

*American Kneeboard
Association*



2009

Judges, Scorers, Drivers
Training Manual

American Kneeboard Association

Judges, Scorers, Drivers Training Manual (Covering all aspects of tournament management)

FORWARD

Dear Aspiring Officials,

The purpose of this training manual is to assist in clarifying some of the duties and responsibilities of tournament officials. It was specifically designed for those of you who are aspiring to become AKA rated Assistant Officials and to give guidelines for efficiently managed events. It may also prove to be a good review for those of you who are taking the Officials Training Clinic to fulfill your quantitative clinic requirement or for advancement to a higher rating level. The order of instruction is left to the discretion of the AKA Clinician.

This manual is designed primarily for AKA Sanctioned Class Q, Class C and Class T events, and is to be used in conjunction with the current AKA Official Tournament Rules. Please familiarize yourself with Administrative Rule 1, General Information. The secret to a successful kneeboard tournament is explained in two words: **BE PREPARED.** Hopefully, upon completion of the Officials Training Clinic, you will feel prepared to participate at tournaments in your area and play a greater role within the American Kneeboard Association.

Please Note: All references to "HE implies HE/SHE

Sincerely,

The AKA Officials and Drivers Training Committee

JUDGES, SCORERS, DRIVERS MANUAL

Please note that this manual is designed to be used as a reference by both the instructor and the student in conjunction with the current AKA Rule Book, and may be adapted for any level of official, whether judge, scorer, or driver. It is to serve as a guideline with special emphasis on one of the three ratings, judge, scorer, or driver. If you are taking a judges clinic, encourage the instructor to spend at least 40% of the clinic on tricks and trick calling whenever possible (using videos and a trick rope and handle).

The manual will cover the following areas:

1. Tournament Policies and Procedures
2. Tournament Class Definitions and Requirements
3. Officials and Their Responsibilities
4. Tricks - The Event
6. Slalom - The Event
7. Freestyle – Flipout - The Event
8. Countdown
9. Sanctioning procedures
10. Officials Development Program
11. Event forms

The AKA Training Committee Chairman or USA-WS will provide instruction on how to get a video of trick runs to be used during the clinic for practical testing.

Other materials needed to hold an effective clinic that are not included in this package are:

1. Black board or overhead projector (for slalom course diagram)
2. VCR or DVD (for trick videos)
3. Calculator (for scoring)
4. Paper, pencils, markers
5. Trick handle and rope

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AKA OFFICIAL JUDGE'S, DRIVER'S, and SCORER'S MANUAL [\(Return to Index\)](#)

PART I - INTRODUCTION

A. Welcome!

1. Introduction of yourself and your students
2. The Official!
-attitudes -control - conduct - objectivity - patience - manner

B. Course Objectives

1. Develop quality and consistency
2. Maintain quality and consistency
3. Increase quality and consistency

PART II - TOURNAMENT POLICIES AND PROCEDURES [\(Return to Index\)](#)

The administrative rules identified in this section can be found in the AKA rulebook. Procedures for handling registration and the competitors/officials meeting are outlined in this manual. Your instructor will briefly discuss each of the areas. However, it is important that you take the time to review this information on your own so that you will be better prepared in our role as an official.

Your instructor will ask you to refer to the AKA rulebook (sections (I, II, III, and IV) for review.

A. Administrative Rules

1. General Information (Section I of Rule Book)
2. Tournament Entry Requirements (Section II of Rule book)
3. Division of Competition (Section III of Rule Book)
4. Re-rides and Protests Section IV of Rule Book)

B. Registration (Registrar)

All AKA sanctioned tournaments follow the same basic procedures for a successful event. The first procedure on site is:

1. Check USA-WS/AKA membership cards of ALL personnel directly involved in the tournament and make sure that the membership is current. This includes all competitors, judges, secretaries, timers, drivers, dock starters, safety personnel, and scorers
2. Ensure that the competitors complete the proper entry/release forms in entirety. The competitor or an adult must sign all release forms if the competitor is under the age of 18.
3. Have additional USA-WS/AKA membership application forms readily available for those who wish to become members and collect fees for such.
4. Collect all late entry fees and assist in registering late contestants.
5. Check that competitors are properly registered and establish the running order for all events. The running order must be posted on a master score board for viewing by the competitors.
6. Distribute the following forms to the appropriate personnel:
 - * Running orders to Chief Scorer, Dock Starter, Chief Driver, Event Judges and Announcer.
 - * Slalom judge forms and trick judge forms affixed to clip boards (always have extras) and pencils to each event judge.
 - * Score sheets, affixed to clip board, for slalom event scorer.
 - * Overall results sheets and official's records sheets to Chief Scorer.
 - * Safety forms to Safety Director.
 - * Towboat documentation forms to Chief Driver.
 - * Technical Controllers report forms to Technical Controller.
 - * Chief Judge report forms to Chief judge.
 - * Officials work sheets to Chief Judge.
 - * In RC events, official pending record forms to Chief Judge.

C. Mandatory Competitor/ Officials Meeting

Once registration is completed, and all forms are ready for distribution to all concerned, the mandatory competitor/officials meeting may begin. This meeting is conducted by the Chief Judge 30 minutes prior to the start of the vent. All competitors and officials must be present, or representatives much be communicated to the Chief Judge prior to the meeting. If a competitor, official or representative is not present at the meeting, the competitor of official will be disqualified from tournament participation.

The following format is suggested for the mandatory meeting:

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1. Roll Call: during roll call, competitors may be asked to select their choice of trick boat and if they plan to participate in the Flipout and/or Freestyle event.
2. Introduction of all appointed officials.
 - * Each appointed official would identify the event judge and where they will be positioned as it relates to the site.
 - * The appointed officials will define the course, noting any obstructions or special conditions. They will also address any basic rules for the event and answer any questions concerning event rules.
3. Introduction of Safety Director.
 - * A safety station must be identified, as well as non-smoking and any restricted areas or safety hazards.
 - * A map with clear direction to the closest hospital is posted.
 - * Safety hand signals will be reviewed.
 - * Safety personnel identified.
4. Introduction of the Chief Driver
 - * Identify towboats to be used in all events.
 - * Introduce the drivers.
 - * Explain the direction that the drivers will be pulling thru the course and what side to pull out and drop when changing rope lengths.
 - * Draw slalom towboats from a hat.
5. Introduction of the Chief Scorer.
 - * Location of scoreboards.
 - * Running order per event.
 - * Introduce the scorers.
6. Questions

PART III - TOURNAMENT CLASSIFICATION REQUIREMENTS

As an official (regardless of level) it is important for you to understand the various tournament class definitions and requirements. This section will address the Class Q, C and Class T tournament definitions and requirements that can be found in the AKA rulebook under section V. Your instructor will also cover the Chief Officials of a tournament and their responsibilities.

A. Class Q, C and Class T Tournaments

1. Refer to Rule Book (Section V-Tournament Class Definitions, page 3)
2. Class Definitions at a Glance (Rule book, page 24)

B. Chief Officials and Responsibilities

1. Chief Judge
2. Assistant Chief Judge
3. Technical Controller
4. Chief Score
5. Chief Boat Driver
6. Safety Director

Chief Judge

The sponsoring affiliated club or organizers of the tournament will appoint a Chief Judge. For Class Q, C and RC tournaments a Chief Judge must be AKA rated regular or senior in both slalom and tricks if both events are offered for competition. See Rule Book – Tournament Class Definitions and Requirements, Rule 5.1 for Class Q required officials.

Although not recommended, the only other official position that a Chief Judge may perform is the duty of the technical controller in Class Q or C events. He may not fulfill this position during his division if he is a competitor. In T events, the Chief Judge cannot hold any other official position in the tournament.

Chief Judge - Duties and Responsibilities

The Chief Judge is the decision maker who oversees the entire management of the tournament.

The title “Chief Judge” is really a misnomer, for the Chief Judge is truly not a judge at all. Rather, this person is in charge and responsible for the overall operation and conduct of the tournament. The most important attribute of a Chief Judge is to be an organizer capable of directing personnel in a wise, calm, rational, and unbiased manner. He must have complete and thorough knowledge of the rules and regulations governing each event inclusive of any exceptions. This includes all specifics pertaining to entry requirements, registration and scoring, the technical elements of all aspects of judging, and knowledge of facilities being used.

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The Chief Judge must be a leader, an administrator, a supervisor, a decision maker, and a doer to conduct and direct a successful tournament. All other officials report directly to the Chief Judge and his decision is final.

The Chief Judge is responsible for assigning the following tournament officials prior to the sanctioned event:

Assistant Chief Judge
Technical Controller
Appointed Judges
Secondary Personnel

The sponsoring or affiliated club assigns the following officials with the approval from the Chief Judge:

Chief Driver
Chief Scorer
Safety Director
Auxiliary Personnel

The Chief Judge conducts the mandatory competitors/officials meeting and also closes the tournament 30 minutes after the final scores are posted.

Assistant Chief Judge

An Assistant Chief Judge may be selected by the Chief Judge. An Assistant Chief Judge must hold a regular or senior rating in both slalom and tricks.

The position of an Assistant Chief Judge is mandatory in a Class T tournament and recommended in a Class Q or C tournament. If the Chief Judge is a competitor, an Assistant Chief Judge must be selected from a division other than that of the Chief Judge, and will assume the position of the Chief Judge during that division of competition.

Assistant Chief Judge -Duties and Responsibilities

The position of the Assistant Chief Judge can be likened to that of the “vice president” in that he will assume the responsibilities of the position of the Chief Judge if the Chief Judge is unable to carry them out.

In the event that the Chief Judge is also a competitor, the Assistant Chief Judge would then become the chief decision maker while the Chief Judges appropriate age division is competing.

Technical Controller

The Chief Judge appoints a Technical Controller. A TC is mandatory in T tournaments and recommended in Q or C tournaments. In Class Q or C tournaments the Chief Judge may assume the duties of the TC.

Technical Controller - Duties and Responsibilities

The term Technical Controller could more aptly be called that of “site manager” as he is responsible for the management and maintenance of the entire site from beginning to end of the event. He must be an AKA rated official with above average knowledge of course preparation, course certification, tower placements, tournament supplied equipment, judging areas, scoring area, registration area, dock area, and equipment area. It shall be his responsibility to oversee that all areas of the site are approved and in order prior to the start of the event and remains as such throughout.

He is also responsible for assigning auxiliary personnel to assist him throughout the event.

It shall be the responsibility of the Technical Controller to measure and certify both the slalom and trick courses prior to the start of the event and to relay his findings to the Chief Judge. He shall maintain the required course certification throughout the event.

He shall continue to monitor the course throughout the event and be ready to repair any broken or faulty course equipment.

It shall be the responsibility of the Technical Controller to assist with the measuring of official tournament ropes, handles and bridles prior to the start of the event and make sure all official supplied equipment is within tolerance.

He shall assist with the measurement of ropes, handles and bridles supplied by the competitor prior to the start of the event and indicate the legal tolerance of such.

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In RC tournaments, if a possible slalom record has been set, he must collect the tournament rope immediately after the completion of the run and measure the rope, bridle and handle for accuracy.

Once this has been completed all measurements are verified and recorded and the TC must sign a statement confirming the measurements of the equipment. The rope, bridle and handle may then be placed back in use providing all was within the correct tolerance. Guidelines and forms for measurement and certification are outlined later in this manual.

Chief Scorer

The Chief Scorer is appointed by the Sponsoring or affiliated club with approval of the Chief Judge.

The Chief Scorer must hold an AKA regular or senior rating in both Class C and RC tournaments.

The Chief scorer is responsible for overseeing that all official documents are handled properly and orderly throughout the tournament.

With final approval of the Chief Judge, the Chief Scorer may be responsible for compiling all official documents and mailing of such to both the AKA statistician and USA-WS headquarters.

Chief Scorer - Duties and Responsibilities

Appoint registration personnel to comply with registration of competitors and register all officials connected with the management of the tournament.

Appoint rated scorers for slalom and tricks.

Have all score and judge sheets ready for disbursement to all judges and secretaries.
Compile master scoreboard and official running order.

Chief Boat Driver

The sponsoring or affiliated club with the approval of the Chief Judge appoints the Chief Boat Driver.

The Chief Driver must be AKA rated regular or senior in both Class C and T tournaments.

Chief Driver - Duties and Responsibilities

It is the sole responsibility of the Chief Driver to assign the event drivers to the towboats used in the slalom, trick, flip out and freestyle events.

The Chief Driver is also responsible for overseeing that all towboats used in the tournament are checked in prior to launching the boat in the water. This check-in is done in conjunction with the safety director or safety personnel and all forms must be completed either by the Chief Driver or his representative before the boat is launched.

The Chief Driver is responsible for making sure that the drivers are in place on time and into their assigned boats.

It is also his responsibility to work directly with the Safety Director regarding coordination, positioning, and staffing of the safety boat.

It is up to the Chief Driver to determine the safest and most effective way to put gas into the boats when necessary.

Safety Director

The sponsoring or affiliated club of the tournament will appoint an USA-WS rated Safety Director. The Safety Director may appoint an Assistant Safety Director.

A Safety Director is required at all AKA/USA-WS sanctioned tournaments.

Safety Director - Duties and Responsibilities

The Safety Director is responsible for overseeing that all safety rules and regulations are being followed by all of those participating in the event.

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The Safety Director must choose a designated safety area and this must be identified at the mandatory competitor/officials meeting.

