

Computer Loan Agreement Form

(T.T.T. Early Childhood Education Apprenticeship Program)

TERMS. A computer, computer charger cord, (collectively “computer equipment”) are being loaned to the Borrower for purposes of participation in the T.T.T. Early Childhood Education Apprenticeship Program (hereinafter “the program”). It is the Borrower’s responsibility to care for the computer equipment and ensure it is maintained in a safe environment. The computer equipment is the property of the program and are herewith being loaned to the Borrower for purposes of participating in the program. Borrower may not deface or destroy this property in any way.

PERMITTED USE & RETURN OF COMPUTER EQUIPMENT. Borrower may use computer equipment only for non-commercial purposes, in accordance with the program’s policies and rules. Any included software may be used only in accordance with the applicable license and it is the Borrower’s responsibility to be familiar with and to comply with the provisions of such license. Borrower may not install or utilize any software in connection with Borrower’s use of the computer equipment other than software owned by the program and made available to Borrower in accordance with this receipt and agreement and Borrower agrees not to make any unauthorized use of or modifications of such software.

The computer equipment will be returned to the program on a date to be requested or sooner if the Borrower is discharged from the program. A Borrower who does not return the computer equipment when requested may be subject to criminal prosecution or civil liability. A late fee may be charged if the computer equipment is not returned to the program officials on the required check-in date.

COMPROMISE OF COMPUTER EQUIPMENT. If the computer equipment is lost, stolen or damaged while in the Borrower’s possession, Borrower is responsible for the replacement or repair thereof and Borrower agrees to indemnify the program against any claim occurring during or resulting from Borrower’s possession or use of the program’s property, including, but not limited to any claim for infringement or violation of applicable trademarks and copyrights attributable to Borrower’s use of the program’s property.

The program is not responsible for any malware, including viruses, that may be transferred to or from Borrower’s data storage medium and Borrower agrees to use Borrower’s best efforts to assure the program’s property is not damaged or rendered inoperable by any such electronic virus while in Borrower’s possession.

INSURANCE. A \$100 fee is assessed to cover the cost of the insurance premium and will not reduce any fee associated with an insurance deductible. This insurance covers the laptop if it is stolen or accidentally damaged. If there is an insurance claim on the laptop, the Borrower is responsible for up to a \$200 deductible per incident. If the computer is lost, stolen or damaged, the Borrower should immediately file a report with a Director of the program.

AGREEMENT. By signing below, Borrower acknowledges and agrees to the terms of use as spelled out in this Computer Loan Agreement Form. Additionally, Borrower’s use of the program’s property is a privilege, and by Borrower’s agreement to the terms hereof, Borrower acknowledges Borrower’s responsibility to protect and safeguard the program’s property and to return the same in good condition and repair.

Borrower’s Print Name: _____

Borrower’s Signature: _____

Date: _____