



Elbert School Booster Club

Meeting Minutes

Date/Time: April 3rd, 2024 4:45pm

Location: Elbert School, Board Room Lounge

Attendees: Brandi Franken (President), Kristen Toscano (Vice President), Niccole Parenti (Assistant Treasurer), Pam Keith (Secretary), Kathryn Roys (Publicist/Social Media), Carrie LaFollette, Mary Hughett, Josie Corne

Call to order: Booster Club Meeting of Elbert School was called to order by Brandi at 1655 on 4/3/24.

- **Approval of Agenda:** The agenda of the meeting was distributed and approved by Brandi and seconded by Kristen.
- **Review of Previous Minutes:** The minutes of the previous meeting were reviewed and approved by Brandi and seconded by Niccole.

Standing Agenda Items:

1. **Financial Report:** Presented by Wendy
 - See attachment/handout. Total monies \$18,250.41. The financial report was approved by Pam and seconded by Niccole.
2. **Wish List Requests-** presented by Wendy
 - A. **Track Lunches-**
 - Middle school track meet on 4/8. Request for sack lunches to help feed athletes. Seeking around 35 lunches. Motion to approve by Niccole and seconded by Carrie.
 - B. **Mary Hogan-** Wish list for 4th/5th grade field trip.
 - On April 25th-26th, 4th and 5th grade students will be attending High Trails outdoor Education Center for a 2-day/1 night program. The Discovery Programs are designed to meet Colorado 4-5th grade standards. The cost per student is \$130 for 40 students. Total cost is \$5200. Amount requested is \$2500. Motion to approve by Brandi, seconded by Niccole.
 - C. **Art Club-** Discuss the double donation to art club from Booster Club. Booster Club to approve or request a refund of 2nd donation of \$378. -table until next month
 - D. **MS/HS basketball-** submitted by Mrs. LaFollette-
 - Asked Boosters to sponsor shooting machine for the basketball program. Asking for \$2500 of the \$5000 total.- Will perform a fundraiser to assist with these funds.- tabled until next month
 - E. **HS Track warm-ups**
 - Submitted by Mr. McKnight. Request to assist with track warmup jackets. The school issued ones are worn out and we don't have enough for every athlete. There is 16 kids out for track. Total cost \$612. Amount Requesting \$600. Motion to approve \$480 by Pam and seconded by Brandi.

F. Providing food/drinks for Baseball and Track concessions

- Carrie and Emily request that Boosters purchase the food for the events and have it at the fieldhouse. Carrie and Emily will be in charge of making sure the events have a staffing schedule, and food is prepared. The profits will be determined after the five baseball games and two track meets. A goal is set to be able to put \$1000 in the girls' basketball discretionary funds, \$1000 in the boys' basketball discretionary funds, and \$1000 in the volleyball discretionary funds. Any additional profits will go to the Booster Club. Proceeds to will go to girls basketball, boys basketball, and volleyball up to \$1000 each.

3. Update from Mr. Graves

- Items to be discussed with Mr. Graves:
 - Can do drawing for smoker at BFL
 - Use Velcro tabs and sticky tack, no tape to hang up signs within the school.
 - Student was selected for the varsity coat this year. Coat to be delivered in the next few weeks.

4. Review of events over last month:

- Spaghetti Dinner- Made \$553 for the dinner, \$90 in merchandise, and approximately \$730 Freeze dried Skittles, \$1252.10 silent auction

5. Committee/Fundraiser Reports

A. Donations- Presented by Committee Co-Chairs- Brandi and Carrie

New Donors:

- Glaiser gas and Equipment \$500
- Rock Bottom Propane \$500
- SNK Repair \$300
- LCM Waterfalls and Ponds \$300
- Elbert Women's Club \$1000
- Precision HVAC \$500 or \$1000 pending
- Jill's Feed \$100 gift card for a drawing (to be at Cornhole tournament)
- Any sponsor after 3/1/24 will be contributed to next school year
- Front Range Kubota \$300 for the cornhole tournament.

Current Donors:

- South 40 Bar and Grill- Gold Level.
- Innovative Threads- Purple Level.
- Kubota- Bulldog Level.
- Cowboy Coffee- Purple level.
- HooMotors- Purple level.
- Bino's- Gold level.
- Kelly DeVol \$400
- True Value in Elizabeth gave us \$300 gift card
- 3 Gen Excavation \$1000

- Integrity Auto \$1000
- Rocky Mountain Container Homes \$500
- Kiowa Creek Outfitters \$500
- Janene and Allen Roys \$250
- Lowes donated a smoker valued at \$200.

