

CORTLAND LIBRARY BOARD

Meeting Minutes

October 16, 2019

Present: Rick Bliss, Ashley Hartness, Barb Coward, Marie Kornishuk, Judy Olsen, Sharon Urban

Absent: Mary Benson

Meeting called to order at 6:58pm by Marie Kornishuk

Emily Faulkner (DeKalb Library director) discussed intergovernmental agreement for library services in exchange for things of value with the DeKalb School District. An application is to be included with the kindergarten registration, also possibly with 4th and 9th grades. Cards will be checked at the end of the school year to assure the student still resides within the school district. Card use is only for students, not for family members. Emily will work with a lawyer to include all three school districts (DeKalb, Sycamore, Malta) in the plan. The District will authenticate the status of the students.

Approval of agenda for the October 16th meeting by voice vote.

Minutes for the September meeting reviewed and approved by voice vote.

Motion: Rich Bliss

2nd: Sharon Urban

TREASURER'S REPORT

- Report for June reviewed and approved by voice vote.
 - Motion: Marie Kornishuk 2nd: Rich Bliss

LIBRARIAN'S REPORT

- Barb Coward distributed a report on statistics of the library patron usage for May through September.
- Approval of submitted report.

Motion: Ashley Hartness 2nd: Sharon Urban

UNFINISHED BUSINESS

- No hearing of Citizens.
- No action from Friends of Cortland Library fundraiser.
- LWT (Librarians Working Together)- There will be a Trustee Training at the Hinckley Library on October 26 discussing Finances for Trustees, given by Donna Elk.
- Board per Capita Requirements will be discussed at a future meeting.

NEW BUSINESS

- The library sponsored a booth during the Fall Festival which went well despite the cold weather.
- Levy and fund revisions-A revision from the previously submitted levy has been submitted with an increase of \$5600 increasing the levy to \$243,500. Approval by voice vote of new levy for 2020.

Motion: Ashley Hartness 2nd: Judy Olsen

- Budget is to accompany the levy which will be submitted to the town and the county clerk. Motion approved by voice vote.

Motion: Rich Bliss 2nd: Judy Olsen

- No news on the progress on the Building & Maintenance Fund publication.
- Per Capita requirements-Barb Coward researched on-line choices to view. The Board will view at a meeting before the Christmas completion date.
- Marie Kornishuk suggested reaching out to get help with projects (ie butterfly garden).
- Current fundraising- a small Christmas tree with suggestions for items to be donated (suggestions written on paper ornaments and hung on the tree) will be set up after Thanksgiving.

ADJOURNMENT

- Motion to adjournment at 8:22.
Motion: Marie Kornishuk 2nd: Sharon Urban

Respectfully submitted,

Judy Olsen