



Elbert School Booster Club Meeting Minutes

Date/Time: June 5, 2024 4:45pm

Location: Elbert School, Board Room

Attendees: Brandi Franken (President), Kristen Toscano (Vice President), Niccole Parenti (Assistant Treasurer), Pam Keith (Secretary) via telephone, Kathryn Roys (Publicist/Social Media), Wendy Walp (Treasurer)

Call to order: *Booster Club Meeting of Elbert School was called to order by Wendy Walp at 5:25pm on 6/5/24.*

- *Approval of Agenda: The agenda of the meeting was distributed and approved by Brandi Franken and seconded by Kristen Toscano.*
- *Review of Previous Minutes: The minutes of the previous meeting were reviewed and approved by Wendy Walp with amendments and seconded by Brandi Franken with the following corrections:*
- *Wendy Walp was present at the last meeting and implement was spelled incorrectly.*

Standing Agenda Items:

Financial Report: Presented by Wendy

- See attachment/handout. Total monies as of June 4th were \$18,665.48.
- The financial report was approved by Brandi Franken and seconded by Kristen Toscano. All in favor.

Wish List Requests- presented by Wendy

- There has been a change with wish list requirements. Requests are no longer digital and the requests go straight to administration first. Wendy will talk to Kyrei about the teachers that have submitted wish lists already (Burian, Goodger and Thieman). Someone with boosters will have to tell the teachers of this new requirement.
- Items to be discussed with Mr. Graves: N/A
- Mr. Graves input for Booster Club Policy and Procedures

Review of events over last month:

- Skadoodle's Sale- we need to go through the totes, so we can give Kim Beaver her totes back.
- Women's Club Breakfast-Kristen said there was a gentleman there that said he liked our service better than the fire departments, and would like to see us again.
- Spring Music concert meal- it was well attended, but no profit to speak of.
- BFL- concessions, we need to finalize the tally
- BFL- apparel sale
- BFL- smoker-Colby Zion won the drawing. Made \$65.

4. Committee/Fundraiser Reports

- Donations- Presented by Committee Co-Chairs- Brandi and Carrie

- New Donors:
 - Farmer's State Bank
 - S & K Repair
- Current Donors:
 - Glaser gas and Equipment \$500
 - Rock Bottom Propane \$500
 - S & K Repair LLC \$300
 - Elbert Woman's Club \$1000
 - Falcon Roofing \$1000
 - Precision HVAC \$500 or \$1000 pending
 - Jill's Feed \$100 gift card for a drawing (to be at Cornhole tournament)
 - Any sponsor after 3/1/24 will be contributed to next school year
 - Front Range Kubota \$300 for the cornhole tournament.
 - LCM Waterfalls currently cannot contribute as planned, they may in the coming school year.
- Merchandise- Presented by Committee Chair- by Brandi: She will start making new apparel in the first part of August and will show us her ideas at the next meeting.
- Breakfast First Fridays- Presented by Committee Chair- Kristen
 - May breakfast gross: \$501.25
 - May breakfast net profit: estimated at \$383
 - Thinking ahead for next year- Voodoo Doughnut donations-Brandi filled out an application. They need 30 days advance notice and will donate 5 dozen for free.
- Booster Club Scholarship- Presented by Committee Co-Chairs- Wendy
 - Recommendation for applications to be submitted to Elbert Booster Club email in the future.
- Reindeer Lane- Presented by Committee Co-Chairs- Niccole and Kristen
- Concessions- Presented by Committee Co-Chairs- Pam and Niccole
- Car Wash- Presented by Brandi-we will not be doing any car washes this summer
- Fair Snack Shack- Presented by Committee Chair- Kathryn and Carrie-Kathryn sent updates to the Booster email with fair sign ups. For slow days we need two adult volunteers, 3 volunteers 6th grade and up, and 3 booster volunteers. EWC will lend us their hot dog warmer and food warmer. We can pick that up after they have their July breakfast. Additionally, no one can be in the kitchen after 11 on the first Fair Saturday because a catering company is coming in. Kristen will make a spreadsheet of workers, so we can post it the day before. Dana at South 40 is donating 700 cups this year. The cups are \$.59 each. We will charge \$6 for these cups that can be refilled for \$1. Kathryn passed around a mock fair menu for review. We added a salad with grilled chicken (GF option). Wendy said Walmart donated a pallet of water for fair. Boosters and their kids will get meals for free at fair. Volunteers will get a main or breakfast and unlimited drinks if they buy a refill cup. Brandi will be doing all the opening shifts, Kristen will do the closing shifts.
- Back to School Night- Presented by Committee Chair- Kristen-Kristen and Brandi will be gone
- Elementary Field Day-tabled
- School Spirit- Presented by Committee Co-Chairs- Niccole and Pam-tabled
- Peaches- presented by Pam-tabled

