

**Charge/Church Conference
Check List for 2024**
Please do not bind the District Copy of your packet.

Church _____

- _____ 1. Committee on Nominations and Leadership Development Report (Suggested format provided)
- _____ 2. Lay Servant/Speaker Ministries Annual Report / Application Form (District Form-provided)
- _____ 3. 2025 Compensation Information Sheet (Conference Form-provided)
- _____ 3a. 2025 Equitable Compensation Form (IF NEEDED) (Conference Form-provided)
- _____ 4. Membership Audit (District Form-provided)
- _____ 5. 2025 Local Church Information Sheet (District Form-provided—**All Addresses, Phone Numbers and Emails are needed—please fill out completely. Thank you!**)
- _____ 6. Pastor's Report (GCFA Website)
- _____ 7. Continuing Education Report (District Form-provided)
- _____ 8. Reports from other clergy related to the charge. (Your Form)
- _____ 9. Trustee Report (GCFA Website)
- _____ 10. Trusted con Confianza (Conference Form-provided)
- _____ 11. Finance Report (Your Form or GCFA Website)
- _____ 12. Lay Members to Annual Conference—(please put the original in your packet—no need to mail to the conference office.) *You may elect as many alternates as needed (add as an addendum) to keep from having a called charge conference at a later date.*
- _____ 13. Minutes and Sign-in Sheet from your **Administrative Board meeting** where all Charge Conference reports were presented, perfected, and approved.

The Charge Conference documents are due in the District Office, 1315 S. Abe Street, San Angelo, TX 76903, 10 days prior to your Charge Conference.