

## CLEARFIELD ALLIANCE CHRISTIAN SCHOOL

### SENIOR PORTFOLIO AND ORAL PRESENTATION

The CACS Senior Portfolio and Oral Presentation is tailored to showcase each student and be reflective of the distinctive academic and spiritual foundations of the school. The CACS Senior Portfolio and Oral Presentation provides students with an opportunity to demonstrate their successful acquisition of the knowledge, skills, and personal qualities needed to be productive and responsive members of society.

The CACS Portfolio and Oral Presentation is a required element for graduation from CACS. When students enter Grade 9, they will begin compiling elements for inclusion within their portfolio and continue to add elements through Grade 12. Each student must assume personal responsibility for all elements to be included within their portfolio including copies of report cards, academic samples, and other documentation. In addition to the original copy, it is strongly recommended that students save copies of all documentation on a flash drive and/or Goggle Drive. All portfolios will be kept in the CACS Office. Portfolios may be signed out by students for the purpose of making additions or organizing of elements.

Portfolios will be compiled in a three-ring binder. If a student needs a binder and/or flash drive, one will be provided upon request. A checklist will be kept at the front of each portfolio to assist students in meeting all portfolio requirements. The Academic Dean will check on the progress of each students' portfolios throughout the school year.

All portfolios must be completed by April 15 of the student's Senior Year. During the second week of May, Seniors will present their oral presentation in front of a review committee which may consist of CACS Administrative representatives and CACS School Board members. Parents of seniors are invited to attend and observe the oral presentation process. The portfolio and oral presentation will be discussed and graded by the Review Committee. Failure to complete, present, and/or receive a passing grade will result in delay of receiving a diploma until the portfolio and oral presentation has been successfully completed.

# SENIOR PORTFOLIO

Students are required to present a senior portfolio for graduation eligibility. The portfolio should demonstrate students' acquired knowledge, skill, and personal qualities developed through their studies at CACS.

While a grade is given for each portfolio presentation, it is important to note that ultimately a student **must** meet each of the portfolio requirements and receive a passing grade in order to graduate. An incomplete portfolio will result in a failing grade and will be returned to the student for completion. Failure to complete, present, and/or receive a passing grade will result in delay of receiving a diploma until the portfolio and presentation has been successfully completed.

Students are **required** to include the following items in their senior portfolios:

- Resume
- Two Job Shadow Agreements, Forms and typed one page summaries
- Community Service Forms documenting a minimum of 40 hours.
- History: Choice of 1 project or essay
- English: 1 original Short Story, 2 original Poems ,and 1 essay
- Bible: Choice of 1 project or essay
- Science: Choice of 1 project
- Math: Minimum of 4 samples representative of at least 2 courses
- Typed Testimony/Faith in Christ
- Report Cards from grades 9-12

Optional Elements Include:

- Letters of Recommendation
- Recognition/Awards/News/etc.
- SAT/ASVAB/other Tests
- Academic projects/reports/papers
- Any representation of work, activities, interests, or life experience (pictures, videos, etc.)

Requirements for Oral Presentation

- Time must be a 5-10 minute presentation
- Clear organizational pattern
- Presentation needs to address: Education at CACS, Career Aspirations, and Christian Testimony. Students are also encouraged to reflect on influential extracurricular activities, special events, or experiences...
- Visual Aids ( Power Point)

# Senior Portfolio Requirement Checklist



Name: \_\_\_\_\_

## Required Elements

Completed	Date Completed	Required Elements
		Resume
		Job Shadow Forms (2)
		Job Shadow Typed One Page Summary (2)
		Community Service Logs ( 40 hours)
		Bible: Choice of 1 Project or Essay
		ELA: 1 Original Short Story, 2 Poems, and 1 Essay
		History: Choice of 1 Project
		Science: Choice of 1 Project
		Math: Minimum of 4 Samples representative of at least 2 courses of study
		Report Cards: Grades 9-12
		Written Testimony/Faith in Christ

## Optional Elements

Completed	Date Completed	Optional Elements
		Letters of Recommendation
		Items of Recognition/Awards/Newspaper Clippings/Etc.
		SAT/ASVAB/Other Standardized Tests
		Additional Report Cards
		Additional Academic Projects/Reports/Papers
		Other Representation of Interests: Work, Extra Curricular Activities, Life Experiences (Pictures, Videos, Etc.)

## Requirements for Oral Presentation

Completed	Date Completed	Oral Presentation Requirements
		Time: 5-10 Minute Presentation
		Clear Organizational Pattern
		Includes Education at CACS
		Includes Career Aspirations
		Includes Christian Testimony
		Visual Aids: PowerPoint

*Students are encouraged to reflect on influential extracurricular activities, special events, community involvement, and/or other life experiences.*

## Senior Presentation Evaluation

Student \_\_\_\_\_ Evaluator \_\_\_\_\_

### Written Portfolio

#### **Resume (10)**

Professional	10	9	8	7	6
(i.e. error free, clear presentation of education and work experience, and visually appealing)	5	4	3	2	1

#### **Representation of Academic Work**

Required elements	10	9	8	7	6
	5	4	3	2	1

Quality of writing throughout portfolio	5	4	3	2	1
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Organization of written portfolio	5	4	3	2	1
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Evidence of critical reflection	10	9	8	7	6
	5	4	3	2	1

#### **Representation of Career Goals (10)**

Articulation of Career Goals	10	9	8	7	6
(i.e. evident in resume and job shadow summaries)	5	4	3	2	1

### Oral Presentation

#### **Introduction (5)**

Clear Preview	5	4	3	2	1
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#### **Body (20)**

Description of Educational Influence	5	4	3	2	1
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Description of Career/College	5	4	3	2	1
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Description of Faith/Testimony*	5	4	3	2	1
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Clear Organizational Pattern	5	4	3	2	1
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#### **Conclusion (5)**

Reviewed major points	5	4	3	2	1
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#### **Delivery (15)**

Vocally expressive, conversational style	5	4	3	2	1
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Adequate eye contact	5	4	3	2	1
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Generally effective and extemporaneous	5	4	3	2	1
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#### **Visual Aids (5)**

Communicates idea visually,	5	4	3	2	1
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Simple and consistent

\*Evaluators should not judge the "quality" of a testimony; rather, if a student has addressed testimony they should be awarded the 5 points, 0 if not addressed.