The Safety Director must be available at all times during the event and can halt the event if he feels basic safety practices are not being followed. The decision of the Safety Director is FINAL and cannot be overridden by the Chief Judge.

PART IV - TRICK SECTION ([Return to Index](#))

IV. TRICK EVENT

The art of trick judging is the most complex and demanding of the two events. This is also the most subjective and interpretive.

No matter how difficult the trick run, basic judging principles still apply.

In the fast and furious trick runs of today and certainly those of the future, recognizing and understanding the individual tricks and sequences of tricks will be the key to effective trick judging.

It is important to establish a common concept of the principles of trick judging, particularly as they relate to NO CREDIT tricks. It is equally critical at this point to clearly identify that the responsibilities of a trick judge are to fairly and honestly judge the kneeboarder's performance in keeping with the official rules governing the trick or tricks.

Refer to and review TRICK EVENT III (rule book)

Rule 3.0 - 3.18, pages 15-21, and any Rule Book Addendum's published

Appointed Trick Judge

The Chief Judge chooses the Appointed Trick Judge. It is the Appointed Trick judge's duty to run the Trick Event.

He should choose three Assigned Event Judges to call each division in the Trick event. The Appointed Trick Judge may be an Event Judge in Class Q, C or T tournaments.

He should, with the approval of the Chief Judge, Technical Controller, and Safety Director, determine the placement of this event Judges.

Check the course along with the Chief Judge, Chief Boat Judge, Technical Controller, and Safety Director.

He should appoint a Boat Judge to assist with line and equipment changes, to watch the boat path through the course for deviation, and may request a stop of the boat in the event of a dangerous water condition. The Boat Judge may grant re-rides upon competitors request or for conditions noticed while observing.

In Class Q or C tournaments an Assistant rated official is recommended for Boat Judge. In T tournaments the Boat Judge must be rated Assistant or higher.

He should also appoint a secretary to record tricks for each Event Judge. The Event Judge should also have a running order and score sheet for each contestant.

Supply the Event Judges with a means of communication to himself, the towboat, the safety boat, the dock starter and the Chief Judge. Hand held tape recorders are highly recommended at Class Q or C and required at T events.

The appointed Trick Judge should also assist the Chief Judge during any Competitors/Officials meeting. He should introduce himself and all Event Judges, make each judges location know to each competitor.

Trick Event Judges

- *Check for unusual water condition.
- *Call skier approaching course
- *Call any out-of-course tricks before start of pass
- *Tricks may start after reaching the approximate position of the first entrance buoy
- *Independently call each trick
- *Independently give or take away credit ([Return to Index](#))

- *Tricks must be completed before the end of the pass (20 second horn)
- *Record where the horn blew, but keep calling tricks
- *Record the trick the kneeboarder fell on
- *Check forms prior to submittal (names, trick order)
- *In RC events, a tape recorder is mandatory

Timers: Tricks

- *Position self in approximate center of course
- *Start stopwatch or automatic horn at kneeboarders' first movement toward doing a surface trick after reaching the approximate position of the first of "may start" buoy.
- or
- As the kneeboard tip touches the wake to attempt a wake tricks or wake jump after reaching the approximate position of the first or "may start" buoy.
- or
- If the competitor fails to make any move as he/she passes the second or "must start" buoy.
- *Twenty seconds after start of pass, sound horn if required.

Boat Judge: Tricks

- *Check speed with skier on take-off
- *Watch skier continuously prior to entering course
- *Speed checks with skier prior to entry, check speed, confirm with driver.
- *Check water conditions, speed, and boat path constantly during each path
- *Prior to second pass, set speed with skier and confirm with driver
- *Report falls and handle throws to tower

Dock Starter

Prior to competitor entering water:

- * Do a survey of equipment for any noticeable faulty equipment and inform the competitor if applicable.
- *Announce name to judges
- *Announce speed and line length
- *Announce if competitor is planning on changing equipment in second pass

PART V - THE SLALOM EVENT [\(Return to Index\)](#)

OFFICIALS' DUTIES & RESPONSIBILITIES - CLASS C AND RC EVENTS

APPOINTED SLALOM JUDGE

1. It is the Appointed Slalom Judges' duty to run the Slalom Event. He may also serve as an Event Judge in Class C or RC events.
2. In Class C tournaments, he should choose three (3) Event Judges to call (score) each division in the Slalom event, choosing judges that hold either AKA Assistant, Regular, or Senior Judge ratings in Slalom or in both Slalom and Tricks. He must choose three (3) Event Judges in Tournament of Record Capability from officials who hold an AKA Regular or Senior rating in Slalom or in both Slalom and Tricks.
3. He should, with the approval of the Chief Judge and the Safety Director determine the placement (location) of his Event Judges. In RC Tournaments, he must follow the AKA Tournament Rules and Regulations governing positioning of Slalom Event Judges in conjunction with the Technical Controller, and Safety Director.
4. Check the course along with the Chief Judge, Chief Boat Driver, Technical Controller, and Safety Director.
5. Confirm with the Chief Judge, Safety Director, Chief Driver, Chief Scorer, and Technical Controller that all tournament supplied equipment, such as radios, clip boards, ropes, handles, bridles, horns, timing devices, and re-ride flags are in the appropriate positions and ready for use.
6. He shall instruct the Event Judges to score each buoy individually, and to keep scoring even though they may have called a miss. It is highly recommended that each Tower Event Judge be assigned an assistant scorer/secretary.

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7. The Appointed Slalom Judge should also instruct each Event Judge on the method and order the Chief Scorer wants the scores communicated.
8. The Appointed Slalom Judge should also assist the Chief Judge during the Competitors/Officials meeting. He should introduce himself and all Event Judges, and make the location of each Event Judge known to each competitor.

SLALOM EVENT JUDGES Class Q & C Tournaments

1. All event judges should be placed in areas with the maximum viewing area of the slalom course. One Event Judge must be placed in the towboat.
2. All three (3) Event Judges shall independently call credit for entrance gates, buoys scored, exit gates, and continuation if applies. Each Event Judge must continue scoring a pass even though he feels a gate or buoy was missed. Although not required, it is recommend that a secretary be assigned to the Event Judges to record the buoys scored.
3. The Boat Judge is not only responsible for calling end gates and buoys scored, but shall observe the boat path for deviation. If any part of the tow boat deviates outside of the bounds of the boat gates, the Boat Judge shall award an optional re-ride if the path of the deviation was a disadvantage to the competitor. If the deviation was an advantage to the competitor, a re-ride is mandatory. If a Boat Timer rather than an automatic timing devise is used in the slalom event, then the Boat Judge shall also communicate whether or not the boat speed was within tolerance on each pass.
4. There shall be two Event Judges stationed in elevated observation points. If towers are not used, the judges shall be stationed with the best possible viewing areas of the course.
5. Upon completion of the pass, the scores must be relayed to the scorer, via radio. The Chief Scorer, with approval of the Appointed Slalom Judge, will determine the calling order, and the scores will be called in rotation. The proper manner for calling the scores back to the event scorer is as follows:

Boat Judge: (Judge One) will give credit for entrance gates (if the gates were successfully executed; score each successfully rounded buoy; and end gates. He would respond by calling: GOOD BOAT TIME, GATES, PLUS SCORE, and WITH CONTINUATION.

Tower Judge: (Judge two and three) GATES, PLUS SCORE, and WITH CONTINUATION.

SLALOM EVENT JUDGES: Record Capability Tournaments

Refer to Rule Book, Administrative Rules, Rule 6.4, page 6

Upon completion of the pass, the scores are communicated to the scorer. In Record Capability Tournaments the following order is used for calling scores: The Boat Judge ALWAYS calls his score first. He begins by confirming "GOOD BOAT TIME", GATES, SCORE (points for successfully rounded buoys,) CONTINUATION (if successfully exited through end gates.) If the boat time was not correct and a mandatory re-ride is necessary, there would be no need for the tower judges to call in their scores.

BOAT TIMERS: Slalom

A Boat Timer is MANDATORY in Record Capability Tournaments. It is HIGHLY recommended for Class Q & C events.

1. Have a back up watch.
2. Be sure there is a back/up timer, you may need one.
3. Rest arm on gunnel, start and stop time at start and end gate.
4. Do not move during pass, to maintain even wake.
5. Announce to event judges if time is good or bad (Class Q, C)
6. Announce both split and full course time to Boat Judge in T Tournaments.
7. Use flag as necessary - Green or red to indicate good time or re-ride.

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PART VI COUNTDOWN [\(Return to Index\)](#)

The officials should arrive on site, ready to begin, a minimum of 60 minutes prior to the official start.

COUNTDOWN 45 - Forty-Five minutes prior to start of slalom

Slalom Equipment Check List

Ropes and handles 3 each	Official's forms
Red/green flag - 2 each	Start list
Radios	Gas/oil
Official towboat ready	Safety boat staffed and ready

Slalom Personnel Check List

Dock starter	Boat driver
Boat timer and backup timer	Event judges
Safety personnel	Scorers
Announcer	

COUNTDOWN 30 - 30 minutes prior to the start a MANDATORY competitors/officials meeting prior to class Q or C tournaments.

1. The official Towboat should be gassed, speedometers/timing checked
2. The dock starter should be in position complete with:
 - a. The official ropes, handles, shock tubes
 - b. The official start list
 - c. Communications
3. The event officials should be in place with scoring forms and radios.
4. The scorers should be in place with radios
5. A check of all communications should occur.

COUNTDOWN 10 - Ten minutes prior to start, the official towboat shall proceed to the starting dock. The timer shall confirm that:

- A. Ropes, handles, and shock tubes are on board
 - b. Red/green flags on board
 - c. The timer and boat driver are prepared and ready to proceed.

COUNTDOWN 5 - Five minutes prior to start, communications should be confirmed again. A quick check of all equipment should be made and the dock starter should confirm kneeboarders on board and ready to go.

COUNTDOWN 2 - Two minutes prior to the start, the towboat shall make a timed pass in each direction and return to starting dock in preparation for starting.

First competitor should now be in the water ready to ski.

COUNTDOWN 0 ZERO TIME - Let the competition begin!!!!!!

As the first event (e.g. slalom) nears completion, the following steps should occur.

1. Confirm that all forms are ready for distribution to the judges.
2. Ensure that all equipment for tricks is ready.
 - a. Trick ropes and handles, shock tubes
 - b. Audible device, official and back up horn or whistle
 - c. Communications
 - d. Chairs for judges and secretaries
3. Place in position all personnel not involved in the slalom event
 - a. Trick secretaries
 - b. Timers
 - c. Runners
 - d. Boat crew - at start area

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4. Advise the judges working the slalom event who may also be judging tricks that immediately following completion of that event, they are to move directly to their trick judging positions; that their secretaries will be there with the judging forms.
5. Arrange boats to pick up tower judges (if necessary).
6. Arrange boat to take dock starter to trick starting dock (if different). Make sure a start list is provided.

At the completion of the event on the water, as smoothly and rapidly as possible reposition all judges.

Trick Personnel Check List

- Dock starter
- Boat driver
- Boat assistant
- Event judges
- Secretaries
- Timers- official and back up
- Runners
- Scorers and assistants

Almost Ready

- Confirm with starting dock, their readiness
- The judges' and boat crew's preparedness
- The safety boat in position

BEGIN THE EVENT

Reports and Post-Tournament Duties

At the conclusion of the final event, confirm that all scores are posted including final results. Check the master scoreboard for complete entries. Review the Judge's Forms with the Chief Scorer. Complete all forms/reports required by AKA and/or USA-WS such as checklist, officials' performance reports, officials' worksheet, Chief Judge's report, etc.

American Kneeboard Association Tournament Sanctioning Procedures Class Q, C, T

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Sanctioning procedures and forms are listed on the AKA and/or USA-WS web site for easy reference. All AKA events will be sanctioned as Novice, Q, C, or T.

SANCTIONING BY ELECTRONIC MAIL

Access online sanctioning at www.usawaterski.org and follow instructions. Payment to USA-WS may be made online. AKA sanctioning fees must be sent by general mail to the AKA treasurer. Final sanction approval will not be authorized until all forms and fees are received. The AKA President will review all online sanctioning applications and approve once paperwork, appropriate officials are listed, and all fees are paid.

When sanctioning online you additionally must submit a Pre-tournament safety checklist. This form is available on the online sanctioning page and with the training manual.

All official tournament forms **MUST** be submitted and fees paid prior to the event, whether sanctioned by general mail or electronically. The event will not be considered sanctioned and scores will not stand if all forms and fees are not submitted.

SANCTIONING BY GENERAL MAIL.

All applications for sanctioning must be submitted to the AKA treasurer, with payment of \$20 made out to AKA for Class Q and Class C events, \$30 for Class T events and payment of \$25 made out to USA-WS 30 days prior to an event. In the event that the treasurer receives the sanctioning and fees late, there will be a \$20 late fee assessed, payable to AKA. This late fee is in addition to late fees that may be assessed by USA-WS.

The Treasurer will forward appropriate paper work and fees on to USA-WS and will notify the current Tournament Coordinator of the sanctioning.

FORMS NEEDED/PROCEDURE FOR POST EVENT SUBMISSIONS – Class Q

Send to the following upon completion of event (no later than 10 days)

1. AKA-7 Official Tournament Scores – AKA National Statistician, USA WS competition department
2. AKA-9 Official's Work Record – AKA National Statistician
3. Tournament Safety Directors Report – USA-Water Ski
4. All USA WS membership applications received and fees collected.