B. Merchandise- Presented by Committee Chair- tabled for an update from Brandi

- BFL apparel-
- Need \$1500 for BFL for apparel. Will add dates, events, and last names as customization.
- Will need to purchase a canopy. Will purchase 2 tents (12'x12' and 12x20'). Motion to approve to purchase from Pam, seconded by Niccole.

C. Breakfast First Fridays-

- Hunt's donuts will refund us 2 dozen of donuts due to ruined ones last month.

D. Booster Club Scholarship- Presented by Committee Co-Chairs- Wendy and Jenn

- Deadline for applications is 4/24

E. Reindeer Lane- Presented by Committee Co-Chairs-

- Will sell some stuff at the Bizarre.
- Booster room organized

F. Concessions- presented by Niccole and Pam

- Carrie to provide menu/shopping list for baseball games and track meets. Niccole to purchase, See above.

G. Mercantile Dance- nothing to report

H. Plant Sale- Will not complete this year since Women's Club is having a plant sale.

I. Car Wash- nothing to report

J. Fair Snack Shack

We won the bid. Rental fee is \$1800

Fair is 7/27-8/5.

K. Back to School Night- nothing to report

L. Elementary Field Day- nothing to report

M. School Spirit- presented by Niccole and Pam

N. Peaches- nothing to report

Old Business:

Review of follow up items from last meeting:

- Booster Club Policies and Procedures- tabled to get Mr. Graves input
- Website development and online spirit sales- Presented by Kathryn
 - Added locker magnets/tags added to website. Sell for \$30. Cost is \$15 to make.

New Business:

1. **Solar Eclipse Glasses- end of year gift to students/teachers**

- Amazon sells eclipse glasses. Booster Club to purchase boxes to cover 280 students/staff for \$240.- Will not move forward with this since the Eclipse is scheduled for Monday.

2. Teacher Break Room

- Discussion if Boosters want to contribute to update their space and buying them new stuff- Discuss with Graves. Does not support Booster Mission statement. Brandi to see if funding from the school budget can be utilized.

3. Prom After Party

- Prom will be at the Mercantile Building on 4/27/24.
- Booster Club to donate smores bags to prom.

4. Upcoming Fundraising Opportunities:

- Skadoodle's Clearance Sale (Kim Beaver's Boutique) 4/27 between 11am-3pm at Kiowa Creek Community Church in Fellowship Hall. Pam, Niccole, Brandi to help work this.
- Woman's Club Pancake breakfast 4/28- Elbert Booster Club to help work this event from 7am-1pm
- BFL track meet apparel- 5/4
- Spring Concert 5/2 at 6:30pm. Prepare a meal and sell tickets. Meal- Philly Sandwiches, pasta salad and Mac-n-cheese and ice cream sandwiches. Kathryn to make flyers.
- Cornhole Tournament 6/15 at Elbert football field-
 - WMW band \$900
 - Food- smoke a half pig
 - Drinks- Mystic Mountain Distillery will give us 50% profit. Waiting on school board to approve liquor vendor
 - Event insurance- Max 300, min \$120/day. Covers 300 people.
 - Entertainment ideas- face painter, bounce house
 - True Value donated \$1000 griddle (Pitboss brand)
 - Entertainment ideas:
 - face painting- \$125/hr for 1 artist = 25 people/hour. 10% for 2+ hours
 - Foam \$260/hour. 25 people at a time. Break into age groups (2-5/5-8/9-12/13+)
 - Dunk tank \$500 (includes all set up and breakdown)
 - Pie eating contest- potential idea
 - Bounce house- potential idea
 - Water slides- potential idea
 - Create yard sign for donors
 - Kristen and Brandi as point of contents for events
- Elbert County Fair
 - Will develop a sub committee
- Selling Locker tags
 - Will sell for \$30.00 per item. These can be fully customized and we'll get these done within 5 days of the order placed. Booster Club to apply to lockers
- Elbert Parks and Rec Baseball concession stands- tabled until next month

List of Booster Club needs/work orders: <ul style="list-style-type: none"> • Additional Square readers • Storage shed/Conex or lumbar to buy • Cambros • Pretzel machine • Hot dog maker- purchased 	
Roundtable: <ul style="list-style-type: none"> • FCA will have a 3:3 tournament 	
Meeting agenda requests for next meeting: <ul style="list-style-type: none"> • No additional requests at this time. 	
Meeting Adjourned: The meeting was adjourned by Brandi seconded by Pam at 1822pm	
Meeting minutes submitted by: Pam Keith	
Next Meeting: May 1st at 4:45pm at Elbert School Board Room	

REACH OUT TO PEOPLE WHO REQUESTED WISH LISTS