



**Clearfield Alliance Christian School**  
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August 1, 2024

Dear Parent Volunteer,

The Clearfield Alliance Christian School supports the participation of parents and guardians as volunteers to enhance its programs. In order to ensure the safety of all students and staff, CACS requires that all volunteers maintain current PA Child Abuse and PA Criminal Background Checks. Volunteer roles include volunteer coaches, field trip chaperones, and helpers for PTO events and other special activities held during the school day throughout the school year. If you desire to volunteer at CACS this school year, please obtain your clearances and submit them to the office as soon as possible. Obtaining both clearances is free for volunteers, and clearances are deemed current for 5 years from issue date.

**If you do not have up-to-date clearances, please obtain your Background Clearances by visiting [www.keepkidssafe.pa.gov](http://www.keepkidssafe.pa.gov)**

- Click the blue button labeled “Clearances” on the bottom of the page.
- Click on the Pennsylvania Child Abuse History Clearance. Instructions are listed for applying online. You also have the option of printing out the form and submitting it via postal mail.
- Click on Pennsylvania State Police Criminal Record Check. Again, you have the option to apply online or print the form and submit it via postal mail.

These are the only two clearances required for CACS Volunteers. Once you have both clearances, please return a copy to the CACS office. We will keep them on file for 5 years from issue date.

If you do not have internet access or access to a printer and desire to volunteer, please contact the office at 765-0216.

**Clearances needed: Criminal Record Check and Child Abuse**

Sincerely,

Mrs. Manno, CACS Administrator