Old Business:

Review of follow up items from last meeting:

- Booster Club Policies and Procedures
 - Website development and online spirit sales- Presented by Kathryn

New Business:**Upcoming Fundraising Opportunities:**

- Cornhole Tournament
 - 6/15 at Elbert football field
 - Wendy bought a giant Connect 4 game we can borrow
 - Food- smoke a whole pig
 - Michael and Carrie LaFollette will run the cornhole brackets
 - Event insurance- Max 300, min \$120/day. Covers 300 people
 - Kelly Krockner approved signs being put up on the corner by Integrity Auto
 - Entertainment ideas- face painter, foam party and dunk tank
 - True Value donated \$1000 griddle (Pitboss brand)
 - Kristen to put flyers at Hi-Test
 - Entertainment ideas:
 - face painting- \$125/hr for 1 artist = 25 people/hour. 10% for 2+ hours
 - Foam \$260/hour. 25 people at a time. Break into age groups (2-5/5-8/9-12/13+)
 - Dunk tank-borrowed from Elbert County Sheriff's Office
 - Pie eating contest- with whip cream
 - Hang donor signs
 - Get together 6/14 for prep
 - Lemonade stand
 - Kristen and Brandi as point of contact for events
- Elbert County Fair- presented by Kathryn and Carrie
- Elbert Parks and Rec Baseball concessions-
 - Elbert Parks & Rec will be hosting baseball games/tournaments over the summer. They have reached out to Boosters to determine if we are interested in operating concessions for a Booster fundraiser. The following dates/times are games:
 - Wednesday, May 22nd, 5:30-7:30pm
 - Saturday, June 1st - games at Elbert from 9:00am to 8:00pm... five games with teams from Centennial.
 - Saturday, June 15th (corn hole tournament) - games at Elbert from 9:00am to 8:00pm... five games with teams from Centennial.
 - Wednesday, June 19th, 5:30pm-7:30pm-Pam may host this game for Parks and Rec. Boosters will donate the proceeds to Parks and Rec.

List of Booster Club needs/work orders

- Canopy- purchased x2 from Amazon, with protection plan-One needs returned as it's defective
- Purchase 2 tablets and 2 cheese dispensers for fair
- 10 x 10 canopy and mister need purchased for fair
- Cambro- purchased
- Additional Square readers-need to get another Samsung reader for before fair

<ul style="list-style-type: none"> • Pretzel machine-nowhere to store • Hot dog maker and warmer- Wendy got approval for fair usage 	
<p>Roundtable:</p> <ul style="list-style-type: none"> • Brandi suggested we do root beer floats at Stampede next year and split the booth with Real Sugar. Booths are \$275 if it's not a concert night and \$350 on concert night. Tabled. • We will be moving the meetings to 5:15pm so more can attend. Niccole Parenti motioned to approve, Brandi Franken seconded. All in favor. • Kathryn made a baseball box that she spent \$80 on May 9th. Do we have school spirit stuff or is there a small fund we can set aside for teams? 	
<p>Meeting agenda requests for next meeting:</p> <ul style="list-style-type: none"> • No additional requests at this time. 	
<p>Meeting Adjourned: The meeting was adjourned by Niccole Parenti seconded by Wendy Walp at 7:15 pm</p>	
<p>Meeting minutes submitted by: Niccole Parenti</p>	
<p>Next Meeting: July 10th at 5:15pm at Elbert School Board Room</p>	

REACH OUT TO PEOPLE WHO REQUESTED WISH LISTS