FORMS NEEDED/PROCEDURE FOR POST EVENT SUBMISSIONS – Class C

Send to the following upon completion of event (no later than 10 days)

1. AKA-7 Official Tournament Scores – AKA National Statistician, USA WS competition department
2. AKA-9 Official's Work Record – AKA National Statistician
3. Tournament Safety Directors Report – USA-Water Ski
4. All USA WS membership applications received and fees collected.

FORMS NEEDED/PROCEDURE FOR POST EVENT SUBMISSIONS – Class T

Send to National Statistician upon completion of event (no later than 10 days)

1. Technical Controllers Report – AKA National Statistician
2. AKA-8 Official Records Form – AKA National Statistician
3. AKA-7 Official Tournament Scores – AKA National Statistician, USA WS competition department
4. Trick sheets per pending records (3 judges) – AKA National Statistician
5. Slalom Judges sheets (3 -5 judges) – AKA National Statistician
6. AKA-5 Scorer's recap sheet – AKA National Statistician
7. AKA-9 Official's Work Record – AKA National Statistician
8. Tournament Safety Directors Report – USA-Water Ski
9. All USA WS membership applications and fees collected.

OFFICIALS CLINIC SANCTIONING PROCEDURES – Judge, Scorer, Driver

Sanction applications are to be submitted to USA-WS % Traci Baylon. See section [PART X](#) for forms

PART VIII ([Return to Index](#))

THE AMERICAN KNEEBOARD ASSOCIATION OFFICIALS' DEVELOPMENT PROGRAM DESCRIPTION

This four step officials' program is designed not only to improve the quality of officiating, but also to maintain it. Only those working toward assistant ratings will use the application forms contained in the Development Program known as Green Sheets, or available from USA-WS upon request.

STEP ONE - EDUCATION: Educational opportunities through on and off water clinics are increasingly available, and officials of all levels are encouraged to take advantage of those listed in our publication. Clinic attendance is mandatory for maintenance and upgrading of ratings. Please review the Quantitative Requirements Sheet enclosed in the Chief Judge II packet for details.

STEP TWO - PARTICIPATION: There are certain quantitative requirements for each rating level, which must be fulfilled before the official proceeds to the next step. A copy of the Quantitative Requirements Sheet may be obtained from the Chief Judge II packet of tournament kits and upon request from USA-WS. Remember to record your work as an official in your Personal Performance Record and have it initialed by the Chief Official. Extra Personal Performance Records are included in all tournament kits (Chief Judge II packet) and available for USA-WS upon request. It is also important to verify that your work is accurately listed on the Scorebooks Tournament Officials Record since this is how your work is credited at AKA/USA-WS.

STEP THREE - WRITTEN EVALUATION: After having completed the quantitative requirements for your next rating, and it is verified by the AKA statistician that you have indeed done so, you may request and receive information as to where and when you may take your written test on tournament rules and officiating situations.

1. Aspiring Regular and Senior Judges, Regular Scorers, Regular and Senior Drivers will be mailed an open book multiple choice/true-false test which they have thirty (30) days to complete and return to Chairman of the Officials Training Committee for grading. For Regular Scorers, this test will also constitute the practical portion of their evaluation.
2. Aspiring Senior Scorers will take a similar written test, which will constitute both the written and practical test. This test to be administered at certain easily accessible, predetermined sites such as, but not limited to, USA-WS-sanctioned clinics, mid-winter meetings or state, regional or national tournaments, where they are already likely to be working. Your Officials' Committee Chairman and AKA/USA-WS or AKA Statistician will assist you in setting up this testing.
3. Aspiring Assistant Drivers must complete an Assistant Driver's Application and forward the completed application to Chairman of the Drivers Training Committee. Within 30 days of receipt of the application, an open book test will be mailed to the applicant, which must be returned to the Chairman of the Officials Drivers Committee within thirty (30) days.

STEP FOUR - PRACTICAL EVALUATION: This final evaluation is designed to simulate tournament conditions as much as possible. Pre-registration must be completed prior to the selected date to allow time for the necessary arrangements to be made. Once this phase has been successfully completed, the official will be awarded the rating achieved. No further approvals are necessary. Dates and locations of evaluation sites will be listed in our publications and made available upon request from Chairman of the Officials Training Committee and/or Chairman of the Drivers Training Committee. This evaluation must be completed within 12 months of having passed the written testing. Your Officials' Committee Chairman, and/or Drivers Training Chairman and AKA/USA-WS will assist you in arranging a testing date and location.

1. Aspiring Regular Judges, upon passing the written mail-out test, will be notified by AKA on the availability of practical evaluation in his/her area. At the official's request, AKA will then pre-register him/her. This evaluation will be accomplished using a video and/or administered by an AKA clinician to assess the officials' ability to call trick runs in the 3,000 to 4,000 point range and determine final slalom buoy counts.
2. Aspiring Senior Judges, upon completion of the written test, will take a practical test, similar to but more difficult than the one for aspiring regulars (trick runs in the 5,000 to 7,000 point range.) This test to be administered by an AKA Clinician/Senior Judge.

3. Aspiring Regular Scorers: Since a scorer in essence reconciles, computes and records, the take home test described in Step Three will constitute both the written and practical portions of this evaluation.

4. Aspiring Senior Scorers will take the combined written/practical test described in Step Three at predetermined sites. This test to be administered by an AKA Clinician/Senior Scorer.

5. Aspiring Assistant, Regular and Senior Drivers, upon passing the written mail-out test, will be notified by AKA/USA-WS on the availability of practical evaluation in their area. The practical testing will be based on the applicant's attention to safety, speed, and boat path in and out of the course, contestant acceptance, general ability, and attitude. This test to be administered by an AKA Clinician/Senior driver.

Please note that in a given calendar year, aspiring officials are permitted two attempts per year, and only those tests not passed the first time need to be retaken during retesting. If a test is not passed on the second attempt, both evaluations must be undergone again at next testing.

The evaluation process has been set up to allow for one and two event assistant and regular judges, and combined event assistant and regular scorers and drivers.

Once you have successfully completed Step Four, you have achieved the rating which you were seeking and will receive written confirmation from AKA. In the meantime, a temporary card, issued at the evaluation site, will allow you to start work at your new rating level immediately.

If you have any questions, please contact the AKA Officials and Drivers Training Chair.

See the AKA Website for a list of the AKA Committee Chairs www.amer-kneeboard.org

AKA Chairman of the Officials & Drivers Training Committee

Name: _____

Address: _____

City: _____

St: _____ Zip _____

Phone: _____

Fax: _____

E-mail: _____

AMERICAN KNEEBOARD ASSOCIATION
OFFICIALS' QUANTITATIVE REQUIREMENTS FOR ADVANCEMENT AND ANNUAL RENEWAL
2008/09

Rating Level	Minimum Age	Clinics	Total Tournaments*	Asst. Chief*	Chief*	Scoring Tournament. (for non-scorers)	Asst. Chief Scorer (for non-scorers)	Minimum Years (to acquire rating)	Written Test	Practical Test	Annual Renewal** (Tournament quantity)
JUDGE Assistant		1	Use Application								2
Regular	13	1	6	1		1			1	1	2
Senior		1	9		2	1	1		1	1	2
SCORER Assistant		1	Use Application								2
Regular	13	1	5	1					1	1	2
Senior		1	8		2				1	1	2
DRIVER Assistant	16	1	Use Application						1	1	2
Regular	18	1	6	1				1	1	1	2
Senior		1	14		2			3	1	1	2

* If you are working on a 2-event rating (Slalom and Trick), you must work both events (i.e. Judging Slalom and Tricks). If you are working on a single event rating (Assistant and Regular Judges only), you need to work only that one event. (See Application for Judgeship). For Judges, this work includes only that work performed as a Shore or Boat Judge. For upgrading purposes, work towards fulfilling specified quantities in the asterisked (*) column. You are allowed to count only one asterisked position per tournament, i.e. you can't count credit as an Assistant Chief Judge and a Judge at the same tournament.

** To maintain your current official's rating(s), you must participate in the number of tournaments indicated in this column during a calendar year (not Nationals to Nationals). You may count one clinic towards one of your maintenance credits. All officials, including drivers must attend one clinic every three (3) years to maintain their rating. When you renew as a USAWS "Active" (insured member), your renewal quantities will be verified by USAWS/AKA and you will be sent a separate official's card indicating your rating(s). Ratings for Driver and Scorer will be for both the Slalom and Trick Events. Time frames and number of requirements listed refers to the total numbers from assistant to Senior ratings. [\(Return to Index\)](#)

[\(Return to Index\)](#)

DATE:

TO: AKA Judges, Scorers, Drivers

FROM: Chairman Officials & Drivers Training Committee

SUBJECT: AKA Officials "Rating Status" form

Our committee records indicate a change to your Officials Rating Status. Please review the enclosed "Officials Rating Status" form for an explanation of this change.

If you have not met the minimum renewal requirements for the official rating indicated on the enclosed document, we are prevented from renewing this rating for the 2008 or 09 season and must place it on the suspended list.

Please compare the Official's "Rating Status" form with your Officials Personal Performance Record. If your records indicate that ours may be incorrect simply copy both the front and back of the performance record and return it to the Chairman of the Officials Training Committee and/or Chairman of the Officials Drivers Committee, along with a copy of the Official's "Rating Status" form. The Officials Training Committee and/or Officials Drivers Committee and the AKA Statistician will review your records. You will receive a written response as to the status of your rating.

If you do not have such documentation, you must contact the Chief Judge of the tournament in question, or the Clinician in question. This official may send a signed affidavit stating the tournament and/or clinic, date, name, location and the official's name, position and events worked. Your records will then be reviewed by the Chairman of Officials Training Committee and/or Chairman of the Officials Drivers Committee, and the AKA Statistician. You will receive a written response as to the status of your rating.

If you did not work the required tournaments or attend the necessary clinic in 2008 or 09 to renew your rating for 2008 or 09 you may apply for a hardship renewal or start reinstatement procedures. The Officials Training Committee and/or Officials Drivers Committee and the AKA Statistician will review your hardship application and notify you of your rating status after review.

Sincerely,

Chairman
Officials & Drivers Training Committee

Enclosures

**AKA OFFICIALS DEVELOPMENT PROGRAM
JUDGES, SCORERS, DRIVERS
RATING STATUS FORM**

[\(Return to Index\)](#)

NAME _____ MEMBERSHIP NUMBER _____ DATE _____

ADDRESS _____ CITY/STATE _____ ZIP _____

PHONE _____

CURRENT RATING EXPLANATION CODE *(See below)

JUDGE

Assistant Slalom	_____	Assistant Trick	_____
Assistant Slalom Suspended	_____	Assistant Trick Suspended	_____
Regular Slalom	_____	Regular Trick	_____
Regular Slalom Suspended	_____	Regular Trick Suspended	_____
Senior	_____	Senior Suspended	_____

SCORER

Assistant	_____	Assistant Suspended	_____
Regular	_____	Regular Suspended	_____
Senior	_____	Senior Suspended	_____

DRIVER

Assistant	_____	Assistant Suspended	_____
Regular	_____	Regular Suspended	_____
Senior	_____	Senior Suspended	_____

NO CREDIT

SANCTION #	DATE	EVENT NAME	CITY/STATE	CHIEF JUDGE	POSITION WITHHELD
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

SANCTION #	DATE	EVENT NAME	CITY/STATE	CHIEF JUDGE	POSITION WITHHELD
_____	_____	_____	_____	_____	_____

*** EXPLANATION CODE**

#1 Clinic attendance #2 Did not attend necessary clinic #3 Passed judges upgrade test #4 Passed scorers upgrade test #5 Passed drivers upgrade test #6 Failed judges upgrade test #7 Failed scorers upgrade test #8 Failed drivers upgrade test #9 Meet minimum quantitative requirement for renewal #10 Did not meet minimum quantitative requirement for renewal #11 Reinstated #12 Assistants cannot receive credit at a RC tournament #13 Unrated judges cannot receive credit #14 Unrated scorers cannot receive credit #15 Unrated drivers cannot receive credit #16 No event listed #17 Not listed on officials work record #18 Did not judge minimum number of competitors #19 Did not score minimum # of competitors #20 Hardship petition denied #21 See "No Credit:

AKA REINSTATEMENT PROCEDURES

(Effective 2-96)

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ASSISTANT JUDGE, ASSISTANT SCORER, ASSISTANT DRIVER

If you did not attend the necessary clinic to maintain your rating, or work the maintenance credits required your rating will be suspended for a period of one year. During this year you may attend an officials clinic and your suspended status will be lifted. The ASSISTANT rating will be reinstated. If not reinstated during this year you will be downgraded to reflect “no rating”. To again receive an ASSISTANT rating you must take an officials clinic and work the “Green Sheet.” During the year of suspension you may not judge, score, or drive at a Class T, or Class C event.

REGULAR JUDGE, REGULAR SCORER, REGULAR DRIVER

If you did not attend the necessary clinic to maintain your rating, or work the maintenance credits required your rating will be suspended for a period of one year. During this year you may attend an officials clinic and your suspended status will be lifted. The REGULAR rating will be reinstated. If not reinstated during this year you will be downgraded to reflect “ASSISTANT JUDGE AND/OR ASSISTANT SCORER AND/OR ASSISTANT DRIVER”. It will now be necessary to take an officials clinic and the REGULAR upgrade test to regain your REGULAR Judge, REGULAR scorer, or REGULAR driver rating. During the year of suspension status you may judge, score, or drive at a Class C or below sanctioned event in your respective event rating.

