



Big Sandy Soil & Water Conservation District

1236 Almarine Drive

Grundy, Virginia 24614

Phone: (276) 935-7750

EMAIL: bsswcd42@outlook.com

Personnel Committee

Meeting Minutes

September 1, 2026

Big Sandy Soil & Water Conservation District Personnel Committee met on Tuesday, September 1, 2026, at 12:00 pm at the Grundy Baptist Church, Grundy, VA.

Committee Members

Ruth E. Horn, Chair

Josh McGlothlin, Member

Virginia Looney, Member

Taylor Burgess, Member

Committee Members

Absent

Leona Wolford Member

Others in Attendance

Jeanne Presley

Call to Order

Ruth E. Horn, Chair, called the September 1, 2026, Personnel Committee meeting to order at 12:05 pm. A quorum was met with 4 of 5 Committee members present.

New Business

Employee Resignation

Ruth Horn asked Jeanne Presley to read the letter received from Jon Fuller to the Personnel Committee. Mr. Fuller stated in his letter that he is resigning his position as Conservation

Technician/Combined E & S Administrator effective September 9, 2026. He also proposed to continue to work for the district on a part-time basis administering the Erosion & Sediment Control program one day per week on behalf of the Big Sandy Soil & Water Conservation District.

After discussion, Virginia Looney made the motion to offer Jon Fuller a part-time job at \$22.00 per hour for 10 hours a day to be paid on the regular pay cycle. Seconded by Josh McGlothlin. Motion carried

Josh McGlothlin made the motion to develop a structured pay scale for 2 yrs and new employees must agree to work for the district 2 yrs before they would be allowed to attend training. Seconded by Taylor Burgess. Motion Carried.

Announcements

The special called meeting will be held on Tuesday, September 1, 2026, at 1:00 am. at Grundy Baptist Church, Grundy, VA.

Adjourn: Taylor Burgess made the motion to adjourn at 12:43 pm. Seconded by Virginia Looney. The motion carried.

The attached minutes were approved by the Board of Directors on 9-16-24

Signed by



Prepared by

