



Elbert Booster Club

Meeting Minutes

April 2nd, 2025

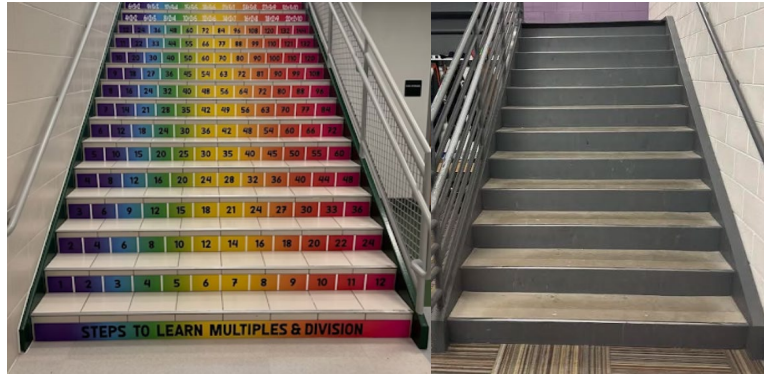
Opening Actions:

- Call to order: Booster Club Meeting of Elbert School was called to order by Kathryn at 5:27 pm.
- Meeting Attendees: Kathryn Roys (President), Kristen Toscano (Vice President), Wendy Welp (Treasurer), Niccole Parenti (Assistant Treasurer), Pam Keith (secretary), Josi Corne, Carrie LaFollette, Lyndi Jensen
- Guests: Sarah L. and Brooklyn R.
- Approval of Agenda: The agenda of the meeting was distributed. Agenda approved by Wendy and seconded by Niccole. Motion carried.
- Review of Meeting minutes. Motion to approve meeting minutes, with the edition of addition Keri Bell as an attendee by Kathryn, and seconded by Kristen. Motion carried.

Agenda Items:

- **Financial Report**
 - Financial report: Financial Report was distributed and reviewed. Motion to approve the financial report was made by Kristen and seconded by Kathryn. Motion carried.
 - Current Total Balance: \$21,893.89
- **Wish List Requests**
 - Concession Proposal - Request for Boosters to partner with concessions for baseball and two home track meets. Boosters will be responsible for purchasing food, while the girls' basketball, boys' basketball, and volleyball teams will handle prep and event sales. After the season, profits will be split with up to \$1,000 allocated to each basketball team's discretionary funds, and any additional profits will go to the Booster Club. Motion to approve by Wendy, seconded by Kathryn. Motion carried.
 - MS Track Lunches (25) - Shawn Graves- Request for Boosters to provide lunch for track meet volunteers (pending track meet rescheduling). Motion to approve up to \$150 for lunch (sandwiches, fruit, drinks, chips) made by Pam, seconded by Wendy. Motion carried.

- Multiplication Stairs - Kathryn Roys – Request for decals to be designed in a bulldog yellow > purple gradient color scheme (\$800, including installation). This decal should last 7-10 years, with proper care. Kathryn to discuss further with Kelli Thompson. Motion tabled until next month.



- HS Volleyball- Emily Cornell- Requesting \$350 for the volleyball team to attend a camp at Western State. Motion to approve by Pam, seconded by Wendy. Motion carried.
- Camp Skeeter- Request for shirts and decals for students. Awaiting official wish list submission, but approval is time-sensitive. Motion to approve \$150 per student made by Kristen, seconded by Kathryn. Motion carried.
- **Update from Mr. Graves:** Presented by Kathryn
 - BFL Merch Sales Approved
 - Fieldhouse shelves to be replaced/completed either before or after the BFL track meet to avoid disruption.
- **Review of event over last month:**
 - Elbert Birthday – Snow Cones- event was success.
 - Basketball cookies made by Brandi Jameson were given to the boys basketball team after qualifying for state.
 - Connex organization completed
- **Committee/Fundraiser Reports:**
 - First Friday Breakfast:
 - Last month net profit: \$242.55
 - Last months gross revenue: \$372.50
 - Last month's expenses: \$129.95
 - Credit from Hurt's Donuts for April's breakfast
 - Merchandise:
 - Last month's Sales: total \$1,174.92 per financial report