SENIOR JUDGE, SENIOR SCORER, SENIOR DRIVER

If you did not attend the necessary clinic to maintain your rating, or work the maintenance credits required your rating will be suspended for a period of one year. During this year you may attend an officials clinic and your suspended status will be lifted. The SENIOR rating will be reinstated. If not reinstated during this year you will be downgraded to reflect “REGULAR JUDGE AND/OR REGULAR SCORER AND/OR REGULAR DRIVER”. It will now be necessary to take an officials clinic and the SENIOR upgrade test to regain your SENIOR Judge, SENIOR scorer, or SENIOR driver rating. During the year of suspension status you may judge, score, or drive at a Class T or Class C, or below sanctioned event in your respective event rating.

REINSTATEMENT OF LOST OFFICIALS

Any AKA member that once held an official’s judge or scorers rating and lost it because of lack of clinic attendance, maintenance requirements, or human error may be reinstated to assistant or regular official, which ever is the highest rating achieved. No senior rating reinstatement will be allowed. Current clinic attendance and appropriate written test will be necessary. **Documentation of prior officials rating must be found within AKA documents.**

AKA OFFICIALS' DEVELOPMENT PROGRAM JUDGES, SCORERS, DRIVERS HARDSHIP PETITION

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HARDSHIP DEFINITION: An excusable hardship results from an event or condition over which an official has no control. In other words, the event or condition is not self-imposed and personal choice has not been exercised. Each request for hardship will be considered on its own merit. Hardships will not be granted for ability, prior qualifications, personality or length of service. Hardships are not renewable. The following are examples and are not all-inclusive.

- Excusable Conditions:
1. Medical problems (major injury or illness, surgery, pregnancy)
 2. Military duty
 3. Temporary job assignments (2 mo. or more over which you have no control)

- Inexcusable Conditions:
1. Non-awareness of renewal requirements
 2. Personal error in record keeping
 3. Lack of tournament attendance due to other personal activities
 4. Absence due to school

INSTRUCTIONS: Deadline for hardship request is May 1st of the following year or 60 days after official AKA notification of suspension, whichever is later. A separate form must be completed for each rating requiring hardship consideration. Upon completion, forward the original, a copy of AKA's notification of shortage and any other pertinent documentation to the AKA Chairman of the Officials Training Committee or the AKA Chairman of the Drivers Training Committee, which ever is applicable. The Chairman will then ask for Committee ballot and forward the results to the AKA Statistician. You then will be notified of your rating status.

Name _____ USA Water Ski Membership Number _____

Address _____ City _____ State _____ Zip _____

Area Code & Telephone (day) _____ (eve) _____

I am hereby filing for hardship consideration for the following:

Rating Type/Level (i.e., Assistant Judge) _____ Events Short (S=Slalom, T=Trick, D=Driver) _____

Date informed of Shortage by AKA _____

Reason (check): _____ Medical _____ Military _____ Job Assignment _____ Other _____

Copies of Documentation to Confirm Medical/Military Excuse: _____ Yes _____ No

Any Other Relevant Explanation of Situation (use the back of this form if necessary)

Officials Signature _____ Date: _____

Committee Members Recommendation _____

Committee Members Signature

_____ Date _____

(Effective 2-96) Revised 10-08

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AMERICAN KNEEBOARD ASSOCIATION

APPLICATION FOR ASSISTANT JUDGESHIP

Refer to the AKA Officials' Development Program Description and Quantitative Requirements Sheet for further information regarding annual renewal and advancement.

Please Type or Print Clearly:

Check Events Applying For: Slalom Trick

Full Name _____

Age _____ Sex _____ Current USA-WS /AKA Membership No. _____

Address _____

City _____ State _____ Zip _____

Area Code and Phone Number (day) _____ (evening) _____

The following applicable blanks must be completed and signed by the Chief Judge of the tournament in which the experience was completed. All of the work must be performed during USAWS/AKA-sanctioned Class Q, C or T tournaments except that a clinic may be used for credit where indicated. All applicants must complete the work as a dock starter. Those applying for a one or two-event judgeship must also complete the appropriate items for that event.

TOURNAMENT	DATE	CHIEF JUDGES'S SIGNATURE
Dock Starter:		
1. _____	_____	_____
<u>SLALOM EVENT:</u>		
Timer:		
1. _____	_____	_____
2. _____	_____	_____
<u>TRICK EVENT:</u>		
Secretary for Trick Judge:		
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
Timer		
1. _____	_____	_____
2. _____	_____	_____

Applicant must practice judging under the supervision of an AKA rated Regular or Senior Judge for a minimum of ten (10) kneeboarders. If the supervising judge feels that the applicant has not performed satisfactorily, credit should be withheld.

TOURNAMENT DATE	DIVI.	SUPERVISING JUDGE'S SIGNATURE	RATING	CHIEF JUDGE'S SIGNATURE
-----------------	-------	-------------------------------	--------	-------------------------

SLALOM EVENT:

1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

TRICK EVENT:

1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

Having completed all of the required above listed work satisfactorily (as certified by the Chief Judge), I hereby apply for appointment as an Assistant Judge in:

Slalom Trick

Signature _____ Date _____

ATTENTION CHIEF JUDGES: Please be discriminating. AWSA/AKA cannot maintain a high standard of Judges' qualifications unless you assume the responsibility of refusing to approve any but exceptionally qualified applicants.

FILING PROCEDURES: Mail completed and signed application to Chairman Officials Training Committee for processing. You should retain a copy of application for your records. If you are filing for a one-event rating, your application will be returned to you when your rating has been approved. You should continue to complete the same application when working on other events.

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**AMERICAN KNEEBOARD ASSOCIATION
APPLICATION FOR ASSISTANT SCORER**

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Refer to the AKA Officials' Development Program Description and Quantitative Requirements Sheet for further information regarding annual renewal advancement.

Please Type or Print Clearly:

Full Name _____

Age _____ Sex _____ Current USA-WS /AKA Membership No _____

Address _____

City _____ State _____ Zip _____

Area Code and Phone Number (day) _____ (evening) _____

The following blanks must all be completed and signed by the Chief Judge and the Chief Scorer of the tournament in which the experience was completed. All of the work must be performed during USAWS/AKA sanctioned Class Q, C or T tournaments. If you are applying for one event you need only complete items for that event.

TOURNAMENT	DATE	CHIEF JUDGE'S SIGNATURE
<u>SLALOM & TRICK EVENT</u>		

Gather in forms and sort for Scorer:

1.	_____	_____	_____
2.	_____	_____	_____

Serve as Secretary to a Shore or Tower Judge in the Trick Event:

1.	_____	_____	_____
2.	_____	_____	_____

Serve as Secretary to a Shore or Tower Judge in the Slalom Event:

1.	_____	_____	_____
2.	_____	_____	_____

Applicant must practice scoring under the supervision of an AKA rated Regular or Senior Scorer for a minimum to ten (10) kneeboarders. If the supervising scorer feels that the applicant has not performed satisfactorily, credit should be withheld.

SLALOM EVENT

TOURNAMENT	DATE	CHIEF SCORER'S SIGN.	CHIEF JUDGE'S SIGN.
1. _____	_____	_____	_____
2. _____	_____	_____	_____

TRICK EVENT

TOURNAMENT	DATE	CHIEF SCORER'S SIGN.	CHIEF JUDGE'S SIGN.
1. _____	_____	_____	_____
2. _____	_____	_____	_____

Having completed all of the above listed work satisfactorily (as certified to by the Chief Judges and Chief Scorers), I hereby apply for appointment as an Assistant Scorer .

Signature _____ Date _____

ATTENTION CHIEF JUDGES AND CHIEF SCORERS: Please be discriminating. AWSA/AKA cannot maintain a high standard of scorers' qualifications unless you assume the responsibility of refusing to approve any but exceptionally qualified applicants.

FILING PROCEDURES: Mail completed and signed application to Chairman of the Officials Training Committee for processing. You should retain a copy of the application for your records.

AKA Chairman Officials and Drivers Training Committee

Name: _____

Address: _____

City: _____

State: _____ Zip: _____

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AMERICAN KNEEBOARD ASSOCIATION

APPLICATION FOR ASSISTANT DRIVER

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ASSISTANT DRIVER: To become an assistant driver -

- A. Complete Application, work assignments, written test and practical test (see back).
- B. Minimum age 16.
- C. The maximum number of years a tournament may be counted as credit towards a rating is (3) years.
- D. Annual Maintenance requirements for renewal.
 - 1. (2) USA-WS/AKA tournaments per year
 - 2. (1) USA-WS or AKA approved drivers clinic may be substituted for one tournament per year.

APPLICATION

Name _____ USA-WS membership No. _____ Age (min. 16) _____

Address _____

City _____ State _____ Zip _____

The following spaces must be filled in and signed by the Chief Judge and the Chief Boat Driver of the tournament in which experience was completed. All work must be performed during sanctioned tournaments.

BOAT TIMER FOR SLALOM (two tournaments)

Tournament	Date	Sign. Chief Judge	Sign. Chief Driver
------------	------	-------------------	--------------------

1. _____

2. _____

BOAT HANDLER FOR SLALOM (two tournaments)

Tournament	Date	Sign. Chief Judge	Sign. Chief Driver
------------	------	-------------------	--------------------

1. _____

2. _____

BOAT HANDLER FOR TRICKS ((aid in switching boats and docking procedures)

Tournament	Date	Sign. Chief Judge	Sign. Chief Driver
------------	------	-------------------	--------------------

1. _____

2. _____

DRIVE SAFETY BOAT FOR SLALOM AND TRICKS

Tournament	Date	Sign. Chief Judge	Sign. Chief Driver
------------	------	-------------------	--------------------

1. _____

2. _____

MAIL COMPLETED APPLICATION TO CHAIRMAN OF OFFICIALS & DRIVERS COMMITTEE

Name: _____

Address: _____

City: _____ St. _____ Zip: _____

ASSISTANT DRIVER CONTINUED

Written Test

1. Allow 30 days from the completion of the practical work then call the chairman for written test.
2. This take home, open book test to be completed and mailed back to the Officials & Drivers Training

Chair.

3. Test Construction:
 - A. True/False/Multiple Choice questions
 - B. 25 Questions with a passing grade of 22 correct.
4. The Chairman will grade and notify driver of pass or fail.

Practical Exam

1. The practical must be completed within 12 months of passing the written exam
2. Test sites may be the following locations: USA-Ws or AKA approved clinics, a novice tournament, non-sanctioned tournament of official practice for a sanctioned tournament.
3. The test administrator will be a regular of senior boat driver.
4. Test Construction
 - A. Driver must pull minimum of five contestants in each event.
 - B. The driver will be scored on the five point system with attention to safety, speed, and boat path in/out of course, contestant acceptance, general ability and attitude.
 - C. The examiner shall rate the driver with the Boat Drivers Evaluation Report using the Driver Critical Skills on reverse side of report. A score shall be computed by averaging the examiners scored. On a 5 point basis passing is 2.5.
 - D. Graded on site and results given to driver immediately.
5. Retesting
 - A. Test (written or practical) may be taken up to two times per calendar year.
 - B. Only those tests not passed need to be retaken.
 - C. If a retested exam is not passed at the second testing, both test must be retaken at the next testing session.

American Kneeboard Association

Official Entry Form

(Not valid for National Championships)

[\(Return to Index\)](#)

Tournament _____ Date(s) _____

Contestant Name _____ Date of Birth _____ Age _____

Address _____ / _____ / _____ / _____

street city state zip

Fax _____ E-mail _____ Web site _____

USA-WS membership No. _____ Membership Expiration Date _____

Check (✓) Events and Age Division You Intend to Enter
 (See Official Rules and Tournament Announcement for entry qualifications)

Uniform Participation and Hold Harmless Agreement

Events	Jr.B	Boys	MI	MII	MIII	MIV	MV	MVI	MVII	MVIII	MIX	MX	Jr.G	Girls	WI	WII	WIII	WIV	WV	WVI	WVII	WVIII	WIX	WX	OM	OW
Slalom																										
Tricks																										
Freestyle																										
Flipout																										

For and in consideration of acceptance of this entry and permission to participate in the USA-WS sanctioned kneeboard tournament, clinic, show, race, tournament practice or other event, hereinafter collectively and singularly referred to as the EVENT, described on the official registration, participation or entry form on the reverse side or attached to this agreement, which is acknowledged to be good and valid consideration for the promises and warranties made herein, the undersigned, for themselves, their heirs, successors and/or the minor participant for whom they sign do acknowledge, warrant and agree as follows:

- (1) The EVENT participant is or will be at the time of the EVENT an Active member in good standing of USA Water Ski who is familiar with and agrees to be bound by all USA-WS rules for safety and/or tournament or other EVENT participation and/or competition.
- (2) The participant is competent to safely participate in the EVENT and will be fully responsible for his/her own safety and well being at all times, including the safety and sufficiency of all equipment used in the competition, and also including his/her safety at all times and under all circumstances while at the EVENT site. The skier acknowledges and accepts full and sole responsibility and liability for the operation of and any defects and other hazards in skier's own equipment. The participant and Parent or Guardian, where applicable, warrant and promise that they will assume full responsibility for the conduct and safety of the participant at all times, whether or not in actual participation and/or at the EVENT site.
- (3) The undersigned acknowledge and assume the risk of serious injury and/or loss of life from participation in the EVENT and, in connection therewith promise, agree and warrant as follows:
 - a) To release, hold harmless, protect, indemnify and forever discharge the sponsors and organizers of the EVENT, USA Water Ski, its officials, members and co-participants in the EVENT, the land or site owner, lessor, lessee, public or governmental agency having jurisdiction thereof, and/or the site operator, and any agency that may be assigned to cover the EVENT, their agents, servants, employees and all persons connected with the EVENT, from any and all rights, claims and demands of any nature for any and all loss, damage or injury sustained by the participant or his or

her equipment at any time during the EVENT or before or after the EVENT but in connection with it, and further promise and agree never to institute any claim, suit or action at law against any such organization or individual described herein above, other than for claims made against a medical insurance carrier for benefits provided to USA-WS members under, and only to the extent of, any applicable USA-WS group medical insurance coverage;

- b) The undersigned is of legal age and competent to enter into this agreement, and/or the parent and/or guardian of the minor participant on whose behalf they sign, and hereby agrees to indemnify and hold harmless to the full extent described in paragraph a) above, those organizations and individuals named or described therein from and against any claim or suit due to injury or damage to the person or property of said minor participant;
- c) The undersigned hereby authorize the EVENT organizers, directors, participants or their designee to seek and procure on their behalf all reasonable medical and surgical care which might be required in the event of injury to a participant who is or becomes unable to authorize such care, and warrant their financial responsibility for such treatment as is rendered;
- d) The undersigned grant to the EVENT organizers and USA-WS the right to make and use any photographs, television or motion pictures taken during the EVENT, and agree that the organizers have the right to control or prohibit advertising material used, worn or displayed by a participant at the site during the EVENT.
- e) The EVENT organizers and director reserve the right to disqualify the participant and/or at their sole and unqualified discretion, to refuse to allow the participant to participate in the EVENT for any reason they deem just and proper, and in such event the participant will be entitled to the return of the entry fee and no more.

