

CORTLAND LIBRARY BOARD

Meeting Minutes

March 20, 2019

Present: Rich Bliss, Mary Benson, Liz Blondell, Barb Coward, Marie Kornischuk, Judy Olsen, Sharon Urban

Absent: Vicki Haier

Meeting called to order by Vice President Marie Kornischuk at 7:10.

Minutes of the January meeting reviewed and approved by voice vote. No meeting was held in February due to a lack of a quorum.

Motion: Liz Blondell

2nd: Rick Bliss

TREASURER'S REPORT

- Report for January reviewed, discussed, and approved by voice vote.

Motion: Rich Bliss

2nd: Liz Blondell

- Report for February reviewed and approved by voice vote.

Motion: Liz Blondell

2nd: Rich Bliss

LIBRARIAN'S REPORT

- RAILS (library system) may be enforcing new standards including yearly training requirements for staff and Trustees.
- Prairie Cat fees for 2020 have been increased 3.71% (\$8324.69).

OLD BUSINESS

- No citizens present to address the board.
- There has been no activity from the Friends of Cortland Library.
- President Vicki Haier resigned from the board to be effective immediately.
- Sharon Urban read the oath, signed the paper, and became the newest Cortland Library Trustee.
- LWT (Librarians Working Together) held a meeting in Hinkley. Barb Coward is the last original member of the group and was encouraged by the younger directors in the group. She anticipates good things happening in the future.
- Per Capita Requirements- A handout was distributed (Trustee Facts File, Chapter 12: Advocacy) with discussion being tabled until the April meeting.
- Bylaws- The balance of the bylaws not previously discussed and approved will be reviewed and approved after the April election of Library Trustees so all board members can be included in the decision.
- Closing policy- A discussion took place as to the most appropriate means to communicate closure on the occurrence of inclement weather. Signage on the library door, Facebook posts, and a radio announcement (when possible) were decided upon. The decision will be made as elements dictate. Statement decided on: Due to inclement weather and safety concerns, the Library will be closed.

NEW BUSINESS

- Marie Kornischuk will act as Board President until May when the new Trustees will be in attendance to participate in an election of Board officers.
- Fund raising- Country Meats meat stick sales has gone well. Various other ideas were presented and will be discussed with the staff as to feasibility.
- Policy manual review and additions- This was tabled until the April meeting.
- 2019-2020 budget revision- A discussion took place regarding the impact of the raising of the minimum wage on both the part time and full time staff. The budget will be impacted by this and be increased accordingly.
- Summer Reading- "Showtime at Your Library"- A patron will be showing movies for adults as well as the activities for children.

ADJOURNMENT at 8:37

Motion: Liz Blondell

2nd: Marie Kornischuk

Approved
April 17, 2019