- Deposits: 3/3 square \$29.12, 3/6 deposit \$248, 3/13 square \$432, 3/14 square \$145.80, 3/31 deposit \$320
 - Question about potential discrepancy: Per text message report for 3/12 of \$691.50, deposits totally \$577.80, and square report \$735.75 after fees. Potential discrepancy of \$157.95. Potential embedded in the deposit from 3/31. Kristen to review and will provide update.
 - Request for up to \$500 for hats. Committee will evaluate vendor and patches. Motion to approve by Josi, seconded by Wendy.
 - Last month's expenditure: none
 - Connex organization completed
 - BFL apparel needs to be discussed and ordered by committee members. Pam recommended a meeting to discuss.
 - Carrie W. offered to loan 14' trailer. Kathryn to get approval from Mr. Graves to have trailer on site.
 - Will do merch at Donkey Basketball- Kristen to coordinate with Sarah L about the possibility of selling shirts and bags.
- School Spirit:
 - Basketball Bus Box provided total (\$158.71)
- Sponsorship:

Income/New Sponsors: none
 Expenses: none
 Approved Budget Items: n/a
 Budget Request: None
 Expired/Expiring Sponsors:

 - High Plains Food will not renew sponsorship
- Concessions:
 - See Wishlist request for track/baseball. Niccole made purchases. Concessions cash box and tablet will be used
- Booster Club Scholarship:
 - 2 applicants provided essay. By majority vote, Caleb Conell will be the recipient of 2025 Booster Club Scholarship.
- Elizabeth Stampede:
 - Vendor registrations are open. Wendy will submit application.
- Fair Snack Shack:
 - Booster to provide fair board with \$1000 now and \$800 later

INACTIVE COMMITTEES

- Reindeer Lane
- Plant Sale

- Car Wash
 - Back to School Night
 - Peaches
- **Old Business/Review of follow-up items from last meeting:**
 - Audit findings will be discussed when the audit committee can be present. Awaiting for additional items for completion.
 - Audit Committee will meet twice annually. Will need to be added to our Policy and Procedures. Motion to approve Pam, seconded by Kathryn. Motion carried.
- **New Business:**
 - Newsletter items- tabled
 - Prom- tabled
 - Meeting minutes to be sent out within a few days after Booster Club Meeting- will need to amend in Policy and Procedures.
 - Budget Update- tabled
- **Upcoming Dates:**
 - First Friday Breakfast (April 4th)
 - Donkey Basketball (April 23rd) – presented by Sarah L.
 - Dinner to start at 5pm. Boosters to serve pork tacos, corn, drink, and dessert. Will have end of school day assembly with facepainting. Will set up a merchandise table to sell merchandise. Tickets will be sold online. \$10pp advanced ticket and \$15pp at the door. Sarah to make tshirts and a recommendation for bags.
 - Prom (April 26th)
 - Women's Club nonprofit booth – (April 27th)
 - Spring Concert (May 1st)
 - BFL (May 3rd)
 - Last day of school - (May 9th for Elementary and May 16th for secondary)
 - Elizabeth Stampede (June 5th – 8th)
 - Elbert County Fair – (July 26 - August 3)
 - Elbert Women's Club Breakfast – October 26th
- **List of Booster Club needs/work orders:**
 - Totes 36 (including field house)- will have to purchase tubs from Sam's.
 - Step stool
 - Locking casters for lemonade stand
 - Motion to approve up to \$500 for totes, step stool, and locking casters by Pam, seconded by Kristen. Motion Carried.

- **Meeting agenda requests for next meeting:**
 - Policy and Procedures and ByLaws
 - Financial programs for point of sales

Round Table:

- Last day of school- will do balloon arch and beach balls. Motion to approve by Kristen, seconded by Kathryn. Motion carried.
- 2025-2026 student planners- Will provide sponsorships in color on back of planner. Cost to Boosters is \$0.25 for each planner. Motion to approve sponsors in color by Pam, seconded by Kathryn. Motion carried.

Closing:

- Adjourn Motion to adjourn meeting by Kathryn and seconded by Wendy at 7:11pm.
- Next Meeting: May 7th, 2025 at 5:15 pm at Elbert School