

We are Hiring!

Join our team as a **CLA Consultant**

Position Overview

Acute Incite is looking for a consultant with deep experience developing and implementing collaborating, learning and adapting approaches. This is a contract position with the potential to grow into full-time.

Job Description

The successful candidate will:

- Develop learning-focused facilitation plans for meetings and retreats.
- Facilitate After-Action Reviews, Pause and Reflects, and other learning-focused meetings.
- Draft and review case studies.
- Develop and promote adaptive management tools.
- Conduct desk reviews, analyze findings, and recommend key takeaways and next steps.
- Support production of live webinars and/or in-person learning events.
- Support the creation of facilitation aids on virtual platforms (e.g., Miro, Mural).
- Other duties as assigned.

Qualifications

Minimum Requirements:

- Bachelor's degree required (degrees in communications, international relations, economics, international development, organization development, business, or related studies preferred) or equivalent combination of education and work.
- Minimum 5 years of progressive professional experience in CLA, action learning and knowledge management, with demonstrated experience in the design and implementation of learning plans on international development programs, preferably for USAID.
- Demonstrated experience working on USAID-funded programs.
- Ability to manage disparate tasks with significant autonomy.
- Demonstrated knowledge of MS Office applications
- Demonstrated resourcefulness in problem-solving and initiative to learn new skills.
- Ability to work on multiple projects simultaneously and adapt to shifting priorities, demands, and timelines.
- Demonstrated ability to communicate clearly and concisely orally and in writing.
- Ability to establish and maintain strong relationships and work collaboratively with others.
- Comfort working in a virtual environment, including proactive communications.

Preferred Requirements:

- Proven ability to work independently in a fast-paced environment.
- Demonstrated leadership, versatility and integrity.
- A team player with the ability to learn quickly, with minimal guidance.
- Superior organizational skills.
- International experience.

Acute Incite is an Equal Opportunity Employer, and does not discriminate on the basis of race, color, sex, national origin, religion, pregnancy, disability, age, genetic information, military service, veteran status, ethnicity, citizenship, sexual orientation, gender identity, marital status, childbirth and related medical conditions, including lactation, or any other protected class under applicable law.

Application Instructions:

Please submit your CV to recruitment@acuteincite.com with the title of the position to which you are applying in the subject line. No telephone inquiries, please. Finalists will be contacted.