

**Tin Cup Civic Association  
Cemetery Committee  
Board of Directors  
Guidelines and Practices  
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**1. Eligibility – Admission Requirements**

All internments in the Tin Cup Cemetery must be approved by the Chairman of the Cemetery Committee. The primary requirement is that the deceased must have been a property owner in Taylor Park or a direct family member of a property owner. Direct family is defined as father, mother, children, and grandchildren.

The extent of Taylor Park is limited to Tin Cup, Rainbow Subdivision, Murdy Subdivision, Taylor Park Trading Post, Willow Creek area (Holts and Eberts) and the North Taylor River area.

Exceptions to the family requirement will be determined by a vote of the Cemetery Committee. Exceptions to the property owner link will also be determined by a vote of the Cemetery Committee, but special circumstances, history, and relevance must be demonstrated.

The hierarchy for admission approval and appeal is as follows:

- A. Tin Cup Cemetery Committee Chairman
- B. Tin Cup Cemetery Committee (simple majority vote)
- C. Tin Cup Civic Association Board of Directors (simple majority vote)

No pet or other animal remains or cremains will be allowed to be placed in the Tin Cup Cemetery.

**2. Types of Internments**

Only shallow burial or scattering/spreading of cremains will be allowed in the Tin Cup Cemetery. Full body burials will not be permitted due to issues with excavation, equipment, and disturbance of existing (but unmarked and unknown) graves.

**3. Determination of Location within Cemetery**

The family or other representative of the deceased will meet with the Chairman of the Cemetery Committee to determine an appropriate location for burial of cremains and a marker. The Cemetery Committee will honor all plot areas reserved as of September 5, 2010. These plot areas have been either recorded on the Cemetery Committee Chairman's map, or marked in the Cemetery with stakes or other markers. All new (post-September 5, 2010) plot areas will be designated on a "first come, first served" basis for actual internment. No further advance reservation of plot areas will be allowed or recognized.

**4. Stones, Monuments, and Markers**

All stones, monuments, or other markers to be placed in the Cemetery will need approval by the Chairman of the Cemetery Committee. This approval is not intended to be limiting or restrictive under most

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circumstances. However, the Cemetery Committee is responsible for maintaining the historic nature of the Cemetery. New markers will be required to be consistent with and complementary to the existing tone and atmosphere of the present facility.

The hierarchy for marker approval and appeal is as follows: Tin Cup Cemetery Committee Chairman

- A. Tin Cup Cemetery Committee (simple majority vote)
- B. Tin Cup Civic Association Board of Directors (simple majority vote)

## **5. Fees and Other Costs**

A minimum fee of \$300 is required to use the Tin Cup Cemetery, although additional donations above this amount are welcome and appreciated. Under very special circumstances, the fee may be waived by the Cemetery Committee. Applications for waiver must be made to the Chairman of the Cemetery Committee.

The Tin Cup Cemetery fee can be changed by recommendation of the Cemetery Committee and approval by the TCCA Board of Directors.

The hierarchy for waiver approval and appeal is as follows:

- A. Tin Cup Cemetery Committee Chairman
- B. Tin Cup Cemetery Committee (simple majority vote)
- C. Tin Cup Civic Association Board of Directors (simple majority vote)

All other costs for interment of cremains are the full and total responsibility of the family or other party placing the cremains.

## **6. Placement and Internment Plan**

All users of the Tin Cup Cemetery will need to complete a Placement and Internment Plan that will be reviewed and approved by the Chairman of the Cemetery Committee. This plan will include the approved location in the cemetery, marker description, all logistics for ingress and egress, schedule, and receipt of payment. The Cemetery Committee Chairman or representative is responsible to notify and receive permission from potentially impacted property owners.

## **7. Purpose of Cemetery Use Fees**

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All Cemetery revenues and costs will be accounted for as separate line item in the general accounting of the Tin Cup Civic Association. The Cemetery funds will be used exclusively for care and maintenance of the Cemetery grounds, as well as for Cemetery costs designated by the Cemetery Committee.

**8. Annual Cemetery Budget and Work Plan**

The Cemetery Committee will present a Fiscal Year Budget and Work Plan during the Tin Cup Civic Association Annual Meeting in July of each year. One of the purposes of the Work Plan is to designate periods for organized volunteer activities, such as cleanups and fence repairs. All volunteer work at the Cemetery is to be coordinated through the Cemetery Committee.

Currently, the Cemetery Committee consists of:

Cheryl Rieger, Chairman  
Annie Walker  
Sally Kuisle – appointee from the Board of Directors  
Jeff Haines

All Cemetery Committee business, including matters that require a vote, will be recorded by a member of the Cemetery Committee. These records will be appropriately filed by the Chairman, and will be available to the Tin Cup Civic Association Board of Directors upon request.