

# Meeting Minutes

## Roseland Community Medical District



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**Date:** Monday, April 14, 2025

**Meeting Commenced At:** 9:08 AM

**Meeting Called to Order By:** Vice President Tiffany Hightower

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## ATTENDEES

### Commissioners

Joseph Harrington (President), Tiffany Hightower (Vice President), Dennis O'Malley (Treasurer), Tim Egan (Secretary), Darrell Hill, Dr. Harry Wilkins, and Tina Sanders

### Ex Officio Commissioners

Sharron Matthews

### Roseland Community Medical District Commission Staff

Martina Smith, Executive Director

## I. CALL TO ORDER

Meeting was called to order by President Harrington, at 9:09 a.m. on Monday, April 14, 2025.

## II. ROLL CALL

Roll Call was completed by Secretary Tim Egan. In accordance with the Roseland Community Medical District Act 70 ILCS 935/10e, a quorum is established, and the Commission may legally transact business.

- Commissioner Sharon Matthews motioned to allow Commissioner Dennis O'Malley's virtual participation via Zoom, which was seconded and unanimously approved by the commission.

## III. EXECUTIVE DIRECTOR INTRODUCTION

Vice President Hightower introduced Martina Smith as the new Executive Director, and she committed to advancing the Roseland Community Medical District's goals.

## IV. PUBLIC COMMENT

No registered speakers for public comment.

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### V. APPROVAL OF MINUTES

Secretary Egan motioned to approve the minutes from February 10, 2025, and they were motioned for approval by Commissioner Wilkins and the approval was seconded by Commissioner Harrington.

### VI. PROGRAM REPORT

President Harrington shared an extension was secured from Chicago Community Trust for the existing grant, providing additional time for fundraising and project execution.

### VII. COMMITTEE REPORTS

#### Audit and Compliance Committee

Chair of the Audit Committee Commissioner Matthews reported on the progress of establishing operational infrastructure, hiring Martina Smith as Executive Director, and setting up office space at Roseland Hospital (provided pro bono by Commissioner Egan).

Urgent next steps include obtaining a pro bono attorney for contract templates, hiring an administrative assistant, and securing a strategic planning consultant.

#### Finance Committee

Treasurer and Finance Chair Commissioner O'Malley reported on the initial financial management and current banking structure, as the initial \$200,000 funding provided by The Chicago Community Trust is held with Pullman Bank & Trust, a Wintrust Community Bank.

#### Community Advisory Board

Community Advisory Board Chair Sanders reported on planning a town hall for the RCMD for early June, as the previously planned town hall was postponed to provide time to meet with legislators.

### VIII. EXECUTIVE DIRECTOR'S REPORT

Executive Director Smith reported on establishing the Commission's physical office at Roseland Hospital (U.S. Bank building, 9th floor). Scheduled upcoming meetings with Chicago Community Trust and the Chicago Department of Planning. Focused on operational setup, securing additional funding, and stakeholder engagement for the coming months.

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### **IX. OLD BUSINESS**

Commissioners were reminded to complete economic interest statements by month-end. Discussion on filling two vacant commissioner seats, emphasizing vetting candidates through a defined process moving forward.

### **X. NEW BUSINESS**

No new business was introduced.

### **XI. ADDITIONAL CLOSING COMMENTS**

Commissioner Egan highlighted severe financial pressures on safety net hospitals, particularly Roseland Community Hospital. Without state intervention, significant service reductions or closure could occur within months.

Commissioners expressed gratitude for Martina Smith's hiring and emphasized cooperation for financial and operational stability.

### **XII. ADJOURNMENT**

The meeting on April 14, 2025, was adjourned by Vice President Tiffany Hightower at 10:02 a.m., and was unanimously approved by the commission.