

# CORTLAND LIBRARY BOARD

## Meeting Minutes

October 17, 2018

Present: Mary Benson, Rich Bliss, Liz Blondell, Barb Coward, Vicki Haier, Judy Olsen

Absent: Marie Kornischuk

Meeting called to order at 7:05 pm by President Vicki Haier

Minutes of the September 19<sup>th</sup> meeting reviewed and approved with corrections by voice vote.

Motion: Vicki Haier 2<sup>nd</sup>: Liz Blondell

### TREASURER'S REPORT

- Report for September reviewed and approved by voice vote.

Motion: Rich Bliss 2<sup>nd</sup>: Judy Olsen

### LIBRARIAN'S REPORT

- Report for September was distributed and reviewed.

### OLD BUSINESS

- No citizens present to address the board.
- Friends of Cortland Library-100 coupons were received from Sonic for distribution. It was decided to sell the coupons for \$5.00 each. These will be advertised in the town newsletter, on Facebook, on the website, and on the town sign.
- The Fall Festival and parade went well. The library booths were well attended. The library's presence was good advertising and publicity.
- The legal notice for the Building and Maintenance Levy will be published in the Daily Chronicle.
- A brief discussion was held regarding the bylaws. The agenda for the November meeting will be shortened to devote more time to additional discussion (section by section) of the bylaws.

### NEW BUSINESS

- The Per Capita requirements for the Board will be made available to all trustees who will complete at their convenience.
- Election packets were distributed to those members who are up for (re)election on April 2, 2019.
- Suggested levy for 2019-2020 report was distributed and discussed. Accepted and approved by voice vote.  
Motion: Vicki Haier 2<sup>nd</sup>: Mary Benson
- A tentative budget for 2019-2020 was distributed for review. Approved by voice vote.  
Motion: Mary Benson 2<sup>nd</sup>: Liz Blondell
- Barb Coward will be gone the month of November.
- The November meeting will be changed from the 3<sup>rd</sup> Wednesday (Nov. 21) to the 4<sup>th</sup> Wed. (Nov. 28). No December meeting is scheduled.

- The Giving Tree will again be set up after Thanksgiving with cutouts with suggestions for donations to the library.

Adjournment at 8:08 pm by voice vote. Motion: Mary Benson 2<sup>nd</sup>: Vicki Haier

Respectfully submitted,

Judy Olsen