

CORTLAND LIBRARY BOARD

Meetings Minutes

September 19, 2018

Present: Mary Benson, Rich Bliss, Liz Blondell, Barb Coward, Vicki Haier, Marie Kornischuk, Judy Olsen

Meeting called to order at 7:05 pm by President Vicki Haier

Minutes of the July 18th meeting reviewed by voice vote.

Motion: Mary Benson 2nd: Vicki Haier

TREASURER'S REPORT

- Reports for July and August were reviewed and approved by voice vote.
 - July report—Motion: Marie Kornischuk 2nd: Rich Bliss
 - August report—Motion: Rich Bliss 2nd: Liz Blondell

LIBRARIAN'S REPORT

- Barb Coward reported on a successful Summer Reading program. The newly purchased "Try Me" books were in big demand. About 30% (108 participants) completed forms to submit.

OLD BUSINESS

- No citizens present to address the board.
- Friends of Cortland Library have a pass through fund in the Community Foundation. Monies originally designated to furnish a new building.
- The board continues to contact Sonic, Dough Bros., and others for fundraisers.
- Caseys will be donating percent off coupons.
- Fall Fest to be held October 14th. The library will be having two booths (sand art and pumpkin decorating) for those who are interested.
- Mary Aldis Garden—No progress has been made. This project will be put on the February agenda with ideas to be formulated at the March meeting.
- RAILS representative—the visit went well.
- Barb Coward and Terry Kammes were unable to attend the tech workshops due to health issues.

NEW BUSINESS

- A surprise birthday party for Chrissie Donnelly will be held October 5th.
- Per Capita requirement for the Board of Trustees—review and complete chapters 6-10 of "Trustee Facts File Third Edition".
- Building and Maintenance Levy—"Cortland Community Library Board shall levy a Building and Maintenance Fund @.0002 or .02% maximum of the Cortland EAV for the 2017-2018 tax year (levy to be collected in 2019). Voice vote to accept. Motion: Vicki Haier 2nd: Judy Olsen
- Bylaws were distributed for review by all trustees. These will be discussed and approved at the October meeting.
- Barb Coward developed and distributed a monthly checklist of Board requirements and also submitted a Board activities calendar.
- Barb Coward applied for a \$4000 grant from the DeKalb County Community Foundation for new safer bookcases.

ADJOURNMENT at 8:07 by voice vote. Motion: Vickie Haier 2nd: Marie Kornischuk

Respectfully submitted,

Judy Olsen