July 15, 2020 Waitsburg Gun Club Frank Bramlet Range **Executive Board Mgt.**

Members Present – Cindy, Peter, Beth, Doug; Absent - Joe

I. Call to Order 7:15
Review of June Minutes, approved

II. Report

A. President –
   i. Executive Session – Review executive Hearing
   ii. Donations – Since last meeting, we have had $150 cash donation from 2 individuals & donation of Trap Machine
   iii. Trust – We have been contacted about setting up a youth enrichment fund, with funds designated for youth education per our Article 2 of our bylaws.

B. Vice President –
   i. Update Firearms – Contacted Sgt.Taylor and his replacement Sgt. Mark Mebes, since Taylors retirement in 2011. Walla Walla High School ROTC program was NOT the recipient of any firearms from Waitsburg Gun Club ever. Also contacted Fred McPherson, Jr, he is looking into his dad's FFL books.
   Known missing:
      1. Two Anschutz rifles
      2. Two blue (composite) stock Marlin rifles (newest of the bunch)
      3. Two or three old Mossberg rifles
      4. Three or four gray junior size shooting coats
      5. Winchester mod. 52
      6. 10-12 twenty two's, most were old trainers from the govt. along with several much better ones
      7. Numerous slings and cuffs and gloves.
      8. All of the rifles had Redfield peep sights.
   ii. Trap Machine – Peter and Jack Miller removed the motors off the old trap machine in hopes they can be rewound. They are at Wilde Electric Hermiston who is a service contractor for these motors. Will have better estimate of cost when they get into them. Cindy has been quoted at $1,500 a piece to replace…

C. Secretary –
   i. 355 Members
   ii. 25 individuals have renewed /became a member for the 20-21 year

D. Treasurer – As of 7/15/2020 –
   i. Total Available - $5,446.92
      1. Checking account: $2946.90
      2. Savings (designated for 2020-21 fiscal year): $2,500.02
         a. Membership dues paid for next year are being transferred into this account for next year.
   ii. Activity
      1. Deposits since June 3 –
         a. Trap - $591
         b. Cash Donations - $150

c. Membership Dues - $1702.49

2. Check / Withdrawals
    a. Peter Laizure - $3,000
    b. USPS, post office box - $56
    c. Doug's Septic - $80
    d. Custom Signs - $115.43
    e. BDI - $36.29
    f. Tracfone - $11.86
    g. Liberty Mutual - $114.75
    h. Lockton Insurance - $937.28
    i. Pacific Power - $17.71

III. Old Business

A. Donation Receipt – We have created a donation receipt for all donations to the club, if excess value of over $50. Members/individual will get a donation receipt for tax purposes.

B. Phone Call - from member over weekend, asking for gate code. Knowing individual, code was provided. Member went home and reviewed his records and found he had not paid for the year (he was listed on Pete's list as a paid member, prior to Sept 1). How many more people were issued cards without payment?
    a. Peter never had a card issued w/out calling to have to get it, prior to Cindy calling. Since he has been a life member, this had never previously happened. Similar has been reported from other members including Cindy who waited 3 weeks this year to get her cards (handed to her the night of elections back in September).

C. June Donations
    a. M. Kelsey - Colt – As the drawing was had, the paperwork and transfer has officially been completed now. The Colt is now to its new owner!
    b. G. Schuster - $50
    c. J. Schuster - $100

D. Old Trap Machine motors – we have no repair cost yet, but will share when we know. We are looking to try to repair so we have 2 working traps.
    a. Peter – we need to orientate the 2 trap houses so they are in line together.
    b. Peter has been looking at used prices for Pat-traps and the cheapest is around $4500, new is $8500.
    c. Doug asked how are we going to get two working traps in?
    d. Cindy suggested moving driveway to behind the club house, and turning both traps to be the same direction.
    e. Peter would like to see the remains of the old trap building burned as the railroad ties are rotten. He wished he would have done it during the construction.
    f. Does anyone know where the septic and drain field is located? Peter will contact Kevin with the county for a locate and plot. Peter offered to donate excavation equipment; the gun club would need to cover the cost of material and permit. He believes he can get it at a discounted rate, under $4000, if deemed we need to update the system.
    g. Doug – Right now we could wait on the drain field and septic since we have no running water.

h. Cindy – Yes but, if the road needs moved, we need to know where things are.
i. Action – Peter will contact Kevin and get a locate on the drain field and septic.