I have read all of the above. I understand it and agree to all terms and conditions and affirm all promises, representations and warranties made by me as a condition and consideration for the privilege of participation in the EVENT. I agree to be fully responsible for my conduct at the EVENT and/or for the conduct of the minor on whose behalf I sign.

 Signature of Competitor Date Signature of Parent or Guardian (for minors only) Date

No competitor will be permitted to ski in the tournament (or a or guardian, in the case of a minor) has signed the responsibility release.

(Please print or type and return with entry form)

Please print clearly or type requested information.

[\(Return to Index\)](#)

Name: _____ Division: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (bs.)_(____)_____ (hm.)_(____)_____

Age:_____ BirthPlace:_____ Birth Date: _____ E-mail: _____

USA-WS Membership No.: _____ Other Federation No.: _____

Name of Local Newspaper: _____

PERSONAL INFORMATION

School: _____

Course of Study: _____

Future Career Plans: _____

Occupation: (with brief job description) _____

Sponsors: _____

How long have you been Kneeboarding? _____

Where do you Kneeboard most often? _____

How long have you been an AKA Member? _____

Which event do you enjoy the most? _____

Favorite Boat for Kneeboarding: Slalom _____ Tricks _____ Freestyle _____ Flip _____

Current National Titles: _____

Current National Records: _____

Current State Titles: _____

Current State Records: _____

Club Affiliation and/or organizations I belong to: _____

Other USA-WS disciplines you have competed in: _____

If you had a chance to ski with a top skier who would it be? _____

Person(s) you look up to or has helped you the most: _____

Are you a judge, driver, scorer, safety director? Rating & How Long? _____

Do you have an officials rating in another discipline? Rating and How Long? _____

Hobbies & other sports I participate in: _____

Other points of interest: _____

AMERICAN KNEEBOARD ASSOCIATION
JUDGES SLALOM SCORE SHEET

[\(Return to Index\)](#)

TOURNAMENT: _____

JUDGE: _____

LOCATION: TOWER JUDGE 1 2 3 4

BOAT JUDGE 1

SPEEDS Jr. Boys/Jr Girls/WIV-IX/MVI-IX 14/16/18/20
 Girls/WI-III/OW/MIV-V 16/18/20/22
 Boys/MenI-III/OM 18/20/22/24

Speed	Full Course			Third buoy		
	Actual	+1/2	-1/2	Actual	+1/2	-1/2
14mph	41.38	39.96	42.92	17.42	16.82	18.06
16mph	36.21	35.11	37.38	15.24	14.78	15.73
18mph	32.19	31.32	33.11	13.55	13.18	13.93
20mph	28.97	28.26	29.71	12.19	11.89	12.50
22mph	26.33	25.75	26.95	11.08	10.84	11.34
24mph	24.14	23.65	24.65	10.16	9.95	10.38

	1 ST PASS			2 ND PASS			3 RD PASS			4 TH PASS			RERIDE		
	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH
	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME
	POINTS			POINTS			POINTS			POINTS			POINTS		
	1 ST PASS			2 ND PASS			3 RD PASS			4 TH PASS			RERIDE		
	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH
	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME
	POINTS			POINTS			POINTS			POINTS			POINTS		
	1 ST PASS			2 ND PASS			3 RD PASS			4 TH PASS			RERIDE		
	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH
	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME
	POINTS			POINTS			POINTS			POINTS			POINTS		
	1 ST PASS			2 ND PASS			3 RD PASS			4 TH PASS			RERIDE		
	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH
	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME
	POINTS			POINTS			POINTS			POINTS			POINTS		
	1 ST PASS			2 ND PASS			3 RD PASS			4 TH PASS			RERIDE		
	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH
	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME
	POINTS			POINTS			POINTS			POINTS			POINTS		
	1 ST PASS			2 ND PASS			3 RD PASS			4 TH PASS			RERIDE		
	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH	PASS SPEED		ROPE LENGTH
	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME	ENTRY	EXIT	TIME
	POINTS			POINTS			POINTS			POINTS			POINTS		

AMERICAN KNEEBOARD ASSOCIATION SLALOM SCORING RECAP SHEET
--

Tournament Name		Tournament Date	
Tournament Location		Division	
Chief Judge		Chief Scorer	

Speeds	Jr. Boys, Jr. Girls, WIV-IX, MVI-IX	14,16,18,20	Line Lengths 15/22/28/32/35/38/39.5/41/43/45
	Girls, WI-IV, OW, MIV-V	16,18,20,22	Feet off a 75' Rope
	Boys, MI-III, OM	18,20,22,24	

Contestant	Judge	1 st Pass Score	2 nd Pass Score	3 rd Pass Score	4 th Pass Score	Total Score
Speed Line Length	B					
	1					
	2					
	3					
	4					
Speed Line Length	B					
	1					
	2					
	3					
	4					
Speed Line Length	B					
	1					
	2					
	3					
	4					
Speed Line Length	B					
	1					
	2					
	3					
	4					
Speed Line Length	B					
	1					
	2					
	3					
	4					
Speed Line Length	B					
	1					
	2					
	3					
	4					

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**American Kneeboard Association
Judges' Flipout Event Form**

AKA 6

Judge		Timer	
-------	--	-------	--

FULL NAME		DIVISION	TIME	# OF FLIPS	OVERALL PLACE
LAST	FIRST				

AMERICAN KNEEBOARD ASSOCIATION

AKA-7

OFFICIAL TOURNAMENT SCORES

SANCTION NO: _____

TOURNAMENT NAME: _____

LOCATION: _____

DATE: _____

CHIEF JUDGE: _____

CHIEF SCORER: _____

Signature

Signature

DIV.	TIME POSTED	CONTESTANT'S NAME		(Novice-Wake Cross/Jump) SLALOM			(Novice-Turns) TRICKS			OVERALL		FREESTYLE		FLIP	
	MEMBERSHIP	LAST	FIRST	SCORE	PL.	POINTS	SCORE	PL.	POINTS	POINTS	PL.	POINT	PL	#	T

AMERICAN KNEEBOARD ASSOCIATION
OFFICIAL RECORDS FORM

AKA - 8

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The Chief Judge must complete this form when a possible performance record is established at a record capability tournament. Return this form to the AKA Statistician within ten (10) days of the tournament. All performance records are subject to final approval by the AKA Rules Committee. All information pertinent to the performance record must be provided below. Any information withheld may prevent the possible performance record from being approved. Please print clearly or type all requested information.

GENERAL INFORMATION

Tournament		Location		Date	
Tournament Organizer (Club Name)					
Chief Judge			Chief Scorer		
Appointed Judge (Slalom)			(Trick)		

PERFORMANCE RECORDS

Please list below each competitor's name, division, and event and performance record.

NAME	DIVISION	EVENT	TOWBOAT	PERFORMANCE RECORD

SLALOM EVENT

Has the course ever been surveyed?	Date		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Was the course measured prior to the tournament?	Date		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Was the course in tolerance during the entire tournament?	Date		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Was the boat speed checked prior to the tournament?	Time	Split	Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Actual		
Were the rope and handle attachment measured as one unit prior to and after the event?			Yes <input type="checkbox"/>	No <input type="checkbox"/>
Were the rope and handle attachment pulled from the boat and re-measured as one unit immediately after the record was set?			Yes <input type="checkbox"/>	No <input type="checkbox"/>
Were there any protests/re-rides involved with the record(s)? If yes explain on reverse.			Yes <input type="checkbox"/>	No <input type="checkbox"/>

I certify that I attended and witnessed the measurements and details described on this form and they are correct to the best of my knowledge.

Chief Judge		Chief Scorer	
Appointed Judge	Slalom	Appointed Trick Judge	

Pending record score sheets should be forwarded with this form to the AKA Statistician within ten (10) days of the tournament.

THE CHIEF JUDGE IS RESPONSIBLE FOR RETURNING THIS COMPLETED FORM TO AKA WITH A COPY OF THE OFFICIAL SCORES.

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TOURNAMENT OFFICIAL'S RECORD

AKA-9

SIGNATURE OF CHIEF JUDGE _____

TOURNAMENT NAME		SANCTION NUMBER		DATE	
LOCATION	CLASS	EVENTS	REGION		

Please type or print clearly first and last name, membership ID number and current rating (A=assistant, R=regular, S=Senior) under the appropriate category of all officials who work in the tournament as well as those working to become Assistant Judges and Scorers (indicate with a U=unrated) and check the events they work (S-slalom, T-trick) For Judges, this work includes only that performed as Shore Judge or Boat Judge. No unrated drives may drive except in a Class N or F tournament. Indicate appointed officials with an asterisk (*). Since an Official's work is credited by the AKA statistician according to the information recorded on this form, it is imperative that all requested data be complete and accurate.

Name	Member No.	Rating	S	T	Name	Member No.	Rating	S	T
<i>Chief Safety Director:</i>					<i>Chief Driver:</i>				
<i>Safety Directors:</i>					<i>Asst. Chief Driver:</i>				
1.					<i>Drivers:</i> If appointed, so indicate with *				
2.					1.				
3.					2.				
<i>Chief Judge:</i>					3.				
<i>Asst. Chief Judge:</i>					4.				
<i>Judges: (If appointed, so indicate with *)</i>					5.				
1.					<i>Technical Controller:</i>				
2.					<i>Auxiliary Personnel:</i>				
3.									
4.									
5.									
6.									
7.									
<i>Chief Scorer:</i>									
<i>Assistant Chief Scorers:</i>									
<i>Scorers</i>									
1.									
2.									
3.									

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**AMERICAN KNEEBOARD ASSOCIATION
TOWBOAT CHECKLIST**

GENERAL INFORMATION

Tournament Name: _____ Date: _____

Chief Judge: _____ Chief Driver: _____

Brand/Model of Boat: _____

Hull I.D. Number: _____ Color: _____

Person's Name Checking boat: _____ In _____

Boat Owner's Name: _____

TOWBOAT CHECKLIST

CHECK IN/OUT: Walk around boat, note any damage or mark OK.

Bumper Rail: _____ Windshield: _____

Deck Scratches: _____

Hull: _____ Platform: _____

Propeller: _____ Rudder: _____

CHECK IN/OUT: Get in boat, note any damage or mark OK.

Dash/Gauge Panel: _____

Seats/Pylon Securely Mounted? _____ Yes _____ No Trick Release Mounted? _____ Yes _____ No

Upholstery: _____

Carpeting: _____

Steering, Excessive Play or Stiffness? _____

Throttle Control, Easy to Adjust? _____

Safety Items: Paddle? _____ Horn or Whistle? _____ Fire Extinguisher? _____

Check Engine: Oil Level _____ Transmission Fluid Level _____ Belts _____

Engine Clean? _____ Any Sign of Gas or Oil Leaks? _____

Flame Arrestor in Place? _____ Bilge Pump Operational? _____

Bilge Drain Plug (s) in Place and Tight? _____

Battery Fully Charge? _____ Fuel Level _____

CHECK OUT: Fill fuel tank!! Repeat above checklist and make note of any changes, explanations or comments on reverse side.

Comments: _____

KEEP THIS FORM IN CLUB RECORDS FOR A PERIOD OF FIVE YEARS

Attention: All contestants entered in Trick Riding

Declared trick lists are MANDATORY for Open Competitors.

RECOMMENDED for all other divisions.

Make 4 copies of your intended trick run in the spaces provided, and return this sheet to the Appointed Trick Judge or Chief Scorer. One additional sheet is provided. You may keep it for your personal reference.

Copy this sheet as needed.

