



## **Procedures & Policies for Fall Session 2022-2023**

**Welcome to Dance Arts Studio! We are proud to offer professional quality classes and superior dance training at all levels. Each of our teachers holds a degree in Dance Education and/or Choreography. Our ten-month season offers your student dance education in a fun, cultural and artistic environment. There are two performances during this session. Our Holiday Showcase in December and we conclude our 10-month Season with a professional dance recital in early June giving your accomplished dancer an incredible performance opportunity. Thank you for joining our dance family.**

**This Dance Season starts Monday, August 15, 2022, and will end on approx. June 6, 2023, depending on the recital date we secure. The confirmed date will be announced in late fall.**

### **Registration**

There is a **\$45** Registration fee **per family**. This fee is non-refundable and is charged to your payment method upon registration, along with your first month's tuition.

Registration is online at [www.danceartsstudio.org](http://www.danceartsstudio.org)

You will create a parent portal, choose your student's classes, and enroll in autopay for convenient, no worry, payments.

### **Billing Policies**

Tuition is due on the **15th of each month**. Your method of payment on file will be automatically charged the full balance on your account on the 15th of each month. If your payment is declined for any reason, you will be contacted by DAS. From the contact date, you will have 5 business days to remedy the payment.

There is a \$25 recovery fee if your account is not paid within the allotted time frame and your dancer will be suspended from class until a successful payment is made.

The studio will not be responsible for any cash payments made without obtaining a written receipt.

Any account that requires collection will also be responsible for court costs and attorney fees. If, for any reason, your dancer drops out of their class after **March 15, 2023**, your payment method on file will be charged \$50 per class dropped and be subjected to additional choreography fees determined by DAS and your recital fee will not be refunded.

### **General Rules**

Students may not chew gum in class.

Student should not wear jewelry in class, and hair should be pulled back and out of their face.

Dance Arts is not responsible for lost or stolen items.

Absolutely no food or drink (except bottled water) will be allowed on the dance floor.

The lobby and dressing room areas need to be kept quiet and clean by students and parents.

Students must remain inside the reception area until a parent picks them up.

### **Referrals**

We depend on you for word-of-mouth advertising! For every family you refer to our studio, you will receive a \$50 credit towards your final bill in May. The family must be enrolled by November 15<sup>th</sup> and stay through the

spring recital in June. Thank you in advance for inviting your friends to come to Dance Arts Studio!

### **Dress Code**

The following requirements are mandatory and will be enforced by the dance teachers:

**Hair must be tied up and away from face.** Shoes should be labeled with dancer's name. No t-shirts, baggy clothes, street clothes, sweats, or pajama pants.

**Ballet:** Leotards, tights, and pink ballet shoes. Younger dancers may wear skirts. Boys: Form-fitting, black dance pants or tights, a form-fitting, plain, white t-shirt, and black ballet shoes.

**Ballet III and above:** Must wear a black leotard and white or light pink tights. No skirts and no dance shorts. Boys: Form-fitting black dance pants or tights, a form-fitting plain white t-shirt, and black ballet shoes.

**Turns, Leaps, and Extensions:** Any color leotard and leggings, dance pants/capris or dance shorts without feet. Boys: Form-fitting any color dance pants, and a form-fitting, plain, any color t-shirt.

**Tap, Jazz, Musical Theatre:** Any color leotard and tights, leggings, dance pants or dance shorts. All shoes must be black. Boys: Form-fitting black dance pants and a form-fitting, plain, any color t-shirt.

**Contemporary:** Any color leotard and tights, dance shorts, leggings, or dance pants without feet. Boys: Form-fitting black dance pants or tights and a form-fitting, plain, any color t-shirt.

**Hip Hop:** Any color or style of **DANCEWEAR** (must include a leotard) and black Hip Hop shoes, available to order from the studio. Boys: Form-fitting black dance pants, a form-fitting, plain, any color t-shirt, and black Hip Hop shoes. Absolutely NO STREET SHOES WILL BE ALLOWED ON THE DANCE FLOOR.

Students not wearing appropriate dance attire will be asked to sit out and observe class.

**Dance shoes, leotards, tights, skirts, dance shorts and jazz pants are available to order through the studio.**

You must try on shoes and dancewear for sizing in the studio lobby. All merchandise ordered is non-returnable.

### **Holidays Observed**

Labor Day: Monday, Sept. 5, 2022 (DAS is closed)

Thanksgiving: Nov. 21-25, 2022 (classes resume **Mon. Nov 28**)

Christmas: Dec 19 – Jan. 1, 2023 (classes resume **Mon. Jan 2**)

Spring Break: March 27– March 31, 2023 (classes resume **Mon. April 3**)

Memorial Day: Monday, May 29, 2023 (DAS is closed)

**\* Many schools have several “no school” days for professional development throughout the year. DAS still holds classes on these days.**

### **Recital/Costume Information**

Our recital will be on Tuesday, June 6, 2023.

A recital fee of \$60 per family will be billed on March 15 and is non-refundable. Costumes will be invoiced and appear on your Feb 15 billing. We anticipate costume costs to be \$50-\$75 per class and are non-refundable once the order is placed.

All dancers have the option to not be in the recital.

All classes except “Turns, Leaps & Extensions” and “Ballet Technique” will perform in the recital.

### **Dropping, Adding, or Changing Classes/ Cancellation Policy**

To ensure proper billing and class enrollment, it is your responsibility to manage your dancer's needs to add, drop, or change a class. These tasks are easily managed from your parent portal. The program will prorate your class according to the date it is dropped or added online. Dance Arts reserves the right to cancel any class due to low enrollment.

### **Missed Classes**

Classes missed for any reason must be made up in another class within a month of absence.

No refunds will be given for missed classes.

Students who are frequently absent or late may be asked to schedule private lessons at the dancer's expense, in order to learn missed recital choreography.

Classes cancelled due to weather will not be rescheduled. Your dancer may attend any other class that is their level to make this up.

### **General Information**

Artistic Director: Heidi Thomas

Studio Phone: 303-466-3212

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Office Manager: Cathy Johnson

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