

- Friends of Cortland Library/Go Fund Me page—Vicki has been contacted by an individual who is interested in potential fundraisers through Osbourne Books and Cards for a Cause. Part of the commission for these sales would be donated. Vicki will contact for further info.
- Grants-- \$3315 from per Capita Grant to be spent by 8/15.
\$5337.50 from Illinois Public Library Per Capita Grant-for fiscal 2018 to be received in 2019.
\$4999 from a federal grant to be used to purchase four categories of books. These monies are in addition to budget monies.

NEW BUSINESS

- The current policy for unused staff vacation time had been no more than a 20 hour carry over to the next year. A discussion was held suggesting unused hours may be donated to a bank to be used by other staff members in the event of life catastrophes pending board approval. A motion to approve the policy pending revision was approved by voice vote.
- Heather will be filing paperwork to receive disability to cover the difference between part time and full time hours. She will be part time for a while possibly coming back full time in July.
- Community engagement-a discussion was held on ways and ideas to involve the community. The Osbourne book sale (previously mentioned) and percent of sales from restaurants were some of the suggestions.
- The board was encouraged to think of potential candidate for library trustee.

ADJOURNMENT: 7:45 by voice vote. Motion: Marie Kornishuck 2nd: Mary Benson