



## **Duties of the Executive 2024-25**

- ☐ The Executive consists of the President, Vice-President, Secretary, Treasurer, LINC Chairs, Division Liaisons, and 12 Councillors (2024-25). (14 Councillors 2025-26)
- ☐ The President and Vice-President are automatically Councillors.
- ☐ Attend all Executive, Representative, and General Association Meetings.
- ☐ Chair a portfolio: Advocacy, Induction, Constitution, Resolutions, Superannuation Portfolio.
- ☐ Use the PAATA Constitution & Policies to guide all decisions.
- ☐ Propose a PAATA membership fee as guided by the budget.
- ☐ Keep the organization posted with all communication from the STF.
- ☐ Be assigned as the contact person for a few schools.
- ☐ Assists LINC when necessary.

## **STF Councillors**

- ☐ President (1), Vice-President (1), and Councillors (10) - Based on STF Members Verification - 12 Councillors 2024-25)
- ☐ Fulfill the role as defined by STF and policy.
- ☐ Attend Councillor Conference (End of October) and the Annual Meeting of Council (End of April).
- ☐ Keep the Association informed of all matters relative to the Federation.
- ☐ Attend all STF meetings hosted by the Federation for Councillors.
- ☐ Each Councillor will be assigned a group of schools by the President in collaboration with the Executive.
- ☐ In the event that a Councillor is unable to attend an Annual or Special Meeting of Council, he/she shall notify the President.
- ☐ The President shall appoint a substitute in consultation with the Association Executive when possible.