

**Cortland Community Library Board:
Minutes of June 3, 2020 meeting:**

Present: Rich Bliss, Harlan Hawkins, Marie Kornischuk, & Sharon Urban. Also present Heather Black & Barb Coward.

Absent: Mary Benson, Ashley Hartness, & Judy Olsen.

The meeting was called to order at 7 pm. by President Marie Kornischuk. Marie Kornischuk moved to approve the agenda, seconded by Sharon Urban. All approved.

The minutes of the March 11, 2020 meeting were read and discussed. Rich Bliss moved to approve, with a second by Sharon Urban. The motion carried unanimously by voice vote.

Treasurer's reports from February, March and April 2020 were reviewed and discussed. Harlan Hawkins moved to accept these reports, seconded by Rich Bliss. A voice vote unanimously approved these reports.

The librarian's report about March & April 2020 was read. There were no citizens present to be heard.

Heather Black explained the changes to make this year's Summer Reading an on-line program. She discussed her ideas to keep our youngest listener/readers excited about Summer Reading. She has purchased yard signs for the homes of Summer Readers and will deliver prizes via "little red wagon" to families who chose "home delivery" from a (masked and 6 foot distant) librarian.

Mrs. Coward's letter of resignation as director was read and accepted. She was congratulated.

The revised budget for 2020-2021 was reviewed and discussed. A typing error was discovered and corrected. Harlan Hawkins moved to approve the corrected budget, followed by a second from Sharon Urban. A voice vote followed with all trustees approving the revised budget for this fiscal year.

The pay rate for our new director was discussed. Marie Kornischuk moved to increase the director's pay by \$2 per hour, in line with the increased responsibilities. Following a second from Sharon Urban, a voice vote was taken, with all trustees approving the motion.

Harlan Hawkins moved, seconded by Marie Kornischuk, to approve Mrs. Heather Black as Director. A favorable voice vote was unanimous! Director Heather Black was congratulated and welcomed.

Heather Black reported on the current situation with RAILS Library System plans for re-opening Illinois libraries. Rules are still in flux. Cortland Library, like many of our neighboring libraries, has "opened" for drive up delivery (with minimal masked contact) after patrons call in to place requests and confirm an appointment time.

The Annual Report to the Town of Cortland was read.

Library staff were applauded for their work during the COVID-19 forced closure of our library. All agreed we have fabulous staff members.

Cortland Library has received a \$2,000 Summer Reading Grant from the Dollar General Foundation. Marie Kornischuk moved to adjourn. Harlan Hawkins seconded. The meeting adjourned at 8:25 pm.

Respectfully submitted: Barb Coward