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TRICK LIST

Name: _____

Division: _____

1st Pass

2nd Pass

TRICK LIST

Name: _____

Division: _____

1st Pass

2nd Pass

TRICK LIST

Name: _____

Division: _____

1st Pass

2nd Pass

TRICK LIST

Name: _____

Division: _____

1st Pass

2nd Pass

TRICK LIST

Name: _____

Division: _____

1st Pass

2nd Pass

AMERICAN KNEEBOARD ASSOCIATION

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2008/09 FREESTYLE FACT SHEET

FREESTYLE

Freestyle will consist of two passes and a Double Up. Wake, air tricks, flips, and rolls will be scored. Competitors will be allowed a total of two falls, excluding the Double Up. The Double Up is considered a FREE fall. To be eligible to ski Freestyle a competitor must achieve their National performance qualification in the trick event at the same tournament entered. All Open and Defending Freestyle Champion competitors automatically qualify to enter Freestyle. The running order will be determined by draw of the hat. Defending Champions have the option to ski first or last. All Divisions other than Jr. may enter Freestyle.

Pass ONE

- Five wake crossings are allowed
- Tricks must be declared on the official Freestyle sheet and submitted to the Chief Scorer.
- Four copies of the declared sheet must be submitted.
- Tricks may not be repeated.
- Judging will be Olympic style scoring of 1.0 to 3.0 on each wake crossing.
- The average score from the three judges will then be multiplied by the point value of the tricks completed.

Pass TWO

- This pass is an impression session.
- Tricks do not need to be approved AKA tricks.
- Tricks do not need to be declared.
- Tricks may be repeated.
- Judging will be on the number of tricks, their difficulty, altitude, style, etc.
- Judges will give style points even if the competitor falls and does not complete the trick(s)
- Judges will score 0 to 10,000 points. The average of the Judges will determine final score.

DOUBLE UP

- The trick does not need to be declared.
- The trick does not need to be an approved AKA trick.
- The rider will determine the direction of the boat turn – clockwise (to the driver side, boat turns to the right) or counterclockwise (to the passenger side, boat turns to the left).
- The boat turn will be declared on the Freestyle sheet
- Judges will give style points even if the competitor falls and does not complete the trick(s)
- Judges will score 0 to 2,000 points. The average of the Judges will determine final score.

FLIPOUT

The Flipout event consists of one 25 second pass. The competitor completing 10 flips or rolls in the shortest amount of time is determined the winner. If no competitor completes 10 flips or rolls the competitor completing the most flips or rolls in the shortest amount of time is determined the winner. Flips and rolls may be repeated. Competitors who have successfully completed a flip or roll, in a tournament, in the 2008 season may compete in this event.

FREESTYLE

COMPETITOR _____
 JUDGE _____

MEN WOMEN

Scorers Use

PASS # 1

Judges - circle credit tricks, non credit
 assign multiple from 1.0-3.0

Judges Use
 Multiple

WAKE CROSSING 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
WAKE CROSSING 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
WAKE CROSSING 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
WAKE CROSSING 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
WAKE CROSSING 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Total Tricks	Judges Multiple			Wake Final
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Judge 1	Judge 2	Judge 3	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
FINAL SCORE _____				

DOUBLE UP

Judges - assign point value 0 - 2000

Left turn Right Turn Declared Trick (optional)

PASS 2

Judges - assign point value 1-10,000

FREESTYLE

COMPETITOR _____
 JUDGE _____

MEN WOMEN

Scorers Use

PASS # 1

Judges - circle credit tricks, non credit
 assign multiple from 1.0-3.0

Judges Use
 Multiple

WAKE CROSSING 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
WAKE CROSSING 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
WAKE CROSSING 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
WAKE CROSSING 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
WAKE CROSSING 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Total Tricks	Judges Multiple			Wake Final
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Judge 1	Judge 2	Judge 3	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
FINAL SCORE _____				

DOUBLE UP

Judges - assign point value 0 - 2000

Left turn Right Turn Declared Trick (optional)

PASS 2

Judges - assign point value 1-10,000

**AMERICAN KNEEBOARD ASSOCIATION
TECHNICAL CONTROLLERS' HANDBOOK**

(Revised August 1993)

TECHNICAL CONTROLLER

It shall be the responsibility of the Technical Controller, to be determined, by methods he/she believes to be required under circumstances that the course should continue to be certified prior to the start of competition. The Technical Controller shall continue to be responsible for the certified conditions of the course throughout the tournament and must sign a statement at the conclusion of the event that, in his/her opinion, the courses were entitled to certification throughout the tournament. It shall be the responsibility of the Technical Controller to assist in the measuring of official tournament ropes, bridles and handles prior to the start of a record capability competition. It shall be the responsibility of the Technical Controller to assist in the measuring of official tournament ropes, bridles and handles prior to the start of a record capability competition.

CERTIFICATION OF SLALOM AND TRICK COURSE

The competition Slalom and Trick course required for the events scheduled for the tournament shall be certified, both as to measurement and as to approval, by the Technical Controller prior to the tournament. In the event that a possible slalom record has been set, the Technical Controller must collect the tournament rope at the completion of the run and measure the rope, bridle and handle for accuracy. Once this has been completed an all measurements are determined, the Technical Controller must sign a statement to confirm measurement. The rope, bridle and handle may be used again providing it remains within tolerance.

TOWLINES

Towlines to be used for the slalom event shall have loops sliced in the line at distances from the handle of 59' 10-1/2", 52' 6", 46' 9", to permit quick change of line length. Each of these loops shall be within 5-7/8" of the correct distance from the handle. If it is reasonably expected that they would be used, additional loops at 42' 7-13/16", 39' 4-7/16", 36' 10-7/8", 35' 3/4, 33' 8-7/8", 31' 9-3/4", and 29' 10-3/4" may be provide as felt necessary. These additional loops shall be within 3" of the correct distance. For Class C tournaments and below, lines without loops for shortened rope runs may be provided in events where such lengths are not reasonable expected to be needed. At the option of the Tournament Committee, towlines may be supplied with colored loops, which must be in the sequence of red, orange, yellow, green, blue, violet (or blue/white) and white, with red being the -15' indication. Colored multi-section towlines may be supplied with colored sections in the following sequence:

The measurements below are for rope and handle attachments (4' 11").

	Section	Color
	75' 5-1/2" +/- 11-3/4":	Neutral
1st cut -15	59' 10-1/2" +/- 5-7/8"	Red
2nd cut -22	52' 6" +/- 5-7/8"	Orange
3rd cut -28	46' 9" +/- 5-7/8"	Yellow
4th cut -32	42' 7"-13/16" +/- 5-7/8"	Green
5th cut -35	39' 4-7/16" +/- 3"	Blue
6th cut - 30-1/2"	36' 10"-7/8" +/- 3"	Violet
7th cut - 39-1/2	35' 3-1/4" +/- 3"	Neutral
8th cut - 41	33' 8-7/8" +/- 3"	Red
9th cut - 43	31' 11-7/8" +/- 3"	Orange
10th cut-45	30' 4-3/16" +/- 3"	Yellow

The shortening loop may be made of both adjoining colors or alternatively of the color of the section toward the handle end. Neutral may be white, black, black/white or any other approved neutral color, except colors used above.

SKIER FURNISHED HANDLE

The contestant may furnish his own handle, for which he is entirely responsible, with an attaching loop to attach to the tournament line. The contestant's handle may be of any dimension or material except that the length of the bridle and handle must be 4' 11".

TOLERANCES

The accompanying chart shall determine the accuracy of all speeds. The speed indicated on the speedometer may not vary more than +/- 1/2 mph. It is recommended that the accompanying table to used unless the quality of the boat driving and water conditions do not permit their use with an absolute minimum or reruns. For a speed to be considered

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accurate, the maximum and minimum speeds recorded in the course as noted by an official in the boat must be within the tolerance allowed, and in addition, the time through the course must fall within the times allowed. The Chief Judge must check any timing device used in a tournament or a person appointed by him to 5 parts in 10,000 (.01 second in 20 seconds).

TIMING OF TOWBOAT

The following times are for speedometer calibration. All times listed are for the speed indicated from the slalom course entry gates to the third buoy.

MPH	TRICK TIMES	
	ACTUAL	TOLERANCE
11	22.17	21.20-23.22
12	20.32	10.51-21.20
13	18.76	18.06-19.51
14	17.42	16.82-18.06
15	16.25	15.73-16.82
16	15.24	14.78-15.73
17	14.34	13.93-14.78
18	13.55	13.18-13.93
19	12.83	12.50-12.18
20	12.19	11.89-12.50
21	11.61	11.34-11.89

MPH	SLALOM TIMES		FULL COURSE	
	MID COURSE ACTUAL	MID COURSE TOLERANCE	ACTUAL	TOLERANCE
14	17.42	16.82-18.06	41.38	39.96-42.92
16	15.24	14.78-15.73	36.21	35.11-37.38
18	13.55	13.18-13.93	32.19	31.32-33.11
20	12.19	11.89-12.50	28.97	28.26-29.71
22	11.08	10.84-11.34	26.33	25.75-26.95
24	10.16	9.95-10.30	24.14	23.65-24.65

SLALOM COURSE

Surveying the Course

Surveying the course itself can be a difficult task and the results will be less than totally accurate if some preparations are not made in advance. All of the buoys must be installed and should be tight. Having at least half of the buoy, and preferable more, under the water will help ensure that the buoy is floating directly over the anchor and will also prevent floating during the survey. The usual result of loose buoys is large triangles. If the wind is blowing, having the buoys tight and mostly submerged is even more important since variable winds can cause large errors. If at all possible, it is better to delay the survey until the wind subsides than try to compete a survey when the water is rough.

CHECKING A PREVIOUSLY SURVEYED COURSE

If you are to be a Technical Controller at a site on which the course has been previously surveyed, you are still obligated to verify the accuracy of the course. The most accurate means of doing this would of course be to complete your own survey, or at a minimum, set up an instrument and verify the angles produced by the original survey.

If completing a survey is not possible, there are some alternatives. Swimmers with a tape measure can physically measure the course. A good way to accomplish this is to join several towropes together, pre measure the distances you wish to check, and mark the rope to indicate these distances. The rope can then be stretched between the buoys and the distances checked. This is usually quite accurate because the rope floats on the surface and is easy to stretch tight. All of the course dimensions can be checked in this manner. Another method of checking the accuracy of slalom courses is to measure the width of Buoys 2, 2, 5, 6 and then visually sight each skier buoy line to ensure that the buoys line up. When using this method it is also recommended that some of the distances between the gates be checked to verify the length of the course.

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AKA GUIDELINES FOR INSPECTING, MEASURING AND STRETCHING OF SLALOM ROPES AND HANDLES

Inspection of Ropes:

1. Look for proper number of strands (12)
2. Look for proper number of yarns in each strand (60)
3. Check diameter of rope (1/4")
4. Check splices in rope to make sure there hasn't been any slippage.
5. Check color of take off loops and record on Pg #3 of the T.C. Report, titled Slalom Rope and Handle Measurements.
6. Check for fraying and worn sections.

Stretching of Ropes:

1. Hook one end of rope onto fixed object. (Tree, pole, etc.)
2. Hook other end to a movable object. (Wench, trailer hitch, etc.)
3. Apply tension to rope so there is little or no sag in center.
4. Check every 15 minutes for 1 - 4 hrs. to make sure splices are not stretching and creating a sag. Add additional tension if needed.

Measuring of ropes and handles:

Rope sections and handle attachments should be measured independently. However, these two measurements must be added together to ensure combination is in tolerance.

Tools Needed:

1. 100 ft. tape measure
2. Fish scale capable of measuring up to 50 lbs. or more
3. S hook
4. Short piece of non-stretch rope
5. T. C. forms to record measurements.
 - A. Pg. 3 of the T. C. Handbook Titled Slalom Rope and Handle
 - B. Slalom Rope Measurement (Pending Records)
6. 2 people

How to measure:

1. Take short piece of non-stretch rope, attach the S hook to one end.
2. Take other end of non-stretch rope and attach to fixed object. (Pole, tree, dock, etc.)
3. Hook end of slalom rope, using the loop where handle attaches, onto other end of S hook.
4. Take handle and put it on end loop, which goes to boat pylon.
5. Hook up your 100' tape to S hook. (Same end of the S hook that the slalom rope is hooked too) and stretch your tape out to 100 ft.
6. Get second person to hook fish scale onto handle and pull to 44 lbs. and hold.
7. Person measuring rope can then pull tape next to rope and measure each take off loop. If rope has 10 take off loops then the 1st recorded measurement is the 45 off, the second being 43 off, and the third 41 off, etc. If the rope only has 8 take off loops then the 1st recorded measurement is 41 off with second 39.5 off, third 38 off, until you reach last loop where handle is attached. This is 75' or long line. The measurement for each take off loop should be made at inside of the attaching loops. These measurements should be recorded and compared to actual dimensions.

Now the handle may be measured in the same way the rope was.

1. Attach loop to S hook, pull 44 lbs. and measure to centerline of handle. Record measurement.

Check to see if it is out of tolerance. It is not too often that you will find a handle more than 4' 11" (actual handle dimension) If a handle is found to be out of tolerance + or -, these measurements must be added to or subtracted from the out of tolerance measurement for each take off loop to ensure that they do not exceed the allowable tolerance for each take off loop.

Example #1	Actual	Tolerance	Length	Rope #?	Handle
	37' 8 13/16"	+ - 5 7/8"	-32	37' 10"	4' 11"

Handle is not out of tolerance so you don't add or subtract anything to out of tolerance measurement for the take off loop, which is 1 13/16". The allowable tolerance for this take off loop is + - 5 7/8". This take off loop is OK.

