

# MEETING MINUTES

## ROSELAND MEDICAL DISTRICT COMMISSION



Date: April 8, 2024  
Time: 9:07 am  
Meeting called to order by: Interim Executive Director, Abraham Lacy

### IN ATTENDANCE

#### Commissioners

Joseph Harrington, Tiffany Hightower, Darrell Hill, Dennis O'Malley, Tina Sanders, Harry Wilkins (v), Darrell Hill, Tim Egan

#### Ex Officio Commissioners

Sharron Matthews, Sacella Smith (v)

#### Far South CDC Staff

Interim Executive Director, Abraham Lacy, Patricia Ballay

### I. CALL TO ORDER

Meeting was called to order by Interim Executive Director, Abraham Lacy at 9:07 am on Monday, April 8, 2024

### II. ROLL CALL

Roll Call was completed by Secretary Tim Egan. In accordance with the Roseland Community Medical District Act 70 ILCS 935/10e, a quorum is established, and the Commission may legally transact business.

- Motion by President Harrington to allow Commissioner Wilkins and Ex Officio Commissioner Smith to participate via zoom was seconded by Commissioner Hill and approved unanimously.

### III. PUBLIC COMMENT

#### Cyndi Stewart

Community resident wanted to share that her organization, Sustainable Options for Urban Living, is available to help and want to be a part of this in any way they can.

### IV. APPROVAL OF MINUTES FROM APRIL 8, 2024

Commissioner Wilkins motioned that the minutes be approved as circulated. The motion was seconded by Ex Officio Commissioner Matthews and passed unanimously.

### V. PROGRAM REPORT

Concerns surround the appropriation of funds from the state. While trying to determine the expected contract dates and disbursement from the governor's office, It was discovered that the funds seemingly never left the house and were not approved by the Senate. Abraham and Sacella discussed the need for a strategy to address this situation. Vice President Hightower motioned to table the issue for further discussion after the meeting, it was seconded by President Harrington.

- Abraham to email appropriation letter to Ex Officio Commissioner Smith

### VI. FINANCIAL REPORT

- Commissioner O'Malley is the chair of the Finance/ Budget Committee.
- RMDC was awarded a 15,000 CNDT award with the help of CCT. This award will open the doors for more funding.

- Applied for a 400,000 grant from CCT to be paid 200,000 in year one and 200,000 in year 2 if approved. Notice will go out in April.
- discussed the organization's financial situation, emphasizing that they were awaiting a decision on a \$400,000 grant application, which, if successful, would provide funds for hiring an executive and supporting staff. Commissioner Lacy also mentioned the need for improving and reviewing financial and accounting policies, as well as procurement policies, before dispersing any funds. Abraham highlighted the significance of the state's role as the major funder and discussed a \$565,000 budget he had put together. This budget will need to be revised. VP Hightower also asked for the creation of alternative best- and worst-case scenario budgets.

## **VII. OLD BUSINESS**

- 2 Vacancies still need to be filled – appointed by Mayors Office, Chicago- Have interested parties send resumes to Interim Director Lacy. Preferably backgrounds in Legal or development. These vacancies need to be filled by EOY 2024 to be in compliance.
- Confirmation came through after FY 21/22 audit that commissioners do not have to file Statement of Economic Interest to state. They do have to be filed with the county. President Harrington is working to get that in motion.

## **VIII. NEW BUSINESS**

- Draft sent out with the Executive Director job description (some commissioners requested recirculation). New Executive Director must be in place by EOY 2024
- Interim Director Lacy emphasized the importance of the Advisory Board in advancing their goals and ensuring the community is aware of their activities. A plan is in place to form a board of 11 members, with Commissioner Sanders serving as lead.
- Interim Director Lacy also introduced Commissioner Sharron Matthews as the new chair of the audit committee, highlighting the important responsibility this role carries, particularly in light of past financial issues. She noted the need for new members and mentioned that they have Tom Shroeder, the director of internal audits for the county, to help and highlighted the audit committee's role in ensuring all internal controls are in place and being followed, not just for finance but for all operations.
- Interim Director Lacy spoke about the importance of forming the Governance Committee and outlined the responsibilities including managing hiring processes and performance reviews. He also discussed the necessity of adhering to due diligence and compliance with federal, state, and local laws.

## **IX. DISTRICT NEWS**

- Red Line extension project, costing approximately \$4 billion, is the largest transportation infrastructure project in the city's history. This is monumental for the community. CTA will open new project office in Pullman.

## **X. ADJOURNMENT**

April 8, 2024 at 10:08 am