

We have a number of different rental options including glass cabinets which are £84.00 per month, quadrants (at margo&evietoo only) are £180.00 per month. Other units are priced according to size and start at £30.00 per month up to £400.00 per month. All prices include VAT.

A full copy of our full terms and conditions are available and sent out to the trader before rental of space is agreed.

We are open seven days a week – Monday to Saturday 10.00 until 17.00 and Sunday 10.30 until 16.00.

Rent is due from the trader monthly, on the 1<sup>st</sup> of the month by standing order and sales are paid on the 5<sup>th</sup>/6<sup>th</sup> of each month.

Each trader will be given a trader number and this will not change regardless of how many spaces are rented and whether the trader rents in both shops or just one.

The unit trader will be responsible for clearly marking and attaching labels depicting their trader number, a description of the sale item and price. The trader will supply their own labels and securely attach them for sale. We use a POS computerised till system run by Lightspeed to record sales for the correct information on labels is important.

Lightspeed sends out a daily, automated inventory report at midnight which will show your sales. This report is cumulative and therefore by the end of the month the trader will have a full month's report. The report is then cleared to start again from the 1<sup>st</sup> of the following month.

It is worth noting that it is an **inventory** report and not a sales report so items sold show as minuses as they are removed from stock.

We are happy to display the business cards of traders as long as these do not advertise goods and services that conflict with other businesses within Heart of the Shires Shopping Village and The Bell Plantation Garden Centre.

We endeavour, where possible, to promote any trader's social media posts and expect that all traders reciprocate and follow margo&evie, Heart of the Shires and The Bell Plantation as well as other traders.

The nature of the business is the sale of vintage goods, antiques, up-cycled furniture, handmade and collectables as well as some new items (tba). Currently we are not taking on anyone selling candles/diffusers/melts etc.

The trader will be responsible for insurance of their stock within both shops and margo&evie will not be liable for the loss or damage to trader's stock however incurred.

Any goods being sold must comply with the relevant Health and Safety and Trading Standards criteria and labelled correctly. Any goods not complying with these standards will be removed from the trading space.

The application form to trade with us at either location is available from the link on our website and we look forward to hearing from you. Obviously, we cannot guarantee that a suitable space will be available but do have a waiting list which you can join.