

**Big Sandy Soil & Water Conservation  
District**

**1236 Almarine Drive  
Grundy, Virginia 24614**

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***Board Meeting***

***Minutes***

***Special Called***

***September 1, 2026***

**Big Sandy Soil & Water Conservation District Board of Directors met for a special called meeting on Tuesday, September 1, 2026, at 1:00 pm at the Grundy Baptist Church, Grundy, VA.**

**Board Members**

Ruth E. Horn, Vice Chair  
James Horn, Director  
Bobby Looney, Director  
Virginia Looney, Associate Director  
Samantha Justus, Associate Director  
Taylor Burgess, Associate Director

**Staff**

Jeanne Presley, District Manager  
Jon Fuller, Conservation  
Technician/ E&S Combined Administrator

**Board Members Absent**

Brad Mullins, Director  
Leona Wolford, Associate  
Director

**Attendance from Public**

**Call to Order**

Ruth E. Horn, Vice Chair, called the September 1, 2026, special-called meeting to order at 1:05 pm. A quorum was met with 3 of 5 board members present.

## **New Business**

### **Review Recommendations from the Personnel Committee**

Ruth Horn advised the Board that the Personnel Committee had met at the Grundy Baptist Church at 12:00 pm on Tuesday, September 1, 2026.

The Committee had reviewed the letter of resignation from Jon Fuller and then met with him. Based on the information obtained during the meeting with Mr. Fuller, the personnel committee determined that the board should approve Mr. Fuller continuing to work for the district on a part-time basis at \$22.00 per hour, 10 hours per week, to fulfill the work of the Erosion & Sediment Control program. Pay would be received on the regular pay scale.

The board met with Jon Fuller, and he agreed to the terms of the offer.

James Horn made a motion to accept the resignation and offer of a part-time position to Jon Fuller as recommended by the committee, with Mr. Fuller working as a part-time employee under a contract and approved schedule by the District Manager. Seconded by Bobby Looney. Motion carried.

The board was advised that the committee recommends that any new employees hired should sign a 2-year contract prior to being sent for training. A structured pay scale would be set for the new employee's salary before and after training. Bobby Looney made a motion to approve this recommendation. Seconded by James Horn. Motion carried.

### **Review of Recommendations from the Finance Committee**

Ruth E. Horn, Chair, advised the Board that the Finance Committee had met on Tuesday, September 1, 2026, at 12:30 pm at the Grundy Baptist Church.

Ms. Horn advised that, after the Finance Committee discussed hiring a part-time employee to fill the vacant position of Jon Fuller, it was determined that this position would be necessary to continue to fulfill the commitments of the district. After discussion was completed, Bobby Looney made a motion to advertise a part-time Assistant/Conservation Technician position for 29 hours up to 40 hours (if hours were necessary to complete the mission of the district) at \$15.00 per hour. After 90 days, consider full-time employment if satisfactory performance was achieved by the new hire. Seconded by James Horn. Motion carried.

### **Announcements**

The regular monthly meeting will be held on Wednesday, September 16, 2026, at 10:00 am. at Peking Restaurant, Grundy, VA.

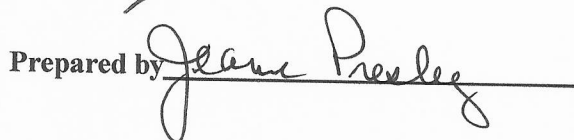
**Adjourn:** James Horn made the motion to adjourn at 1:35 pm. Seconded by Bobby Looney.  
The motion carried.

The attached minutes were approved by the Board on 9-16-26

Signed by

A handwritten signature in black ink, appearing to be "J. S.", written over a horizontal line.

Prepared by

A handwritten signature in black ink, reading "Jeanne Presley", written over a horizontal line.

Adjutant James H. ... The motion carried.

The attached minutes were approved by the Board on 9-14-24

Signed by \_\_\_\_\_  
Prepared by \_\_\_\_\_