

CONSTITUTION OF THE INDIAN RIVER SPORTSMEN'S CLUB

ARTICLE ONE – NAME

Section One – The name of this Organization shall be “The Indian River Sportsmen's Club”

ARTICLE TWO – OBJECTIVE

Section One – The objective of this organization shall be the conservation of all our natural resources and in every way to cultivate and instill a spirit of good fellowship among sportsmen.

ARTICLE THREE – MEMBERSHIP

Section One – Every law-abiding person; which is defined for purposes of this constitution as a citizen who is legally allowed to possess firearms; may obtain a non-voting membership by application and payment of established annual fee as indicated in Attachment A. A non-voting membership entitles such members to all facilities of the club with the approval of the board. Attachment A- (Fee Schedule) is established by the board and is subject to change by board approval as deemed necessary by the board.

Section Two – Every law-abiding person who has attained the age eighteen and who has been a non-voting member for one year is eligible to become a voting member. Such a person shall become a voting member by affirmative approval of $\frac{3}{4}$ (three-fourths) of the existing voting members present at the club meeting. A one-time fee as indicated in attachment A shall be paid by member at the time of affirmative approval of the voting members prior to becoming a voting member. Failure to pay annual dues by April 15 of each year shall result in loss of voting member privileges.

Section Three – Youth membership (Under the age of 18) specifically for utilization of the range and its facilities must be accompanied by an adult member at all times. Membership rates apply as indicated in Attachment A.

Section Four – Membership is to be paid in full each year prior to any use of the shooting range.

Section Five – Member removal from the club. Any member shall be removed from the club for any of the following reasons.

- I. Member convicted of any felony or offense against the Game Laws of the state of Michigan or United States Of America
- II. Vandalism or destruction of property of The Indian River Sportsmen's Club
- III. Removal of properties of The Indian River Sportsmen's Club without proper authorization
- IV. Harassment
- V. Fighting
- VI. Unnecessary abusive language
- VII. Elected officers not performing required duties
- VIII. Consumption of alcohol on the Shooting Range
- IX. Any acts detrimental to the welfare of The Indian River Sportsmen's Club
- X. Failure to pay annual dues by April 15 of each year

Section 6 - Procedure for membership removal

- I. Written notice by certified letter, with return receipt will be sent to the member who is subject to possible removal of membership. Such written notice shall indicate what misconduct or violation he or she is accused of and that a vote will be held at the board meeting, giving the date and time of the meeting. The above certified letter giving notice shall be sent to the member at the last address on file with the The Indian River Sportsmen's Club.
- II. The accused member shall have an opportunity to present a defense to the complaint at the meeting indicated in the written notice.
- III. The Board shall decide whether or not to remove the member and shall notify the membership if a removal is deemed appropriate. (A member shall only be removed by 2/3 majority of the board).
- IV. If a member is removed, reinstatement shall be subject to review and approval of the Board.

ARTICLE FOUR – OFFICERS

Section One – The officers of this organization shall consist of a President, First Vice-President, Second Vice President, Recording Secretary, Treasurer and a three-person Board of Trustees consisting of three, two and one year terms of office. Officers shall be 21 years of age or older to hold an office.

Section Two – President: The duties and responsibilities of the President shall be;

- I. To preside at all meetings.
- II. To maintain order.
- III. To discharge any appointed committee that refuses to function, with the approval of the executive board.
- IV. To assume all other duties usually pertaining to his or her office.

Section Three – First Vice President: The duties and responsibilities of the First Vice President shall be;

- I. To assume the duties of the President in his or her absence.
- II. To be responsible for the function of the Conservation and Activities committees
- III. To assume all other duties pertaining to his or her office.

Section Four – Second Vice President: The duties and responsibilities of the Second Vice President shall be;

- I. To assume the duties in the absence of the President and/or First Vice President.
- II. To be Responsible for the proper function of the following committees; Membership & Dues and Building Maintenance
- III. To keep complete inventory of all property and equipment.
- IV. To assume all other duties pertaining to his or her office.

Section Five – Secretary: The duties and responsibilities of the Secretary shall be;

- I. To keep a complete record of all meetings and proceedings of The Indian River Sportsmen's Club.
- II. To keep a complete record of all names and addresses of members of The Indian River Sportsmen's Club and file all correspondence.
- III. To issue notice of all meetings and special events
- IV. To carry on all correspondence with the approval of the President.