Example #2	Actual	Tolerance	Length	Rope #?	Handle
	41' 10"	+ - 5 7/8"	-28	42' 3 3/4"	5' 1/4"

Since the handle attachment is 1 1/4" over 4' 11" you must add that 1 1/4" to out of tolerance measurement for this take off loop which is + 5 3/4" (5 3/4" + 1 1/4" = 7") The allowable tolerance for this take off loop is + - 5 7/8". You can see this take off loop is long by 1 1/8".

AKA TECHNICAL CONTROLLER'S REPORT

TOURNAMENT NAME _____ SANCTION #. _____

LOCATION _____

This report is the official technical report of a Record Capability Tournament, and should be completed in detail for all events that are a part of the tournament. For questions, please refer to the current AKA Rule Book, Section A,V, 5.2, and section B, II, 2.0, and/ or the Technical Controller's Handbook and/or ASWA official rule book, Rule 8 - 8.09.

1. Slalom Course Check

Buoys

- a. Color (outside) _____
- b. Color (inside) _____
- c. Size _____
 - 1. Turn buoys _____
 - 2. End gate _____
- d. Height _____
 - 1. Turn buoys _____
 - 2. End gate _____

Slalom Judging Area

Verify that at least two towers, approximately 10 feet above water level are available for judging slalom. The towers must be located on opposite sides of the course, and in a location suitable for observing the skier passing through the boat gates. Include the location of the towers on a sketch of the slalom competition area.

Checked: _____ Date: _____

Sketch: _____

Slalom Course Dimension Check

If a survey is conducted as a part of the tournament setup, include a copy of the survey with this report. If not, describe the method used to determine the accuracy of the slalom course in reference to the pre-survey. Record any adjustments made to the course to improve/correct accuracy. Refer to the current edition of the AKA rules for dimension and tolerances.

2. Trick Course Check

Verify that a trick course complying with Rule Section B, III, 3.0 is installed, and that the starting markers are of the proper color, clearly visible to both the judging area and the skier.

Verified _____ Date _____

Comments _____

3. General Check

Generally observe the entire competition area to determine that all courses meet the requirements of the appropriate rules. Coordinate with the Chief Judge and the tournament sponsor as to which if any buoys must be removed during the various events, and who will be responsible for removing and installing them. Also insure devices are available in the event that buoys come out during the competition events. Determine in advance who is to replace any buoys that come out, and that you are notified if any question arises as to the accuracy of the courses after buoy replacement.

Accomplished _____ Date _____

Comments _____

4. Tow Ropes

Measure all towropes for proper dimensions according to the Tow Line Dimension Chart, (AKA rule book, page 26, and 1993 Addendum of the AKA Official Tournament Rules, effective 3/1/93.) All measurements of towlines shall be made under a minimum of 44 lbs. tension for at least 30 seconds and shall be made between the following points, as applicable. 1) The centerline of that portion of the handle furthest from the attaching loop, 2) The inside surface of any attaching loop furthest from the handle.

5. Automatic Timing Devices /If Applicable

Calibrate all timing devices against a standard timer. Timing for Record Capability Tournaments must be done to 1/100th seconds. Timing devices should be accurate to 5 parts in 10,000 or 0.03 seconds in 1 minute. Check all timing devices to be used, and record the results below.

No.	Type	Brand	Accuracy	Date
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

6. Tow Boats

Only towboats meeting Class A towboat requirements may be used to pull events in Tournaments of Record Capability. Class A towboat requirements are: towboats not more than two (2) years old counted back from the current model year that are AWSA "Approved" or "Eligible" for general tournament use (i.e., 1992 and newer boats would be eligible for the 1994 season). Coordinate with the Chief Driver and the Chief Judge to insure that this policy is being followed, and list the type and manufacturer of the towboats used in the tournament below.

1. _____
2. _____
3. _____
4. _____
5. _____

7. Communications

Check all communications systems to be used in the tournament to insure that there will be adequate communications for all aspects of the tournament. Describe the communications system(s) used below, and list any problems encountered.

8. Problems Encountered

As Technical Controller, you are responsible for solving any technical problems that arise during the tournament. Remember that you are responsible for assuring that all aspects of the tournament remain within the tolerance of Record Capability Tournaments. List below any problems or conditions that occurred, and the action taken to correct them. Also list any exceptions to AKA rules for Record Capability Tournaments that occurred, and the reasons

9. Technical Controller's Certification

As Technical Controller of the _____ Tournament held at _____ Date _____ I certify that all tournament courses remained in certifiable condition throughout the tournament. I also certify that all AKA rules for Record Capability Tournaments were followed except for those listed above.

Chief Judge Signature _____

Technical Controller Signature _____

Name _____ USA-WS # _____

Rating _____ Date _____

SLALOM ROPE AND HANDLE MEASUREMENTS (measured prior to tournament)

TOURNAMENT NAME _____

SANCTION # _____

ROPE CHOICE								
ACTUAL	TOLLERANCE	COLOR	LENGTH	ROPE#1	ROPE#2	ROPE#3	ROPE#4	ROPE#5
70' 6 1/2"	+ - 11 3/4"		75					
54' 11 1/2"	+ - 5 7/8"		-15					
47' 7"	+ - 5 7/8"		-22					
41' 10"	+ - 5 7/8"		-28					
37' 8 13/16"	+ - 5 7/8"		-32					
34' 5 7/16"	+ - 3"		-35					
31' 11 7/8"	+ - 3"		-38					
30' 4 3/4"	+ - 3"		-39.51					
28' 8 9/16"	+ - 3"		-41					
27' 7/8"	+ - 3"		-43					
25' 5 3/16"	+ - 3"		-45					
HANDLE #				#1	#2	#3	#4	#5
ACTUAL	4' 11" +- 1 1/4"							
NOTES								

TRICKS ROPE AND HANDLE MEASUREMENTS (Measured prior to tournament)

TOURNAMENT NAME _____

SANCTION # _____

ROPE CHOICE								
ACTUAL	TOLLERANCE	COLOR	LENGTH	ROPE#1	ROPE#2	ROPE#3	ROPE#4	ROPE#5
47' 7"	+5 7/8"		-22					
41' 7"	+ 5 7/8"		-28					
37' 8 13/16"	+ 5 7/8"		-32					
34' 5 7/8"	+ 3"		-35					
31' 11 7/8"	+ 3"		-38					
30' 4 3/4"	+3"		-39.5					
28' 8 9/16"	+ 3"		-41					
27' 7/8"	+ 3"		-43					
25' 7/8"	+ 3"		-45					
HANDLE #				#1	#2	#3	#4	#5
ACTUAL	4' 11" +- 1 1/4"							
NOTES								

SLALOM ROPE MEASUREMENTS (PENDING RECORDS)

TOURNAMENT NAME _____ **DATE** _____

CHIEF JUDGE SIGNATURE _____

TECHNICAL CONTROLLER SIGNATURE _____

IN THE EVENT THAT A POSSIBLE SLALOM RECORD HAS BEEN SET, THE TECHNICAL CONTROLLER MUST COLLECT THE ROPE AND HANDLE ATTACHMENT USED AND MEASURE THEM FOR ACCURACY. THIS MUST BE DONE AT THE COMPLETION OF THE RUN OR IMMEDIATELY AFTER THE DETERMINATION THAT THE RUN IS INDEED A POSSIBLE RECORD. ONCE MEASURED, THE ROPE AND HANDLE ATTACHMENT MAY BE RETURNED TO SERVICE IN THE TOURNAMENT. (AKA Rule Section A, V., 5.2)

ROPE #								
NAME								
ACTUAL	TOLLERANCE	LENGTH						
HANDLE + LONGLINE								
70' 6 1/2"	+ - 11 3/4"	75						
54' 11 1/2"	+ - 5 7/8"	-15						
47' 7"	+ - 5 7/8"	-22						
41' 10"	+ - 5 7/8"	-28						
37' 8 13/16"	+ - 5 7/8"	-32						
34' 5 7/16"	+ - 3"	-35						
31' 11 7/8"	+ - 3"	-38						
30' 4 3/4"	+ - 3"	-39.5						
28' 8 9/16"	+ - 3"	-41						
27' 7/8"	+ - 3"	-43						
25' 5 3/16"	+ - 3"	-45						
HANDLE 4' 11" = - 1"								
NOTES								

SLALOM ROPE MEASUREMENTS (PENDING RECORDS)

TOURNAMENT NAME _____ **DATE** _____

CHIEF JUDGE SIGNATURE _____

TECHNICAL CONTROLLER SIGNATURE _____

IN THE EVENT THAT A POSSIBLE SLALOM RECORD HAS BEEN SET, THE TECHNICAL CONTROLLER MUST COLLECT THE ROPE AND HANDLE ATTACHMENT USED AND MEASURE THEM FOR ACCURACY. THIS MUST BE DONE AT THE COMPLETION OF THE RUN OR IMMEDIATELY AFTER THE DETERMINATION THAT THE RUN IS INDEED A POSSIBLE RECORD. ONCE MEASURED, THE ROPE AND HANDLE ATTACHMENT MAY BE RETURNED TO SERVICE IN THE TOURNAMENT. (AKA Rule Section A, V., 5.2)

ROPE #								
NAME								
ACTUAL	TOLLERANCE	LENGTH						
HANDLE + LONGLINE								
70' 6 1/2"	+ - 11 3/4"	75						
54' 11 1/2"	+ - 5 7/8"	-15						
47' 7"	+ - 5 7/8"	-22						
41' 10"	+ - 5 7/8"	-28						
37' 8 13/16"	+ - 5 7/8"	-32						
34' 5 7/16"	+ - 3"	-35						
31' 11 7/8"	+ - 3"	-38						
30' 4 3/4"	+ - 3"	-39.5						
28' 8 9/16"	+ - 3"	-41						
27' 7/8"	+ - 3"	-43						
25' 5 3/16"	+ - 3"	-45						
HANDLE 4' 11" = - 1"								
NOTES								

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AKA NATIONAL RECORDS (as of 10-2008)

DIVISION	NAME	DATE	SCORE	EVENT
Jr. Boys	Joey Deutsch	9/9/06	41.25	Slalom
	Michael Bradshaw	1995	4610	Tricks
Jr. Girls	Amanda Davis	7/21/07	35	Slalom
	Sarah Martin	1994	2450	Tricks
Boys	Michael Bradshaw	1998/1999	49	Slalom
	Aaron Weible	1999	49	Slalom
	Michael Bradshaw	1998	6700	Tricks
Girls	Crystal McKee	1999	41	Slalom
	A'lisa Piper	7/21/07	41	Slalom
	Missi Hellerich	1994	3270	Tricks
Men I	Kevin Felver	2001	62.5	Slalom
	Billy Rossini	1996	7055	Tricks
Women I	Crystal McKee	9/10/05	40	Slalom
	Bebe Anderson	1989	2110	Tricks
	Sonja Scheffler	1995	2110	Tricks
Men II	Kevin Felver	9/8/07	52	Slalom
	Peter Parillo	1996	7600	Tricks
Women II	Lisa Caldes	2003	13.5	Slalom
	Dixie Andrus	1994	2160	Tricks
Men III	Doug Rogerson	1997	52	Slalom
	Bob Owens	1996	6185	Tricks
Women III	Shari Harris	1998	7	Slalom
	Dixie Andrus	1995	2100	Tricks
Men IV	John McMillan	1999	51	Slalom
	John McMillan	1996	3890	Tricks
Women IV	Suzanne Kimrey	3/10/07	16	Slalom
	Suzanne Kimrey	9/10/06	1120	Tricks
Men V	Bob McDonner	10/16/04	30	Slalom
	Bob McDonner	2003	1680	Tricks
Women V	Doris Rohner	7/17/05	440	Tricks
Women VI	Beverley Ladda	7/17/05	240	Tricks
Open Men	Mark Ritchhart	7/10/04	67	Slalom
	David Jennings	1996	9435	Tricks
Open Women	Brandy Quinn	1994	56.5	Slalom
	Brandy Quinn	1997	3650	Tricks
FLIP RECORDS (RETIRED 97)				
Started again 2006				
MEN	David Jennings	1991	10/12.02 sec.	
WOMEN	Brandy Quinn	1992	9/25 sec.	

Rules Committee Approved _____ Disapproved _____ Date _____

Decision: Report to AKA Board Date _____

Board Decision/Comments Approved _____ Disapproved _____ Date _____

AMERICAN KNEEBOARD ASSOCIATION REQUEST FOR RULES CHANGE AUTHORIZATION

Requests for rules change authorization must be received by the AKA Rules Committee Chair a minimum of two weeks prior to the first day of competition. Please review the applicable rules in the American Kneeboard Association (AKA) Official Tournament Rule Book. **NO EXCEPTIONS TO THIS STIPULATION WILL BE ALLOWED**, except as listed in the rulebook.

Tournament Name: _____

Date: _____ Class: _____

Club Sponsor: _____

Contact: _____

Address: _____

City: _____ State _____ Zip _____

Business Phone: _____ Home Phone: _____

In your request, please list first the number of the rule(s) to which you are applying for exceptions. Then, write down how you would like the rule to read with the exception you are requesting while underlining the change itself. Follow this with an explanation of the circumstances prompting your request.

Please type of print below and on the back as necessary.

AKA Officials and Drivers Sanction Procedures Judge, Scorer, Driver

1. Sanctioning forms must be submitted to USA Water Ski a minimum of 14 days prior to the clinic.
2. Sanction fees are to be collected at the time of clinic registration.
3. Fees: \$10 per person payable to USA Water Ski. \$5 per person payable to AKA.
4. Post Event:
 - a. Send registration form and USA WS sanction fee to USA Water Ski.
 - b. Send registration form and AKA sanction fee to AKA treasurer.
 - c. Send registration form to AKA statistician.

