

THREE RIVERS MONTESSORI CHARTER SCHOOL

Regular Board Meeting Agenda

Tuesday, October 19, 2021 at 7:00 p.m.

Zoom Meeting - Due to COVID

<https://us02web.zoom.us/j/85250747687?pwd=ZDBCK1dYd3NMa1VjSVhLSGINYm9HQOT09>

Meeting ID: 852 5074 7687

Passcode: k2CJdy

One tap mobile

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 852 5074 7687

Phone Passcode: 750431

Find your local number: <https://us02web.zoom.us/u/kdHMgZcn5b>

Sent to OW - 10/14/2021 | Placed on Website - 10/14/2021

I. CALL TO ORDER by Chairperson: Meeting called to order by Chris Castagneri at 7:01 pm.

II. ROLL CALL AND DECLARATIONS OF CONFLICT OF INTEREST

1. Board Members Present: Hannah Scholten, Chris Castagneri, Kathryn Smith, Lindsay Tilley, Troy Hanson Amanda Johnston, and Jaclyn Jones
2. Board Members Absent:
3. Other Attendees: Jonna Duke, Rose Bringus, Whitney Hanson, Joe Alper

III. REVIEW OF TRM MISSION & VISION STATEMENTS

Mission: Empowering students to reach their full potential through authentic Montessori learning.

Vision: Academic Excellence * Community Engagement * Environmental Stewardship

IV. APPROVAL OF MEETING AGENDA

Motion to approve meeting agenda made by Hannah. Seconded by Lindsay. Unanimous approval (Lindsay, Jacklyn, Chris, and Hannah)

V. CONSENT AGENDA

1. **ACTION ITEMS:** Approved items included on board meeting minutes.
 - a. APPROVAL OF TRM Regular Board Meeting Minutes 9/21/21
 - b. APPROVAL OF TRM Special Board Meeting Minutes 9/29/21
 - c. APPROVAL OF TRM Special Board Meeting Minutes 10/11/21

VI. INFORMATION ITEMS

1. Approve Resignation
 1. **ACTION ITEM:** Approve Resignation Jacklyn Jones from TRM board Motion to approve resignation of Jacklyn Jones from the TRM board made by Amanda. Seconded by Hannah. Unanimous Approval (Lindsay, Jacklyn, Chris, Amanda, and Hannah)
2. Approval
 1. **ACTION ITEM:** Approve Jaime Miller as School Secretary Motion to approve Jamie Miller as the TRM school secretary made by Hannah. Seconded by Amanda. Unanimous Approval (Lindsay, Chris, Amanda, and Hannah)

3. Approval
 1. **ACTION ITEM:** Approval of final draft of the WBWF Report Will need to be approved before the end of the month. Must be posted on the school website by November 1.
4. Enrollment Update Currently at 163 with two more students starting November first and more applications sent out to interested families.
5. Building Update Concrete for the steps has been poured and the dirt pile is going to be removed. Rose will be meeting with the project manager this week to determine last steps and official step completion date.
6. Playground Update Rose will be meeting with the playground building coordinator to determine next steps. Looking to still have the playground in by the middle of November.

VII. REPORTS

1. Finance Committee
 - a. September Month End Financials Expenditures are lower than projected for the previous month. CSP funds can be used till September of 2022. The state still has a ten percent holdback for the next school year (about \$42,000). We have received our hold back from last year. Audit report is needed to be sent in, but all other deadlines have been met.
 - b. **ACTION ITEM:** Approve Prior Month Expenditures Motion to accept the prior month's expenditures made by Amanda. Seconded by Hannah. Unanimous Approval (Lindsay, Chris, Amanda, and Hannah)
 - c. **ACTION ITEM:** Accept Prior Month Financial Report Motion to accept the prior month's financial report made by Amanda. Seconded by Hannah. Unanimous Approval (Lindsay, Chris, Amanda, and Hannah)
 - d. Budget Discussion
2. Academic Excellence Committee
 - a. **ACTION ITEM:** Approve Committee Members Moved to another board meeting time.

VIII. PUBLIC COMMENTS

No requests at the time of agenda posting.

IX. DISCUSSION ITEMS

1. Executive Director Interim and Hiring Process Currently looking to hire an interim director within the next month. Hiring committee has been working on how to meet the needs of the school with the current staff until the interim director is hired. Permanent Director search will begin in January with a job posting at the beginning of spring. Special meeting needed for next week. Lindsay needed to be removed so as to not cause a quorum of board members meeting outside of held board meetings.
 - a. **ACTION ITEM:** Approve Interim Director, Hiring Process & Documents Motion to approve the posting of the interim director job made by Hannah. Seconded Amanda. Unanimous Approval (Lindsay, Chris, Amanda, and Hannah)
2. Osprey Wilds Letter: Remote learning situation (failure to educate) Letter stating
 - a. Response Rose has drafted the letter to send to Osprey Wilds saying the Debbie Hutton will provide distance learning options with Michele being the licenced teacher.
3. School Board Official Election Amanda and Chris offered to be on the board
 - a. **ACTION ITEM:** Designate Committee Motion made to establish the designate committee with Chris and Amanda as board members made by Hannah. Seconded by Amanda. Unanimous Approval (Lindsay, Chris, Amanda, and Hannah)
 - b. **ACTION ITEM:** Set Date Item tabled
4. Board Training Opportunities Board members encouraged to go to trainings as much as

possible.

XI. REVIEW OF NEXT MEETING DATE

1. Date, Time, Location of Next Regular Board Meeting - November 16th, 2021 7:00 p.m.
Virtual Due to Covid
2. Agenda Items Request or Send to Board Chair

XII. ADJOURNMENT

Motion to adjourn made by Hannah. Seconded by Lindsay. Unanimous Approval (Lindsay, Chris, Amanda, and Hannah)

Board Approved: November 16th Board Meeting: Motion to approve the October 19th board meeting minutes made by Hannah. Seconded by Lindsay. Unanimous Approval (Hannah, Troy, Lindsay, Chris, and Amanda)