Section Six – Treasurer: The duties and responsibilities of the Treasurer shall be;

- I. To keep a correct account of all money of The Indian River Sportsmen's Club.
- II. To keep all money of The Indian River Sportsmen's Club in a bank designated by the Board.
- III. To pay all bills approved by the Board and Trustees.
- IV. Treasurer does not write a check over \$500 and sign unless approved. \$500 or above needs brought before the board for approval.
- V. Treasurer must have signature of 1st Vice President to be able to withdraw funds from the bank or move any money from one account to another.
- VI. To keep and make a financial report at each regular meeting.

Section Seven – Trustees: The duties and responsibilities of the Trustees shall be;

- I. At least one Trustee shall be present at all meetings
- II. To observe operations of the The Indian River Sportsmen's Club officers.
- III. To initiate action to correct any condition not keeping with The Indian River Sportsmen's Club Constitution.
- IV. Trustees shall have the authority to make motions and to vote on matters concerning the operation and welfare of The Indian River Sportsmen's Club.

ARTICLE FIVE – EXECUTIVE BOARD

Section One – The Executive Board shall consist of all Officers and Committee Heads. The duties and responsibilities of the Executive Board shall be;

- I. To make recommendations to The Indian River Sportsmen's Club members
- II. To act as an emergency body.
- III. To Audit the books quarterly.
- IV. The Executive Board shall meet monthly, prior to regular meetings, to discuss all potential expenditures and to authorize payment of approved expenditures.
- V. Appointed committee chairperson shall make recommendations to the board but shall not have a vote on the Executive Board.
- VI. To approve all correspondence and shall be in charge of financial recommendations to the club.

ARTICLE SIX – COMMITTEES

Section One – Committees shall include Conservation, Membership, Activities, Building & Maintenance and Shooting Range

ARTICLE SEVEN – MEETINGS

Section One – The Indian River Sportsmen's Club meeting dates and times shall be established by the Executive Board at the first board meeting of each new fiscal year. (Attachment B-Schedule of Meetings)

In case of a special meeting, all voting members shall be notified by posting the date and time of the special meeting on the bulletin board, on range and on social media at least 14 days in advance of such meeting. Executive Board members must be notified via telephone.

ARTICLE EIGHT – PAYMENT OF BILLS

Section One – Prior to any payments made, all expenditures shall have prior authorization of the Executive Board. All payment shall be made by check and must be documented and included in the financial report and read at the regular meeting.

ARTICLE NINE – AMENDMENT OF BY-LAWS

Section One – These By-Laws may be amended by an affirmative vote of $\frac{3}{4}$ (three-fourths) of the voting club members present at any regular meeting.

Section Two – Notice shall be given by posting on the Club Bulletin Board and social media, on the range and on the website at least 30 days prior to the vote on any amendment. Executive Board members must be notified via telephone.

ARTICLE TEN – BY-LAWS

Section One – Annual meeting of the club shall be in November of each calendar year.

Section Two – Nominations Shall be accepted in October and prior to the election in November for any open positions on the Executive Board. Nominee must be a voting member for one year before holding office.

- I. Election of Officers shall be by ballot.
- II. Each position shall be elected individually.

Section Three – Duly elected Officers shall assume responsibilities of their office when they are installed at the January meeting.

Section Four – The Fiscal year shall be the calendar year (January 1 thru December 31).

Section Five – The regular meetings for the fiscal year shall be determined by the Executive Board at the first meeting of each calendar year and shall be posted indicating the dates and times for the fiscal year.

Section Six – Ten voting members shall constitute a quorum for the transaction of business.

Section Seven – A special meeting may be called at any time by a board member with the consent of two of more Executive Board Members to address any issue that cannot wait until the next regular board meeting. In case the need of a special board meeting arises board members will be notified via telephone call.

Section Eight – In case of a vacancy.

- I. Vacancies shall be filled by appointment of the Executive Board.

Section Nine – The Indian River Sportsmen's Club shall not indulge in politics.

Section Ten – In the Event of dissolution of the Indian River Sportsmen's Club all real and current assets of The Indian River Sportsmen's Club shall revert to the Koehler Township in entirety.

Section Eleven – No equipment or property of The Indian River Sportsmen's Club shall be disposed of in any manner without a majority vote of the voting members present at any regular meeting.

Section Twelve - To comply with the Michigan State Laws regulating licensing, the Executive Board has authority to amend the By-Laws as needed.