AKA CLINICIANS (As of October- 2008)

The following AKA officials hold an AKA senior rating. A senior rating constitutes requirements to be considered an AKA Clinician. Clinicians may conduct AKA Driver, Judge, or Scorer clinics in their respective rating. All clinicians can conduct the general portion of the training manual.

DRIVERS

Dave Bohlen - Florida
Chuck Purdy – Michigan

JUDGES

Mark Ritchhart – Florida
Doug Rogerson – Louisiana
George Rohner - Florida

SCORERS

Doris Rohner – Florida
Anita McDonner – Louisiana

AKA MEMBERS QUALIFIED TO TEACH USA-WS SAFETY CLINICS

Denys Anderson- Fl
George Rohner – Fl

AKA MEMBERS QUALIFIED TO TEACH USA-WS TRAINED DRIVERS CLINICS

Dave Bohlen - Florida
Mark Ritchhart – Florida
Doug Rogerson - Louisiana
Chuck Purdy - Michigan

Disclaimer: The AKA Statistician is the official record keeper for the AKA. Please inquire with the statistician to verify the accuracy of this document or obtain additional instructors since this printing.

USA Water Ski keeps the official records for Safety and Trained drivers programs. Please contact USA Water Ski to verify this list or obtain a list of additional clinicians.

Judge, Scorer Clinic Sanction Request Form



Complete this form and return it to the Competition/Education Department at USA Water Ski HQ. Headquarters must receive this form no later than 14 days prior to the beginning day of the clinic.

USA Water Ski Headquarters ★ Attention: Competition/Education Department
1251 Holy Cow Road ★ Polk City, FL 33868-8200
Phone (863) 324-4341 ★ | Fax (863) 325-8259 ★ competition@usawaterski.org

Application Submission Date: _____

Sport Division: AWSA AKA NSSA

Clinic Date(s): _____

Clinic Type: Judge Scorer

Judge/Scorer(Combination)

Clinic Site: _____

City: State: _____

Host Club: _____ Club Number: _____

Clinic Contact

It is the responsibility of the clinic contact to locate and secure a qualified course conductor and an adequate site for classroom instruction. The clinic contact also must notify his region's Executive Vice President and National Safety Committee representative of the clinic dates and location. For AWSA clinics, contact your region's Judges and Scorers Committee representative to obtain videotapes.

Name: _____ Membership#: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Day Phone: _____ Night Phone: _____

Fax: _____ E-Mail: _____

Course Conductor

Name: _____ Rating: _____ Membership#: _____

Address _____

City: _____ State: _____ Zip Code: _____

Day Phone: _____ Night Phone: _____

Fax: _____ E-Mail: _____

Education Materials

The Course Conductor is responsible for forwarding clinic results and all fees collected to USA Water Ski Headquarters. All participants must be active USA Water Ski members and pay a \$10 clinic fee. There is not a clinic fee for the clinic instructor.

USAWS Water Ski Driver Clinic Sanction Request Form



Complete this form and return it to the Competition/Education Department at USA Water Ski HQ. USA Water Ski HQ must receive this form no later than 14 days prior to the beginning day of the clinic.

USA Water Ski Headquarters ★ Attention: Competition/Education Department 1251 Holy Cow Road ★ Polk City, FL 33868-8200 Phone (863) 324-4341 ★ Fax (863) 325-8259 ★ competition@usawaterski.org

Application Submission Date: _____ Clinic Date(s): _____

Clinic Site: City: _____ State: _____ Host Club: Club Number: _____

Clinic Contact

It is the responsibility of the clinic contact to locate and secure a qualified course conductor and an adequate site for on-water instruction and examination. The clinic contact also must notify his region's Executive Vice President and Regional Driver's Committee representative of the clinic dates and location. Your Regional Drivers Committee representative also will provide the clinic video.

Name: _____ Membership#: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Day Phone: _____ Night Phone: _____

Fax: _____ E-Mail: _____

Course Conductors

Name: _____ Rating: _____ Membership#: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Day Phone: _____ Night Phone: _____

Fax: _____ E-Mail: _____

Name: _____ Rating: _____ Membership#: _____

Name: _____ Rating: _____ Membership#: _____

Education Materials

The Course Conductor also is responsible for forwarding clinic results and all fees collected to USA Water Ski Headquarters. All participants must be active USA Water Ski members and pay a \$10 clinic fee. There is not a clinic fee for the clinic instructor(s).

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☆☆☆ OFFICIALS ☆☆☆

Clinic Registration Form

Name/Address/Phone of Registrar

Clinic Date: _____ Sanction # _____

Clinic Location: _____

Region: _____ Sports Div: _____

For Office Use Only: (Payment Information)

Clinic: _____ Memberships: _____

Received Date: _____

Check#: _____ Entered Date: _____

Please Note: All clinic participants must be fully insured "Active" USA Water Ski Members. Insured USA Water Ski memberships may be purchased at the clinic at which time a temporary receipt will be issued. Maintenance and/or upgrading credit will not be issued unless attendee has paid the required clinic fee (with the exception of clinic instructors). Please type

Membership Number	FULL NAME			MAILING ADDRESS				DAY PHONE W/Area Code	Clinic Fee Paid (\$10+\$5)
	Last	First	Int.	Address	City	St	Zip		

Instructors:

**A=Assistant, R=Regular, S=Senior, U=Unrated*

Printed Name: _____ Membership#: _____ Rating Type: _____ Signature _____

Printed Name: _____ Membership#: _____ Rating Type: _____ Signature _____

Printed Name: _____ Membership#: _____ Rating Type: _____ Signature _____

USA Water Ski Tournament Organizer's Safety Checklist

This agreement to comply with the recommendations of the AWSA Safety Committee must be completed for each sanctioned tournament and returned to USA Water Ski Headquarters (USAWS) with the sanction application. USAWS will include a copy of this form in the tournament kit safety packet.

Club Name: _____ Club Membership # _____

Tournament Name: _____ Date: _____

Tournament Location
(sit/city/state): _____

The following safety preparations and equipment is considered by the USAWS Safety Committee to be minimum recommended for the safe operation of a tournament. It is the responsibility of the tournament sponsor to supply the following.

A. MEDICAL LIAISON WITH OFF-SITE MEDICAL FACILITIES:

1. There must be a phone or radio/telephone communication on-site for direct communication to an emergency facility or emergency services.
2. Licensed or certified EMT or medical assistance available on-site or no more than 20 minutes travel away.
3. Emergency route maps and phone numbers on the tournament site.

B. SAFETY OF ON-SITE FACILITIES:

1. The facility should be maintained as a safe and hazard free environment. This should include removing all trash from the water areas that could injure the competitors, officials, and spectators.
2. Hidden, immovable hazards that pose a danger to participants should be marked.
3. Docks, and take off and landing areas should be maintained in a safe condition for skiers and swimmers.
4. Jump ramps should be checked and inspected for to ensure the following:
 - i. Properly secured (lines & anchors)
 - ii. Surface area and aprons smooth with no protruding nails/screws.
 - iii. A good contrast of colors between the surface, side curtains and water.
 - iv. All algae and scum should be removed at the water line so that skiers/riders can differentiate between the jump/kicker/slider surface and the water.
5. Towers: The towers/scaffolding provided for the Officials and Announcers for the tournament shall meet the following criteria:
 - i. Stable and securely anchored.
 - ii. Ladders secured at the top and no loose foot/hand holds.
 - iii. Floors, hand rails in place and in good repair.
6. Refueling area:
 - i. Appropriate fire extinguisher in close proximity.
 - ii. NO SMOKING and FLAMMABLE signs posted and visible.
 - iii. Area cordoned off.
7. Requirements for Safety Boat(s) and Crews and Swimmers:
 - i. One (1) Type III PFD for each person and a spare.
 - ii. Two-way radio to Safety Director.
 - iii. Water rescue personnel in adequate numbers to cover all events (to be trained by the Safety Director.)
 - iv. Adequate safety boats where needed.
8. Shore Safety Facilities:
 - i. Designated safety/first aid area.
 - ii. First Aid equipment.
 - a. Rigid spine board
 - b. Universal type C.I.D.
 - c. First Aid kit of adequate size

I hereby acknowledge and certify that compliance with these minimum recommendations will be in place prior to the tournament and available for the inspection of the Safety Director before the tournament begins.

Tournament Organizer's Signature: _____	Date: _____	
---	-------------	--

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USA Water Ski

Tournament Safety Director's Report Tournament Organizer's Safety Checklist

INSTRUCTIONS: Please type or print clearly all requested information.

1. This form must be completed and the reverse signed by both the Chief Safety Director and the Chief Judge. It is the means to assist in the evaluation of injuries and subsequently improve safety.
2. For the Chief Judge to receive credit for acting as such for this tournament, both sides of this form must be completed (legibly) and returned to USA Water Ski Headquarters' Competition Department with the master scorebook, even if no injuries occurred.
3. An Injury Report and a Preliminary Notice of Injury card must be completed for all injured parties. Be sure to give an Additional Treatment Report to any injured party who requires treatment of any kind, including on-site first aid. All Injury Reports and Additional Treatment Reports should be returned to USA Water Ski Headquarters' Competition Department with this form. Preliminary Notice of Injury cards should be returned directly to Ski-Safe.

Sport Division/Category: ABC (Barefoot) NCWSA (Collegiate) WSDA (Disabled)
 AWSA (3-Event) NSSA (Show ski) AWA (Wakeboard) USHA (Hydrofoil)
 AKA (Kneeboard) NWSRA (Speed Ski) Fun

Tournament Name _____ Class _____ Date(s) _____

Tournament Address _____ Sanction Number _____

City _____ State _____ Zip Code _____

Club's Name _____ USA Water Ski Club Number _____

Club's Address _____

City _____ State _____ Zip Code _____

AWSA / NCWSA / ABC / AKA / WSDA / USHA			Wakeboard			NSSA (Show Ski)	
Events	Number of Skiers Per Event	Number of Rides Per Event	Events	Number of Skiers Per Event	Number of Rides Per Event	Events	Number of Skiers Per Event
Slalom			Freestyle			Swivel	
Tricks			Expression Session			Doubles	
Jumping						Jumping	
Flip-Out (AKA)						Total Individual	
Totals			Totals			Total Show	

Total Number of Participants _____ Number of Injuries Requiring First Aid or Hospital Care: _____

Chief Judge _____ Chief Safety Director _____

Address _____ Address _____

Area Code/Phone _____ Area Code/Phone _____

CHIEF SAFETY DIRECTOR: Be sure to complete the checklist on the reverse of this form.

NOTE: The Chief Safety Director and Chief Judge must sign the reverse of this form following the tournament. ➔

Tournament Safety Director's Checklist of Tournament Organizer's Safety Checklist

The following safety considerations and suggestions are regarded by USA Water Ski as important for the safe and efficient operation of a tournament. Please check the following and provide an explanation for any item checked "NO". At the conclusion of the tournament, the Chief Safety Director and Chief Judge should sign the bottom of this sheet to verify that the check-off is accurate.

- A. MEDICAL LIAISON WITH OFF-SITE MEDICAL FACILITIES:** **YES NO N/A**
- 1. Arrangement of USA Water Ski insurance acceptance with hospital/clinic?.....
 - 2. Phone or radio/telephone communication on-site for direct communication to emergency facility?
 - 3. Licensed or certified EMT or medical assistance available on-site or no more than 20 minutes travel away?.....
 - 4. Posted emergency route maps and phone numbers at several locations?

- B. SAFETY OF ON-SITE FACILITIES:**
- 1. Competition area free of hazardous obstacles?
 - 2. Non-moveable obstructions clearly marked, rendered safe by cover and/or pointed out to officials/competitors?...
 - 3. Take-off/landing areas cleared of rocks, glass, tin cans and other hazards?
 - 4. Docks/piers free of sharp edges, nails, broken/cracked boards?
 - 5. Jump Ramp Inspection: (With the Chief Judge and Technical Controller)
 - a. Properly secured, lines and anchors?
 - b. Surface and aprons smooth and no protruding nails/bolts?
 - c. Surface and sides good color contrast and not water color?
 - d. Algae/water scum removed from below water line surface?
 - 6. ALL competition courses a safe distance from shore and each other?
 - 7. Towers:
 - a. Stable and securely anchored?
 - b. Ladders secure and no loose foot/hand holds?
 - c. Floors, hand rails in place and in good repair?
 - 8. Refueling Area:
 - a. Appropriate fire extinguisher in close proximity?
 - b. NO SMOKING and FLAMMABLE signs posted and visible?
 - c. Fuel drums/pumps properly grounded?

- C.SAFETY BOAT(S) AND CREWS OR SWIMMERS:**
- 1. One (1) Type III PFD for each person and a spare?
 - 2. Two-way radio to Safety Director?
 - 3. Water rescue personnel in adequate numbers to cover all events (to be trained by the Safety Director)?
 - 4. Adequate safety boats where needed?

- D.SHORE SAFETY FACILITIES:**
- 1. Designated safety/first aid area?
 - 2. First Aid Equipment:
 - a. Rigid spine board?
 - b. Universal type C.I.D.?
 - c. First aid kit of adequate size?

CHIEF SAFETY DIRECTOR'S SIGNATURE

CHIEF JUDGE'S SIGNATURE

DATE ([Return to Index](#))