E. Hunters Education – Mark and John would still like to host a Hunter's Education Class here at the range, having the skills day too. At this time, they are still blocked by the state and are unable to host the class. They are hoping by the end of September they will be cleared to teach the class. The class will be free to all youth, as he is not charging. The instructors will come from Tri-Cities, teach nightly, for one week.
   a. Peter would like to see a couple of us become instructors so we can offer this in house, having classes run regularly here!
   b. Doug & Peter would like us to be able to offer a stipend of some value to the teacher to at least cover his expense for fuel.

F. Tom – High Velocity Tactical – still would like to use the facilities to teach a class. Peter will meet with him to see what he might need from us!

G. Insurance – We have officially completed the paperwork to cancel our policy with Liberty Mutual, merging the plans together through the NRA. This will be a cost savings for the club.
   a. Attorney questioned if we had Directors and Officers Coverage.
   b. Peter put forth the motion to get Directors and Officers Coverage as part of our coverage bundle that protects the board members no matter the cost. Doug 2nd. All in favor, motion passes.
   c. Action – Cindy will contact Trevor tomorrow, getting the process going.

H. Drink Vending Machines
   a. Pepsi – Will let us "borrow" the machine and make 10% profit on all product sold. They would also like to replace and donate a sign for out at the road. They can have it installed the next day!
   b. Coke – Never got back to us.

   Peter moved to have the Pepsi Company be our vendor for the pop machine, allowing them to bring in it and service it. Cindy 2nd – All in favor. Motion passes. Cindy will contact and have installation completed as soon as they can.

I. Lease – Continuing to work on with property owner, will complete after harvest. From our hearing with old board, per John lease was paid for by Fred Mc Pherson, Sr & Mike Hubbard privately. Per Marvin – signed by Bud Nance, Fred Mc Pherson, since all records were lost from the 1996 flood. The 3 guys took it upon themselves to recreate the bylaws, lease and such – the lease was never passed on and nobody knew we had to pay. Land owner denies ever getting a payment from them, yet willing to work with us.

J. Range Spraying – Do we have a member with pesticide license willing to spray the range?
   a. What was Danny getting paid? He was getting paid any where from $175 - $437 one to two times per year, plus we have been told they would get 4 free memberships as well ($240 value per year).
   b. Can we look into a club member having what is needed to save cost? Will consider for future spraying.

K. Hearing Meeting – further review of the questions and answers were given by John, Ken and Marvin (all speaking on Pete's behalf).

a. As all members breached their fiduciary duties, Peter moved we revoke membership for all prior board members: Ken Lenhart, Jay Hanger, John Alter, Pete Parcells and Marvin McPherson. Cindy 2nd. All in favor, motion passes.
b. Peter moved to evict and trespass all prior board members: Ken Lenhart, Jay Hanger, John Alter, Pete Parcells and Marvin McPherson. Cindy 2nd. All in favor, motion passes.
c. Peter moved for letters to be drafted, approved and served to complete the action of revoking membership, evict and trespass. Beth 2nd. Cindy will compose letters for each, having all board members sign. As no trespass orders will be in place, letters will be served instead of sent certified mail for permanent revocation.

L. Fence – Mark & Denis – have not paid the split fence bill. Will send 2nd notice.
M. Signs – The signs for the river came in – we need to install.
N. Bylaws – we as a board need to review what the committee has completed, and review what the attorney is sharing.
    a. Old bylaws are unknown when they were written or established, there is no date on them
    b. It does list Civilian Marksmanship Program which only started in 2018
    c. Since we have no date, and not sent out to membership, our bylaws must reflect back on RCW's for nonprofit organizations
    d. Attorney will work on this with us to make sure we are compliant
    e. We need to get these out to membership for review in the next 3 weeks.
O. Capital Project – $1,055.40 outstanding
P. Vents – Doug is still checking into prices for vents for club house.
Q. 2020-21 Budget – Looking ahead, the club will need between $9,000 to $10,000 to operate per year which is 166 annual members
R. Range Hours – we have been asked what are the range hours. As the signs say dusk – what does that mean? After discussion
    a. Doug moved to have our hours 8 AM – 8 PM from Memorial Day to Labor Day, the rest of the year, as the sunsets sooner, the range needs to close sooner. Peter 2nd. All in favor. Motion passes
S. SOP – Continuing to work on.
T. Gongs – Plans are being made to reinstall gongs and add additional yardages as well.
U. Trap Nights – We have been going for a month now, with our highest night of shooters being 7 individuals, filling one complete squad. We have made $641 to date ($50 was kept for cash to make change during trap nights). With the start of harvest, we have lost our youth shooters. Peter suggested we cut back on nights to see if that helps with numbers. After looking over the attendance, will cut back to Tuesday nights and Sunday nights. We will evaluate in a couple of weeks to see how we might need to adjust if at all.
V. Trap Machine – Profit is being made on the trap machine. As Peter had stated board members could chip in to cover the cost, Cindy offered Peter $100… he declined…

