



Elbert School Booster Club

Meeting Minutes

Date/Time: February 7th, 2024 4:45pm

Location: Elbert School, Board Room

Attendees: Brandi Franken (President), Kristen Toscano (Vice President), Wendy Welp (Treasurer), Niccole Parenti (Assistant Treasurer) Pam Keith (Secretary), Kathryn Roys (Publicist/Social Media), Carrie LaFollette, Mary Huggett, Josie Corne

Call to order: Booster Club Meeting of Elbert School was called to order by Brandi at 4:59pm on 2/7/24.

Approval of Agenda: The agenda of the meeting was distributed and approved by Pam and seconded by Niccole.

Review of Previous Minutes: The minutes of the previous meeting were reviewed and approved by Brandi and seconded by Pam.

Agenda Item	Follow up/Action items:
Old Business:	
Booster Club Policies and Procedures <ul style="list-style-type: none">Reviewed Policies and ProceduresBudget created by Wendy and Niccole- tabled until next month	<ul style="list-style-type: none">
Booster Venmo vs square vs clover.com account <ul style="list-style-type: none">Presented by BrandiCompare Venmo vs square vs clover.com	<ul style="list-style-type: none">Brandi is setting up Venmo account with Niccole
Website development and online spirit sales <ul style="list-style-type: none">Presented by KathrynNeed to add content- merchandise, things Booster's support, meeting agenda/minutes, donorsBrandi and Kristen to send to Kathryn merchandise items for Kathryn add to website.- did this happen	<ul style="list-style-type: none">Brandi to give sku and images of items
Booster Trailer <ul style="list-style-type: none">Has been sold to Boy Scouts of America. Title has been obtained.	
Booster Club Heat Press <ul style="list-style-type: none">Brandi purchased heat press for \$898.38Decals and apparel to be kept at the school	<ul style="list-style-type: none">
Standing Agenda Items:	
Financial Report: <ul style="list-style-type: none">Presented by WendySee attachment/handout. Total monies \$19,216.59	<ul style="list-style-type: none">Please turn in additional receipts and

<ul style="list-style-type: none"> The financial report was approved by Brandi and seconded by Kristen 	<p>cash to Wendy and Niccole.</p>
<p>Wish List Requests- Presented by Wendy</p> <ol style="list-style-type: none"> Carrie LaFollette- Asked Boosters to sponsor shooting machine for the basketball program. Asking for \$2500 of the \$5000 total.- Will perform a fundraiser to assist with these funds.- no decision has been made. Will table until next month Mary Hogan- Wish list for 4th/5th grade field trip. <ul style="list-style-type: none"> On April 25th-26th, 4th and 5th grade student swill be attending High Trails outdoor Education Center for a 2-day/1 night program. The Discovery Programs are designed to meet Colorado 4-5th grade standards. The cost per student is \$130 for 40 students. Total cost is \$5200. Amount requested is \$2500. Will complete additional fundraising on freeze dried candy and spaghetti feed with a small silent auction at Mercantile. The silent auction with already donated items. Will revisit additional booster financial support after fundraisers conclude. Sarah Lindauer- Middle and High School Book Club sweatshirts. \$25 per sweatshirt and there is 32 students. Approval for \$800. Motion to approval Pam, seconded by Wendy. 	<ul style="list-style-type: none"> Kathryn to make flyers for freeze dried candy and spaghetti dinner.
<p>Update from Mr. Graves: Presented by Brandi</p> <ul style="list-style-type: none"> Items to be discussed with Mr. Graves: <ul style="list-style-type: none"> Locker Magnets- sell on booster website. Spring sports concessions (track and baseball)- tabled Does Boosters need to complete an annual Volunteer Form- Brandi to discuss with Mr. Graves. Booster Trailer and storage area- waiting for title to arrive to donate to Boy Scouts of America. Policies and Procedures input- tabled 	<ul style="list-style-type: none">
<p>Committee/Fundraiser Reports:-</p> <ol style="list-style-type: none"> Donations- Presented by Committee Co-Chairs- Brandi and Carrie <ul style="list-style-type: none"> New Donors: <ul style="list-style-type: none"> Janene and Allen Roys \$250 Current Donors: <ul style="list-style-type: none"> South 40 Bar and Grill- Gold Level. Innovative Threads- Purple Level. Kubota- Bulldog Level. Cowboy Coffee- Purple level. HooMotors- Purple level. Bino's- Gold level. Kelly DeVol \$400 True Value in Elizabeth gave us \$300 gift card 3 Gen Excavation \$1000 Integrity Auto \$1000 	

<ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ Rocky Mountain Container Homes \$500 ▪ Kiowa Creek Outfitters \$500 ○ Baseball donor banners- Will make single sign facing the road. 	
<p>2. Merchandise- Presented by Committee Chair- by Brandi</p> <ul style="list-style-type: none"> ○ Track and baseball will be requesting shirts. ○ BFL apparel- Long Sleeve and Sweatshirts \$50 with customization 	
<p>3. Breakfast First Fridays- presented by Committee Chair- Kristen</p> <ul style="list-style-type: none"> ○ Raised \$424.44 in February's breakfast selling donuts and breakfast burritos. ○ Ideas to change menu. <ul style="list-style-type: none"> ▪ Nominated French toast and sausage patties. ▪ Loaded tater tots ▪ Muffins ▪ Donuts ▪ Biscuits and gravy ▪ Breakfast pizza ▪ Pancake on a stick 	
<p>4. Booster Club Scholarship- Presented by Committee Co-Chairs- Wendy and Jenn</p> <ul style="list-style-type: none"> ● Need to revise application and create a deadline 	
<p>5. Nothing to report Reindeer Lane- Presented by Committee Co-Chairs- Wendy and Kristen</p> <ul style="list-style-type: none"> ○ Nothing to report 	
<p>6. Concessions- presented by Niccole and Pam</p> <ul style="list-style-type: none"> ○ Nothing to report 	
<p>7. Mercantile Dance- Presented by Mary</p> <ul style="list-style-type: none"> ○ Nothing to report 	
<p>8. Plant Sale- Presented by Committee Chair- Wendy</p> <ul style="list-style-type: none"> ○ Would like to be the same day as BFL track meet on 5/4/24. ○ Have it as the Mercantile building. 	
<p>9. Car Wash- presented by Brandi</p> <ul style="list-style-type: none"> ○ Nothing to report 	
<p>10. Fair Snack Shack- presented by committee chair- Brandi</p> <ul style="list-style-type: none"> ○ Potentially doing a set up tent vs the entire snack shake. Fair 7/27-8/5/24. Will revisit next month. 	
<p>11. Back to School Night- presented by Kristen</p> <ul style="list-style-type: none"> ○ Nothing to report 	
<p>12. Elementary Field Day</p> <ul style="list-style-type: none"> ○ Nothing to report 	
<p>13. School Spirit- Presented by Committee Co-Chairs- Niccole and Pam</p> <ul style="list-style-type: none"> ○ Bought pom-poms to sell. 	
<p>14. Peaches- presented by Pam</p> <ul style="list-style-type: none"> ○ Nothing to report 	

Review of events over last month: <ul style="list-style-type: none"> See committee comments above 	
New Business:	
Basket Raffle <ul style="list-style-type: none"> Will determine a new home game for raffle- either senior night or Simla next week 	<ul style="list-style-type: none"> Brandi to check with Mr. Graves which night we can do a raffle basket.
Spaghetti Dinner with Silent Auction to support 4th and 5th grade field trip <ul style="list-style-type: none"> "Boost the Bulldogs" Silent Auction Date 3/21 from 5pm-7:30pm. Cost \$10 adults, Kids 3-8 \$7, Kids under 2 are free No air riffle or liquor at the silent auction 	<ul style="list-style-type: none"> Kathryn create a flyer for fundraiser
Freeze dried candy fundraiser <ul style="list-style-type: none"> Will occur between 2/15-2/29. Candy will be available to pick up March 7th and 8th \$5 for 2.5oz bag of freeze dried Skittles. Send fundraiser form to The Elizabeth Technology Center to print Refer to Wish-List comments 	<ul style="list-style-type: none">
Kim Beaver's pop-up sale 4/27 between 11am-3pm	<ul style="list-style-type: none">
Woman's Club Pancake breakfast 4/28- Elbert Booster Club to help work this event	<ul style="list-style-type: none">
BFL track apparel- <ul style="list-style-type: none"> Track meet on 5/4/24 Booster to give 30% back to BFL. Will sell sweatshirts and long sleeve tshirts in spring colors. Sweatshirts will be priced at \$40, personalized sweatshirt \$50, long sleeve tshirt \$25, personalized long sleeve tshirt \$35. 	<ul style="list-style-type: none">
Teacher gift certificate \$25.00- Send fundraiser form to The Elizabeth Technology Center <ul style="list-style-type: none"> Tabled until next month 	<ul style="list-style-type: none">
Spring Concert 5/2 at 6:30pm. <ul style="list-style-type: none"> Prepare a meal and sell tickets. Meal- Philly Sandwiches and Mac-n-cheese- tabled until next month 	<ul style="list-style-type: none">
Horseshoe Tournament 6/16 at Elbert Fairgrounds- tabled until next month <ul style="list-style-type: none"> WMW band \$900 Food- smoke a half pig Drinks- Mystic Mountain Distillery will give us 50% profit. Waiting on school board to approve liquor vendor Event insurance Entertainment ideas- face painter, bounce house 	<ul style="list-style-type: none">
Elbert County Fair- tabled until next year	<ul style="list-style-type: none">
Possible Fundraiser Ideas: <ul style="list-style-type: none"> Stampede Cowboy up Plant and Craft Fair 	<ul style="list-style-type: none">

○ Elbert Days	
List of Booster Club needs/work orders: tabled until next meetings <ul style="list-style-type: none"> • Additional Square readers • Storage shed/Conex or lumbar to buy • Cambros • Pretzel machine • Hot dog maker- Wendy to ask Women's Club 	<ul style="list-style-type: none"> • Wendy to ask Women's club to see if we can purchase their hot dog maker.
Roundtable: <ul style="list-style-type: none"> • Elbert Days 7/6/24 • Elbert Craft fair (2nd Saturday in November)- 11/9/24 	
Meeting agenda requests for next meeting: <ul style="list-style-type: none"> • No additional requests at this time. 	
Meeting Adjourned: The meeting was adjourned by Brandi seconded by Pam at 7:28pm	
Meeting minutes submitted by: Pam Keith	
Next Meeting: March 13th at 4:45pm at Elbert School Board Room	