

CORTLAND LIBRARY BOARD

Meeting Minutes

November 28, 2018

Present: Mary Benson, Rich Bliss, Liz Blondell, Barb Coward, Vicki Haier, Marie Kornischuk, Judy Olsen

Absent: None

Meeting called to order by President Vicki Haier at 7:10pm.

Minutes of the October 17th meeting reviewed and approved by voice vote.

Motion: Marie Kornischuk 2nd: Vicki Haier

TREASURER'S REPORT

- Report for October reviewed and approved by voice vote.

Motion: Rich Bliss 2nd: Judy Olsen

LIBRARIAN'S REPORT

- Inter library loans-same amount of books being borrowed from other libraries as books being borrowed from Cortland.
- Shelly Hoshaw was given IRMF position. She may be working over 19 hours per week.

OLD BUSINESS

- No citizens present to address the board.
- Friends of Cortland Library-no activity.
- Per Capita Requirements for Board
 - A) A review of the handout (Human Resources) will be tabled until the January meeting.
 - B) Barb Coward distributed fliers addressing the Illinois Veterans' History Project.
 - C) A video addressing meeting the needs of patrons with challenges or disabilities will be available for viewing at the January meeting.
- Bylaws-Barb Coward distributed a model of bylaws. The Board discussed the model and made appropriate changes applicable to Cortland. The balance of the bylaws not covered will be discussed and completed at the January meeting.
- Candidates for library trustee were reminded of the deadline for collecting signatures and submitting paperwork for the April 2, 2019 election.

NEW BUSINESS

- A schedule listing the dates for 2019 Board meetings and dates the library will be closed was distributed and discussed. All was approved by voice vote.

Motion: Vicki Haier 2nd: Marie Kornischuk
- A memorial of \$500 has been received in memory of Carol Steimal to be used toward the purchase of the new book shelving.

ADJOURNMENT at 8:20 pm by voice vote

Motion: Vicki Haier 2nd: Liz Blondell

Respectfully submitted, Judy Olsen