

**Courtland Band Parents' Association**  
**General Meeting Minutes**  
**May 20, 2025**

**Call to order:**

- Meeting called to order at 7:32pm by Krista Barnes

**Introductions:**

- All board members (including outgoing and incoming) introduced themselves

**Reports:**

- **President (Krista Barnes):**

- Thanked Chris Frezza, Larissa Ruuskanen and Matt McFadden for all their efforts and support of the CBPA as they transition out of their roles on the board. THANK YOU!!

- **Director Updates (Eugene Mills):**

- Music in the Parks – a few student and adult volunteers still needed for Friday, 5/30
    - Students: 8am-2pm, Adults: 8am-5pm
    - At Courtland High School
    - See sign-up on Band app (scroll through Notices at top of main page)
  - Knights of Pythias (KOP) Bingo
    - Keep volunteering – make sure to fill out permission slip on clip by Mr. Mills' door (must be 14+)
    - You get 25 points to your band account, a free meal and counts towards service hours
    - KOP Bingo has been very supportive (helped give \$ to support band banquet) – working on getting a thank-you plaque for KOP
    - Knights of Pythias address: 330 Wallace Ln, Fredericksburg
  - Registration for Marching Band
    - See link on Band app – complete by June 1<sup>st</sup>!
    - List of names from registration is used often (for tshirts, awards, parent outreach, etc.) – not all students are in the Synergy system (guard, orchestra for example) so RBMB registration is important
    - Registration will be turned off after June 1<sup>st</sup> – reach out to Mr. Mills after that asap if you are trying to register late
    - Once registration is completed, Mr. Mills will email you a packet (medical form + confirmation you've reviewed the CHS Music Handbook) – please return at first rehearsals you attend in summer
  - Band apps
    - New parent only version now live – see link Mr. Mills shared in app
    - *Courtland Band Parents* – parents only (students will be turned away)
      - Info just for parents that won't get mixed w/ student updates (i.e. notices when band is on the way back to school, pick-up times, etc.)
    - *Courtland High School Bands* – students and parents
    - Calendars are synced
    - Can change settings within each (please at least leave notifications on for parent app though)

- Band Camp (required)
  - July 28 – August 1 (8am-5pm)
  - August 4 – 8 (5-9pm)
  - Chaperone sign-ups for band camp + chaperone and pit crew sign-ups for football games and competitions will eventually go live. Please sign up for one event each at first (football and competition) to allow others to get a chance, and then it will open for everyone. There will be two chaperone trainings.
- Stay informed
  - Courtland Band Parents Association – closed Facebook group
  - [www.courtlandband.com](http://www.courtlandband.com)
  - Band App – primary source for communication
- **Fundraising Report (Krista McGettigan):**
  - Knights of Pythias Bingo – Sundays and Mondays. Will post the June sign-ups.
  - Planning several car washes over the summer – this \$ will go directly to the band
  - Tag Day (neighborhood outreach) – more info as we get closer to September
  - Leading Edge fundraiser (online/text friends and family outreach) – during band camp
- **Treasurer Report (Phillip Duggins):**
  - Currently have \$12,150.23 in account
  - Everything from the 2024-25 season has been paid
- **PIT Report (Jim Fievet):**
  - N/A
- **Parliamentarian Report (Melissa Keylor):**
  - N/A
- **Secretary Report (Jenn Maugle):**
  - N/A

#### **Presentation of 2025-26 Budget:**

- Reviewed allocated and actual figures for 2024-25 season
- Reviewed allocated figures for 2025-26 season
- Note on uniforms: not regular uniforms this year (they'll be more of the drum corps style costumes)
- Total budget for the season is **\$53,850**
  - Dues would cover ~\$28,000 (based on 70 students; this may fluctuate)
  - Would then need to fundraise ~\$25,850 (may fluctuate based on total dues)
- Krista Barnes requested to move to a vote on budget
- Seconded by Chris Frezza
- 16 yeas (8 in person, 6 online chat, 2 online voiced), 0 nays
- Budget passed

**Questions and Open Discussion:**

- Question online: Is guard also on the Band app?
  - Yes, guard members are band members and on the Band app.

**Next Meeting:**

- No meeting in June
- Next Meeting July 15, 2025 at 7-7:30pm, note NEW time (band room in person or online; link to be posted on Band app prior)

**Adjourn:**

- Meeting adjourned at 7:57pm by Krista Barnes

**Attendees**

Eugene Mills  
Krista Barnes  
Krista McGettigan  
Jim Fievet  
Phillip Duggins  
Jenn Maugle  
Melissa Keylor  
Chris Frezza  
Erin Duggins  
Rebecca Molina (online)  
Ruby Romero (online)  
Jae-Lynn Pollaci (online)  
Annie Coady (online)  
Sarah Chiles (online)  
Chris Kidd (online)  
Christopher Colbert (online)  
Betsy Nasserri (online)  
Josh Long (online)  
Kaila Julia (online)  
Kristen Frezza (online)  
Kristina Durso (online)  
Lisa Hall (online)  
Stephen Reamy (online)

**Executive Board**

Director: Eugene Mills  
President: Krista Barnes  
1st VP: Krista McGettigan  
2ndVP: Jim Fievet  
Treasurer: Phillip Duggins  
Secretary: Jenn Maugle  
Parliamentarian: Melissa Keylor  
Rookie Representative:

**Committee Chairs**

Chaperone: Erin Duggins

Hospitality: Zandra Smith

Uniforms: Sarah Chiles

RaiseRight: Melissa Keylor

Drumline:

Guard:

Parent and/or Student Action Items	Due
5/30 Music in the Parks volunteer sign-ups	Now – 5/29
Knights of Pythias Bingo sign-ups	Ongoing
Complete Registration form for Royal Brigade Marching Band	June 1st
Sign handbook form, complete medical form – return at summer rehearsals	This summer
Download/add Band app if new Parents – add Courtland Band Parents (new) to Band app	Ongoing
Check <a href="http://www.courtlandband.com">www.courtlandband.com</a> calendar for important dates, info	As needed
Become a band sponsor or invite businesses to do so. Ask Mr. Mills how you can advise your business.	Ongoing
Get the RaiseRight app to have your everyday spending earn (\$) points for your band student. Ask Melissa Keylor for RaiseRight code.	Ongoing