CORTLAND LIBRARY BOARD

Meeting Minutes

September 16, 2020

Present:  Heather Black, Rich Bliss, Vicki Haier, Ashley Hartness, Harlan Hawkins, Theresa Nordquist, Judy Olsen

Absent:  Sharon Urban

The meeting was called to order by Rich Bliss at 6:35pm.

Approval of agenda for the September 16 meeting.

          Motion:  Harlan Hawkins                2nd:  Rich Bliss

Minutes for the August 19 meeting were reviewed and approved by voice vote.

          Motion:  Harlan Hawkins                2nd:  Judy Olsen

TREASURER'S REPORT

* Report for August was reviewed and approved by voice vote.

           Motion:  Harlan Hawkins               2nd:  Rick Bliss

LIBRARIAN'S REPORT

* Report was reviewed and discussed.

UNFINISHED BUSINESS

* No hearing of citizens.
* Mary Aldis Garden- Because of a rainy week, no work was done.  Theresa Nordquist will be helping Ashley with the project.
* Summer Reading- referenced in Librarian's report.
* Covid 19 Update- Microban aerosol is being used to sanitize.  No further issues or updates.
* The quarantine time for returned items has been changed to 7 days.

NEW BUSINESS

* The review of the policy handbook is tabled until the October meeting.
* New members:  Vicki Haier and Theresa Nordquist.

           Ashley Hartness moved to appoint the new members to fill the current vacancies.    2nd:  Rich Bliss  Approved by voice vote.

* Building Improvements- A discussion was held regarding replacing windows and carpets.  Heather Black will contact Cookie Aldis about available TIF funds for future upcoming projects.
* Heather Black will be distributing election packets to those members (5) who need to be elected.  Filing dates: Dec. 14-21 for completed packets.

ADJOURNMENT

* Motion to adjourn at 7:25pm

          Motion:  Vicki Haier          2nd:  Theresa Nordquist

Respectfully submitted,

Judy Olsen