CORTLAND LIBRARY BOARD

Meeting Minutes

February 19, 2020

Present:  Rich Bliss, Barb Coward, Ashley Hartness, Harlan Hawkins, Marie Kornishuk, Judy Olsen Sharon Urban

Absent:  Mary Benson

The meeting was allied to order by President Marie Kornishuk at 6:58 pm.

Minutes from the January 29th meeting reviewed and approved by voice vote.

          Motion:  Harlan Hawkins               2nd:  Sharon Urban

TREASURER;S REPORT

* Reports for October-November were discussed and approved by voice vote.  Motion:  Judy Olsen      2nd:  Harlan Hawkins

LIBRARIAN'S REPORT

* Barb Coward submitted report which was read and accepted.
* Prairie Cat added "Inkie" program which allows writers to self publish.  They will be adding other no cost programs as well (ie Billboard, cultural pass, Explore more Illinois).

OLD BUSINESS

* No hearing of citizens
* Barb Coward attended the LWT meeting.  Staff training will be done differently.  The March 13 meeting will be held in Cortland.
* Mary Aldis butterfly garden-Ashley Hartness distributed her plans and designs for completion of all aspects of the proposed garden.  Board if to review her report as a discussion will be held at the next meeting.
* Family Reading Night at Cortland School-Danielle attended representing the library.

NEW BUSINESS

* Barb Coward is considering stepping down from the director position.  She recommended Heather Black as new director and also hiring from within.  Other staff members will be approached as to interest in the position.  The Board will choose from among those interested.
* The first 14 pages of the policy handbook were discussed making suggestions, corrections and revisions.  The remainder is to be discussed at future meetings.  Motion to approve sections discussed.

             Motion:  Ashley Hartness                 2nd:  Rich Bliss

* Barb Coward attended the Sexual Harassment Training.

ADJOURNMENT

* Motion to adjourn at 8:09 pm.

           Motion:  Marie Kornishuk                     2nd:  Harlan Hawkins

Respectfully submitted,

Judy Olsen

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