

ARLINGTON WOMEN'S GOLF ASSOCIATION

JOB DESCRIPTION- GAMES CHAIRMAN

GENERAL:

The Games Chairman Shall present at the beginning of her term of office a point system and cash award method (based on the annual "games" budget and AWGA rules) for Executive Board approval. She shall determine winners from the game sheets and recorded points earned by members. She will send a list of winners each week to Website manager for posting. After verifying eligibility, present the Hole-in-One Award, Eagle pins, Breaking 100-90-80 pins at next General club meeting. She may also have an assistant with the quarter money pots.

Each play-day the players will be paired by the Play-day Chairman (or an assistant) for a shotgun start at the scheduled time. Each player will SIGN IN on the appropriate play-day sheet prepared by the play-day person. These filled in sheets will be used by the Games Chairman to calculate weekly winners. Also, the filled in quarter list for putt/birdie/chip-in will be used to calculate weekly money winners.

The Handicap Chairman will provide the Games Chairman with a copy of the new player handicaps before the first play-day of each month. Competition is in flights; therefore, the handicaps in each flight will be checked before scores are figured. This is to be sure the player has signed in on the correct flight sheet.

After a play-day is completed, each member will enter her score on the play-day sheet. The Games Chairman will collect scorecards and play-day sheets, putt/birdie/chip-in sheet and the money in the pots. SCORECARDS MUST BE SIGNED, ATTESTED AND DATED for players to be eligible for competition. Check calculations on the play-day sheets VERY CLOSELY. Our AWGA club rules (adjusted by number of players) say that one winner will be declared for every 3 players in a flight. The number of winners in each flight is determined as follows:

1 – 3 Players = 1 Award	1 st Place
4 – 6 Players = 2 Awards	1 st and 2 nd Place
7 – 9 Players = 3 Awards	1 st , 2 nd and 3 rd Place

In the event of a tie for any award, duplicate points will be awarded.

The Club Championship Tournament is generally held in September or October. In June, prepare a list of members with the number of games played. A member must have completed 12 play-days as determined by the AWGA board to be eligible to compete. The eligible players list will be posted on the bulletin board or website and be updated each month until September. In September give the list to the Tournament Chairman.

In all tournaments throughout the year inform the Tournament Chairman if you have carry-over birdie and/or chip-in money so that she may add this to the pot money for the day of the tournament. If no birdies or chip-ins are made during the tournament, the Tournament Chairman will give that day's pot money to you to distribute on the next regular play-day. The Tournament Chairman should also give you the SCORECARDS of all players in the tournament to post points to their credit.

Participation in the \$.25 putt/birdie/chip-in competition is OPTIONAL and limited to club members only. Also, members must SIGN IN BEFORE PLAY and put quarters in appropriate containers. You will post the quarter pot winners with game winners. In case of multiple winners, the pot will be divided proportionately. For those who do not contribute to the pots, they will be recognized on the weekly winner's list posted on our website. Guests are not eligible for the money pots. Carry-over money will be paid to the next week's winners in all AWGA events, this includes tournaments.

SPECIAL AWARDS: Games Chairman will oversee the Ace of The Month and Ace of Aces in December and post extra points for winners. Cash awards for winners will be presented at the Christmas Award lunch. Other awards will be made at the first general meeting following the achievement. Pins can be ordered from Exclusive Sports Jewelry or a monetary award can be given. This is at the discretion of the Games Chairman.

The Games Chairman will present a Hole-in-One pin to any AWGA member who makes a hole-in-one during any play-day competition, including tournaments. If a member has paid into the Hole-in-One pot for that year, she will also win the money in the HIO pot. The treasurer will keep the list and will know the total amount to be awarded. The money will be divided equally should there be more than one hole-in-one on the same play-day. (A hole-in-one is not considered a chip-in or an eagle by AWGA.) If a hole-in-one is made, the pot will be replenished. If no winners by year end the HIO pot will be given to several AWGA members by a drawing at the Christmas Award luncheon.

The Games Chairman will present an Eagle pin to any AWGA member who scores an eagle on a play-day or a tournament. An eagle winner does not collect from the money pot. The Games Chairman will present a pin to any AWGA member who breaks 100, 90, or 80 for the first time on any AWGA play-day or during a tournament. The Games Chairman will add their name to the list of members who have been awarded points for any of these special awards. They will be posted in the weekly list on our website. The Games Chairman will also maintain a worksheet for weekly putts, birdies and chip-ins.

INDIVIDUAL SHEETS:

Each member shall have an individual record sheet for her points and number of games played. At the end of the year cash awards will be given to members who have highest points 1st 2nd 3rd places divided by flights. In January of 2023 AWGA began to use an Orange-forward tee class and a Red tee class. All players must sign up for Orange or Red tees in January and run through June. Player's tee choice can be changed the first playday in July till years end. Tournaments are excluded – everyone will play from the Red tees.

YEAR-END REPORTS AND AWARDS:

Twenty (20) completed play-day games are required to be eligible for the Most Improved Golfer Award presented by Handicap Chairman at our Christmas Award lunch. Games Chairman will provide the Handicap Chairman with a list of all eligible members after the last play-day in November. (December play-day is not included.)

Games Job Description will be updated at the end of the year with any changes made during the year. Also, a copy of the updated Job Description will be given to the President. Turn over all records and supplies to the incoming Games Chairman as soon as possible after the Christmas awards luncheon when the new chairman is voted into office.

Submitted by Jane Wilson 3.1.2023