



Scheduling Your Private Pilot Written

Private Pilots must pass a written exam, aka the "knowledge test" prior to their final checkride. It is 60 multiple choice questions taken on a computer at a certified testing facility, and you have 2 hours to finish the exam. You must be at least 15 years of age to take the test, and the results are valid for 24 calendar months. A passing score is 70%. You must pass your final checkride prior to the expiration date of your written. Otherwise, you will need to take it again.

1



Visit

<https://faa.psiexams.com/faa/login>



First time users will be required to create an account and set up two-factor authentication. This can be done with an app such as Google Authenticator for iOS or Google Authenticator for Android.

2

You must receive a knowledge test endorsement from your flight instructor or a graduation certificate from your online ground school prior to taking the exam.

FAA Airman Knowledge Testing is now available for online scheduling.

[View Test Authorization Requirements](#)

If you are a **new user**, and want to start scheduling your exam, click below to **create an account** (In order to create an account, you will need your **FAA Tracking Number**).

[Create an Account](#)

Or, to sign in with your existing account, and schedule your exam, click below.

[Sign In](#)

Or, call toll free, a customer service representative at (844) 704-1487 for any account questions..



Scheduling Your Private Pilot Written

3

After signing in, you'll be asked to verify your eligibility which includes entering your FAA Tracking number (FTN). If you've not already obtained an FTN, you will need to register for an online account via IACRA, and receive your FTN. We recommend doing this with an instructor.

Verify Your Eligibility

An Integrated Airman Certification and Rating Application (IACRA), which includes your FAA Tracking Number (FTN), is required, in order to c

The IACRA Website is the only source for creating or locating your FAA Tracking Number. [Click here to go to the IACRA website.](#)

FAA Tracking Number *required*

First Name *required*

Last Name *required*

Continue



Scheduling Your Private Pilot Written

4

Now, you'll be asked to select the written exam you wish to take. For student pilots working toward their **Private Pilot Certificate**, you'll choose the **Private Pilot Airplane (PAR)** exam.

| | | |
|--|---|--------|
| Instrument Rating Airplane (IRA) | Instrument Rating | Select |
| Instrument Rating Airplane Canadian Conversion (ICP) | Instrument Rating | Select |
| Instrument Rating Airplane EU Part-FCL Conversion (EP) | Instrument Rating | Select |
| Instrument Rating Foreign Pilot (IFP) | Instrument Rating | Select |
| Instrument Rating Helicopter (IRH) | Instrument Rating | Select |
| Instrument Rating Helicopter Canadian Conversion (ICH) | Instrument Rating | Select |
| Military Competence Instructor (MCI) | Instructor: Flight, Ground, & Sport Pilot | Select |
| Military Competence Non-Category (MCN) | Commercial Pilot & Military Competence | Select |
| Parachute Rigger (RIG) | Parachute Rigger | Select |
| Parachute Rigger Military Competence (RMC) | Parachute Rigger | Select |
| Private Pilot Airplane (PAR) | Recreational & Private Pilot | Select |
| Private Pilot Airplane Canadian Conversion (PCF) | Recreational & Private Pilot | Select |
| Private Pilot Airplane EU Part-FCL Conversion (PEP) | Recreational & Private Pilot | Select |
| Private Pilot Airplane/Recreational Pilot - Transition (PAT) | Recreational & Private Pilot | Select |
| Private Pilot Airship (PLA) | Recreational & Private Pilot | Select |

Once you've selected the appropriate exam, you'll be **asked to verify the number of times you've attempted the test**. If this is your first time signing in, **the exam attempts should default to 1** or you may correct the number of attempts in the editable field. You'll then be asked to select your authorization category.

5



Scheduling Your Private Pilot Written

6

Under "School or Experience", you'll select "OTHER" if you used an online ground school such as Sporty's, or some other home study course to prepare for the exam.

"School" is for Part 141 only.

School Or Experience

Choose either "School" if you have completed your training at a Part 141 Pilot School, or "Other" if you have accomplished an appropriate ground-training or home-study course for the certificate or rating sought.

School Other

Authorization Category *required*

Make sure that you have a valid authorization ('endorsement') to take the test prior to arriving for the test. If you have completed or graduated from a Part 141 Pilot School, you will need a Certificate of Graduation or Certificate of Completion with the appropriate school identifying information. If you received training from any other source (ground-school classes from a non-Part 141 school, independent ground or flight instructor, or home-study course), you will need an appropriate endorsement for that test from the instructor who delivered the course. The following link identifies eligibility requirements and acceptable forms of authorization for each test (https://www.faa.gov/training_testing/testing/media/testing_matrix.pdf). For a test requiring authorization, you will not be able to take a test without a valid form of authorization and will not receive a refund.

Other Statement or Endorsement of Eligibility

Your authorization category from the drop-down menu will be **"other statement or endorsement of eligibility"** if you intend to utilize your certificate of completion from the Sporty's course, or any other online/home study course.

7



Scheduling Your Private Pilot Written



Next you'll be asked to **select the testing center** you intend to utilize. Before moving on to the selection screen, you will be asked to agree to the **"scheduling procedures"** which includes proper identification for your exam, the requirement to be at your appointment no more than 30 minutes beyond the scheduled time, permitted materials, and what actions would be **considered cheating** on the exam.

Schedule Exam

Select a Country required
United States ✓

Enter a Postal Code required
45103 ✓

Select a Distance required
50 Miles Kilometers

Choose a Date Range (max 14 days) required
08/06/2024 ✓
08/11/2024 ✓

Search

On Site

The times shown below are for the time at the centers location.

Sportys Academy
Clermont County Airport Batavia, OH 45103
Wednesday, August 7, 2024
1:00 PM - 2:30 PM | 2:30 PM - 4:00 PM | 3:00 PM - 4:30 PM

Once you've reached the scheduling page, you may search by **country, postal code, and distance from your location**. You'll also be asked to choose a date range for completing the exam to display a list of **available testing locations**. You'll be able to select a testing location and time for your exam from the search results. **The closest testing center near KMCC is Executive Flyers, located at KSAC airport**. There's also a facility located at KLHM and KAUN.





Scheduling Your Private Pilot Written

10

After selecting your location, date and time for the exam, you'll be taken to the payment page to complete the final transaction. If you later cancel or postpone your exam, you'll have up to 12 months to complete. **The cost for the exam is \$175 which can be paid online via credit card.**



A final confirmation of your transaction will be provided and a receipt emailed.



It's advisable to bring a copy (or have digital access) to your test confirmation when you arrive at the testing center. Be sure to have your certificate of completion in the case of completing an online course or your logbook endorsement from your instructor. **A government-issued photo ID will also be required.**

The testing facility will provide you with a pencil and scratch paper. You may bring a paper or digital E6B and/or a simple electronic calculator that can perform basic arithmetic, but it cannot have the ability to store data.

Good luck!