

# THREE RIVERS MONTESSORI CHARTER SCHOOL

## Special Board Meeting Agenda

Monday, November 2, 2020 at 4:00 p.m.

Zoom Meeting- Due to Covid

<https://us02web.zoom.us/j/85250747687?pwd=ZDBCK1dYd3NMa1VjSVhLSGINY>

[m9HQT09](https://us02web.zoom.us/j/85250747687?pwd=ZDBCK1dYd3NMa1VjSVhLSGINY) Meeting ID: 852 5074 7687

Passcode: k2CJdy

One tap mobile

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Phone Passcode: 750431

Find your local number: <https://us02web.zoom.us/u/kdHMgZcn5b>

Sent to OW - 10/30/2020

Placed on Website - 10/30/2020

### I. CALL TO ORDER by Chairperson: Chris Castagneri at 4:03pm

### II. ROLL CALL

- a. Board members present: Lisa Anderson, Chris Castagneri, Troy Hanson, and Hannah Scholten
- b. Board members absent: None
- c. Other attendees: Rose Bringus, Jonna Duke, and Jaclyn Jones

### III. REVIEW OF TRM MISSION & VISION STATEMENTS

#### **Mission:**

“Empowering students to reach their full potential through authentic Montessori learning”

#### **Vision:**

Academic Excellence \* Community Engagement \* Environmental Stewardship

### IV. APPROVAL OF MEETING AGENDA:

Troy Move to approve, Hannah 2nd in favor: Lisa, Troy, Chris, Hannah,  
Unanimous Approval

### V. APPROVAL OF PAST MEETING MINUTES

- A. TRM Regular Board Meeting Minutes 10-20-20 Hannah moved to approve, Lisa 2nd in favor: Lisa, Troy, Chris, Hannah, Unanimous Approval

### VI. DECLARATION OF CONFLICTS

No conflicts declared by: Lisa, Troy, Chris, and Hannah

## VII. NEW BUSINESS

### A. Finance Committee--Troy

- a. Suggested removal of Leah Studaker as check signer for Three Rivers Montessori and Chris Castagneri to replace the role of check signer. Troy motioned to approve, Hannah 2nd the motion, In favor: Lisa, Troy, Chris, and Hannah (Unanimous Approval)
- b. Motion to approve Chris Castagneri as authorized signer made by Troy, Hannah 2nd the motion, In favor: Lisa, Troy, Chris, and Hannah (Unanimous Approval)
- c. Authorize signing of increased line of credit
  - i. Option to increase or line of credit at USBank in Elk River to \$150,000. Motion made to approve by Troy, Hannah 2nd the motion, In favor: Lisa, Troy, Chris, and Hannah (Unanimous Approval)

### B. Covid Planning Discussion--Rose

- a. Covid-19 Data:
  - i. *Case rates are continuing to rise. The need to switch to a hybrid or distance learning model is showing to be inevitable.*
  - ii. *Due to ISD 728 moving to hybrid learning, Vision Busing services will be not transporting our students as of the 14th of November.*
  - iii. *Suggested implementation of distance learning on Fridays starting December 4.*
- b. Case Rate/Transmission within School:
  - i. *If a child has covid and exposes the classroom students and staff, the classroom would need to quarantine.*
  - ii. *If there are three positive cases within the school over a thirty day period, the Board is suggested to have a special meeting*
  - iii. *Once the decision has been made to move to a hybrid or distance learning model, a suggested two weeks warning may be given to parents to prepare and two non-contact teacher prep days may be given.*
  - iv. *Discussion on sending out materials right away to students who will be gone due to a covid test.*
  - v. *Academic committee is recommended to meet as much as needed to discuss current numbers, distance learning models, looking at how others schools have decided when to switch to hybrid or distance learning.*
- c. Tier 1 Workers:
  - i. *Sending out a survey to see what families and students would have needs we would have to cover.*
- d. Childcare:
  - i. *Discussion on how we would cover child care and if we can.*
- e. Transportation/Fridays:
  - i. *Unknown at this time as to how transportation will be available*
  - ii. *We would need to offer busing on days that Vision would not be transporting students if we have school on Fridays. Otherwise, we would not offer school on Fridays and move to distance learning on those days.*
  - iii. *Technology is not available yet to distribute. Packets would need to be sent out in addition to digital learning*

C. Enrollment Discussion--Rose

- a. Consider a motion regarding enrollment limit: *Rose Bringus move to enrol a maximum of thirty students per classroom. Hannah's classroom is at thirty students, Meg's classroom is at thirty-one students, and Gwen's classroom is at twenty-students. Discussion about if more students should be enrolled ..... Have a discussion with Nilani on if we need to continue to accept applications if our limit is ninety students school wide or if we can decide if we would like to continue accepting applications. Board will make a decision at the next meeting regarding accepting applications to fill spots in Gwen's room.*
  - i. *Discussion on student numbers for upcoming school year. Future discussion to be made, possibly in the spring, if we should change the number of students per classroom to 30 instead of 35.*

D. Consider New Applications for Board Members--Chris

- a. Jonna Duke:
  - i. *Children are currently attending Meg's and Gwen's classroom.*
  - ii. *Chris made a motion to approve Jonna Duke as a parent member of the board effective immediately. Chris motion to approve Troy second. Unanimous approval.*
- b. Jaclyn Jones:
  - i. *Children are in Hannah and Gwen's classroom.*
  - ii. *Chris made a motion to approve Jonna Duke as a parent member of the board effective immediately. Chris motion to approve Lisa second. Unanimous approval.*

VIII. REVIEW OF NEXT MEETING AGENDA

- A. Date, Time & Location of next Regular Board Meeting - Nov. 17th, 2020, at 7:00pm Via Zoom Due to Covid-19
- B. Discussion of Agenda Items

IX. MOTION TO ADJOURN by Chairperson at  
\_5:22pm\_\_\_\_\_

Board Approved: