

APPLICATION FOR EMPLOYMENT

JASPER COUNTY COMMUNITY SERVICE, INC.

An Equal Opportunity Employer

Jasper County Community Service does not discriminate on the basis of race, color, gender, national origin age, religion, or disability, in employment of the provision of services.

Please type or print responses

Position sought _____

Last Name _____ First Name _____

Address _____

City/State/Zip _____

Phone _____ Are you at least 21 yrs of age? Yes _____ No _____

Transportation Position Applicants: Are you at least 25 years of age? Yes _____ No _____

Are you interested in: Full Time _____ Part Time _____

Date available to start work _____

Have you ever been convicted of a felony? Yes _____ No _____

Please submit your signature allowing JCCS to contact your past employer for any Drug and Alcohol testing results
Signature: _____ Date _____

Have you ever tested positive or refused to take a Drug and Alcohol Test? _____ Yes _____ No _____

EDUCATION AND TRAINING

High School attended: Attach additional pages as needed.

Name _____

Address _____ City/State/Zip _____

Diploma: _____ Yes _____ No _____ GED: _____ Yes _____ No _____

College(s) or Trade School(s) attended _____

Name: _____ Dates attend _____ to _____

Address: _____ City/State/Zip _____

Degree(s) _____

Activities, awards (You may exclude any which indicate race, color, religion, gender, age, national origin, or disability)

Have you ever served in the Military? Yes _____ No _____

PROFESSIONAL OR SPECIALIZED TRAINING

Specialized training _____

Professional/special license(s) or certificates(s)

State	Issued By	Date Issued	Expiration	Type	License #

Have you had any license suspended, revoked or terminated? Yes _____ No _____

EMPLOYMENT HISTORY AND WORK EXPERIENCE

List all employment history and work experience during the previous five years, beginning with your current employer. If currently unemployed, check here _____ and skip to previous employer.

Current Employer: _____

Address _____ City/State/Zip _____

Phone _____ Hire Date _____ Job Title _____

Beginning salary _____ Current Salary _____ Supervisor _____

Duties, Responsibilities _____

May we contact your employer? Yes _____ No _____ If no, explain why _____

Reason for leaving? _____

Previous Employer: _____

Address: _____ City/State/Zip _____

Beginning salary _____ Ending Salary _____ Supervisor _____

Duties, Responsibilities _____

Length of Employment _____

May we contact your employer? Yes _____ No _____ If no, explain why _____

Reason for leaving? _____

Previous Employer: _____

Address: _____ City/State/Zip _____

Beginning salary _____ Ending Salary _____ Supervisor _____

Duties, Responsibilities _____

Length of Employment _____

May we contact your employer? Yes _____ No _____ If no, explain why _____

Reason for leaving? _____

Previous Employer: _____

Address: _____ City/State/Zip _____

Beginning salary _____ Ending Salary _____ Supervisor _____

Duties, Responsibilities _____

Length of Employment _____

May we contact your employer? Yes _____ No _____ If no, explain why _____

Reason for leaving? _____

PERSONAL INFORMATION

Do you have any commitments which might interfere with or adversely affect your employment with us, such as a second job or school? Yes _____ No _____ If yes, please explain: _____

List 3 references, 1 related to you and 2 non-related

#1) Name: _____ Phone _____

Address: _____ City/State/Zip _____

Number of years known _____

.....

JCCS will make reference check – Reference Check Made On: ____/____/____

Person Contacting Reference: _____ Title: _____

.....

#2) Name: _____ Phone _____

Address: _____ City/State/Zip _____

Number of years known _____

.....

JCCS will make reference check – Reference Check Made On: ____/____/____

Person Contacting Reference: _____ Title: _____

.....

#3) Name: _____ Phone _____

Address: _____ City/State/Zip _____

Number of years known _____

.....

JCCS will make reference check – Reference Check Made On: ____/____/____

Person Contacting Reference: _____ Title: _____

.....

Why do you want to work for Jasper County Community Service? (Optional)

