



Elbert School Booster Club

Meeting Minutes

Date/Time: May 8th, 2024 4:45pm

Location: Elbert School, Board Room

Attendees: Brandi Franken (President), Kristen Toscano (Vice President), Niccole Parenti (Assistant Treasurer), Pam Keith (Secretary) via telephone, Mary Hughett, Josie Corne

Call to order: *Booster Club Meeting of Elbert School was called to order by Brandi Franken at 5:04pm on 5/8/24.*

- *Approval of Agenda: The agenda of the meeting was distributed and approved by Wendy Walp and seconded by Brandi Franken.*
- *Review of Previous Minutes: The minutes of the previous meeting were reviewed and approved by Niccole Parenti and seconded by Mary Hughett with the following corrections:*
- *Spelling of Glaser gas and S&K Repair, and LCM Waterfalls and Ponds is donating \$1000, not \$300.*

Standing Agenda Items:

Financial Report: Presented by Wendy

- See attachment/handout. Total monies \$21,692.12, with deposits to go in.
- The financial report was approved by Niccole Parenti and seconded by Kristen Toscano.

Wish List Requests- presented by Wendy

- Drying Rack- submitted by Crystal Petersen
Requesting \$1000 for a new drying rack and supplies, would like to do a fundraiser dinner for this at the winter concert with presales of mugs or plates. Pam will encourage her to request this again next school year. It was discussed that we allow them to keep the double payment and take the overpayment away from the \$1000 request (see next line item)
- Art Club- Discuss the double donation to art club from Booster Club. Booster Club to approve or request a refund of 2nd donation.
- MS/HS basketball- submitted by Mrs. LaFollette-
 - Asked Boosters to sponsor shooting machine for the basketball program. Asking for \$2500 of the \$5000 total.- Will perform a fundraiser to assist with these funds.
- Concessions for Baseball and Track meets-
 - Carrie and Emily request that Boosters purchase the food for the events and have it at the fieldhouse. Carrie and Emily will be in charge of making sure the events have a staffing schedule, and food is prepared. The profits will be determined after the five baseball games and two track meets. A goal is set to be able to put \$1000 in the girls' basketball discretionary funds, \$1000 in the boys' basketball discretionary funds, and \$1000 in the volleyball discretionary funds. Any additional profits will go to the Booster Club. **We decided to give the \$3,000 to them. Motion to approve by Brandi Frankien, seconded by Kristen Toscano with one nay.** At this time, it is unknown what we made at BFL, as we still need the square data.
- 10th Grade Biology Zoo Field Trip-Kristen Welch is requesting **\$166.50**. Niccole Parenti motioned to approve, Pam Keith seconded. All in favor.

- Items to be discussed with Mr. Graves: Per Brandi, he would like to implement the BFL appendix and put CHASSA rules into our bylaws. In addition, we can not monetarily support 5/6th or 8th grade graduations. Parents are welcome to do this on their own.
- Mr. Graves input for Booster Club Policy and Procedures

Review of events over last month:

- Skadoodle's Sale- we received a bunch of items from them, which are currently at Pam and Josi's houses. Kristen said she has space in her house for the items. We will have to go through the items for reindeer lane pricing and see what kind of gift baskets we can make and have a drawing for during the school year. It was suggested that we give StuCo some of the excess Halloween items. We, also, received a cash register.
- Women's Club Breakfast-Kristen said there was a gentleman there that said he liked our service better than the fire departments, and would like to see us again.
- Spring Music concert meal- it was well attended, but no profit to speak of.
- BFL- concessions
- BFL- apparel sale
- BFL- smoker-Colby Zion won the drawing. Made \$65.

4. Committee/Fundraiser Reports

- Donations- Presented by Committee Co-Chairs- Brandi and Carrie
 - New Donors:
 - Farmer's State Bank
 - Kerri Bell's business??
 - Current Donors:
 - Glaser gas and Equipment \$500
 - Rock Bottom Propane \$500
 - S & K Repair LLC \$300
 - LCM Waterfalls and Ponds \$1000
 - Elbert Woman's Club \$1000
 - Falcon Roofing \$1000
 - Precision HVAC \$500 or \$1000 pending
 - Jill's Feed \$100 gift card for a drawing (to be at Cornhole tournament)
 - Any sponsor after 3/1/24 will be contributed to next school year
 - Front Range Kubota \$300 for the cornhole tournament.
- Merchandise- Presented by Committee Chair- by Brandi
- Breakfast First Fridays- Presented by Committee Chair- Kristen
 - May breakfast gross: \$501.25
 - May breakfast net profit: estimated at \$383
 - Thinking ahead for next year- Voodoo Doughnut donations-Brandi filled out an application. They need 30 days advance notice and will donate 5 dozen for free.
- Booster Club Scholarship- Presented by Committee Co-Chairs- Wendy