IV. New Business

A. Attorney –

i. Cindy, Peter and Beth met with the attorney. Shared what they learned. We still have additional cleanup to do from the old board she will continue to work with us to get items done.

ii. She is reviewing the draft By-laws to make sure they comply with state requirements for non-profits.

iii. Shared recent statements from Gun Club Members with her on the missing firearms.

iv. Motion – Peter moved to have her serve the old board their papers. Beth 2nd. All in favor. Motion passes

v. Motion – Cindy moved to have Janelle Carmen as our legal representation for the Gun Club. Peter 2nd.Peter & Doug, as funds are tight, we need to make sure what she is able to do for us, is good for the membership, and not setting up back even farther. Board members will follow up with her next week to see where we are at and evaluate from there.

vi. If we proceed with actions toward old board – would like to see if she is willing to work on contingency.

B. Youth Education Irrevocable Trust Fund

i. Shared additional details about the request trust/funds being made available.

1. The fund will have $1000 donation initially, with monthly installments from the original donor, Robert Martin.

ii. Peter – are others allowed to donate? He donates demo jobs/scrap metals to the Walla Walla Gun Club youth program.

1. YES!!! Others will be allowed to donate; this will not be restricted to just one person's donation.

iii. Peter – "It's a win win situation for the kids!"

iv. Cindy put forth the motion to have a separate account created away from the general funds of the Gun Club. Peter 2nd. All in favor. Motion passes

v. Cindy moved to have this as a checking account instead of a savings account to make it trackable, no cash withdrawals allowed. Peter 2nd. All in favor, motion passes.

vi. Peter moved to have it have 2 signatures required. Beth 2nd. All in favor. Motion passes.

vii. Cindy moved to require at least one board member to be part of the committee and listed on the account and required to be a signer. Beth 2nd. All in favor. Motion passes. Peter volunteered to be the designated Board Person, liaison. All in favor – Peter is designated as the board member on the trust.

viii. Cindy will type up the resolution for all members to sign and go on record with.

ix. As the fund will be under the Gun Club, a committee of trustee's will evaluate all fund requests: Vice President – Peter Laizure, Life Member - Robert Martin, Annual Member - Dale Keep; Waitsburg FFA Advisor – Nicole Able, 4-H Leader - Cindy Daves

x. Signers on the account will be designated as Peter Laizure, Robert Martin and Dale Keep. The designated Gun Club Representative and 1 of the other two must sign all checks for issuance.

C. Square Up – Previously Pete had it tied to and invoicing through his personal business. Since it went through his business - Where did the money really go? We could only get records of transactions through the sheriff's office. With this and the unknown membership issues (who really paid, who didn't), we really don't know how much more is missing!

D. Trailer – Peter asked what happened with the flat trailer that got damaged from the flood clean up. Why isn't the Gun Club fixing it? Cindy shared she never brough it up, we have other things to deal with. Cost to fix – Fish plating is around $700, or replace tongue - $2000. Peter – its a good trailer, just needs fixed. Peter would like a reminder to call Charlie @ Don Johnson.

E. Walla Walla Gun Club – has requested for youth to help during their Camas Prairie Shoot, 3 weekend in Aug – pay $15/hr. Youth must be over 13 years of age. If anyone knows of anyone interested, Cindy will pass along their information

V. Doug moved to close, Cindy 2nd – Adjournment @ 9:30