- Reviewed/discussed 3 applications. Determined recipient of the 2024 Booster Club \$500 scholarship will be awarded to Logan LaFollette. It was a tough decision and not unanimous.
- See attachments for applications
- Recommendation for applications to be submitted to Elbert Booster Club email in the future.
- Reindeer Lane- Presented by Committee Co-Chairs- Niccole and Kristen
- Concessions- Presented by Committee Co-Chairs- Pam and Niccole. Parks and Rec is requesting that we do concessions for their games over the summer (5/22 from 5:30-7:30, 6/1 from 9-9, 6/15 from 9-9 and 6/19 from 5:30-7:30. **We agreed to do concessions on 6/1 and 6/15 as they are all day events.**
- Car Wash- Presented by Brandi-we will not be doing any car washes this summer
- Fair Snack Shack- Presented by Committee Chair- Kathryn and Carrie-tabled
- Back to School Night- Presented by Committee Chair- Kristen-Kristen and Brandi will be gone
- Elementary Field Day-tabled
- School Spirit- Presented by Committee Co-Chairs- Niccole and Pam-tabled
- Peaches- presented by Pam-tabled

Old Business:

Review of follow up items from last meeting:

- Booster Club Policies and Procedures
 - Website development and online spirit sales- Presented by Kathryn

New Business:

Upcoming Fundraising Opportunities:

- Cornhole Tournament
 - 6/15 at Elbert football field
 - DJ-see if we can borrow the Bluetooth speaker from the library and the giant Connect 4 game.
 - Food- smoke a whole pig
 - Logan and Carrie LaFollette will run the cornhole brackets
 - Event insurance- Max 300, min \$120/day. Covers 300 people
 - Kelly Krock approved signs being put up on the corner by Integrity Auto
 - Entertainment ideas- face painter, foam party and dunk tank
 - True Value donated \$1000 griddle (Pitboss brand)
 - Kristen to put flyers at Hi-Test
 - Entertainment ideas:
 - face painting- \$125/hr for 1 artist = 25 people/hour. 10% for 2+ hours
 - Foam \$260/hour. 25 people at a time. Break into age groups (2-5/5-8/9-12/13+)
 - Dunk tank-borrowed from Elbert County Sheriff's Office
 - Pie eating contest- potential idea
 - Bounce house- potential idea
 - Water slides- potential idea
 - Create yard sign for donors
 - Kristen and Brandi as point of contact for events
- Elbert County Fair- presented by Kathryn and Carrie
- Elbert Parks and Rec Baseball concessions-

<ul style="list-style-type: none"> ○ Elbert Parks & Rec will be hosting baseball games/tournaments over the summer. They have reached out to Boosters to determine if we are interested in operating concessions for a Booster fundraiser. The following dates/times are games: <ul style="list-style-type: none"> ▪ Wednesday, May 22nd, 5:30-7:30pm ▪ Saturday, June 1st - games at Elbert from 9:00am to 8:00pm... five games with teams from Centennial. ▪ Saturday, June 15th (corn hole tournament) - games at Elbert from 9:00am to 8:00pm... five games with teams from Centennial. ▪ Wednesday, June 19th, 5:30pm-7:30pm 	
List of Booster Club needs/work orders <ul style="list-style-type: none"> • Canopy- purchased x2 from Amazon, with protection plan-One needs returned as it's defective • Cambro- purchased • Additional Square readers-need to get another Samsung reader for before fair • Pretzel machine-no where to store • Hot dog maker and warmer- Wendy to ask Women's Club 	
Roundtable: <ul style="list-style-type: none"> • Pam would like to step down as secretary, as she will miss the next 3 months. Josi will consider the position. 	
Meeting agenda requests for next meeting: <ul style="list-style-type: none"> • No additional requests at this time. 	
Meeting Adjourned: The meeting was adjourned by Wendy Walp seconded by Brandi Franken at 6:29 pm	
Meeting minutes submitted by: Niccole Parenti	
Next Meeting: June 5th at 4:45pm at Elbert School Board Room	

REACH OUT TO PEOPLE WHO REQUESTED WISH LISTS