



# AN INVITATION TO APPLY

2018-2019 School Year

February 19, 2018

## What is Three Rivers Montessori school?

Three Rivers Montessori in Elk River, Rogers, Zimmerman, Otsego, and the surrounding Minnesota areas is an elementary school for students and parents interested in an authentic Montessori school experience.

## Join Us?

Dear Prospective families,

### What is happening?

Three Rivers Montessori intends to open its doors this Fall 2018. We are now accepting applications and welcome you to apply to our school.

### Who can apply?

For the 2018-2019 school year we will serve first, second, and third graders.

### When can you apply?

Our upcoming open enrollment period will begin February 12, 2018 and end March 16th at 4:00pm, we will accept mailed applications that are postmarked by March 16th 2018.

### Where is the school?

We are narrowing our site selection and will communicate the chosen location and offer tours once the entire process is complete.



### How do I apply?

1. Print the application (see *Application Materials* section of this letter) or download it from our website.
2. Complete the application and submit via one of the choices below.  
**Email:** [admin@threeriversmontessori.org](mailto:admin@threeriversmontessori.org)  
**Mail:** Three Rivers Montessori  
PO BOX 992  
Elk River, MN 55330
3. Review our Admissions Policy statement for details on the selection process and timeline.

## Application Materials

- [2018-2019 PDF application](#)
- [Admissions Policy Statement](#)
- [TRM website:](#)

<https://threeriversmontessori.org/>

## What Is Montessori?

Montessori is based on the philosophy of education and human development. We see the child as a motivated participant in their education, learning through self-instigated actions on the environment. Because of this belief, we emphasize hands on learning, individualized lessons, and cooperative social interactions. Our curriculum is comprised of practical life, language, and mathematics. Geography, history, science, art, music, literature, and physical

### Contact Us

Phone: (763) 350-9100

Email:  
[admin@threeriversmontessori.org](mailto:admin@threeriversmontessori.org)

Mail:  
PO BOX 992, Elk River, MN 55330

# THREE RIVERS MONTESSORI ENROLLMENT APPLICATION 2018-19 | GRADES 1-3



Office Use Date Received \_\_\_\_\_  
Status (draw/accepted) \_\_\_\_\_ Sibling/s Y N  
Wait List # \_\_\_\_\_ Enrolled \_\_\_\_\_

## Student Information

### Name

Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Age on Sept. 1st: \_\_\_\_\_ Grade Fall 2018: \_\_\_\_\_ Previous School \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Primary Parent or Guardian Name/s \_\_\_\_\_

List siblings of student who are also applying. Indicate name & grade for fall 2018

1. \_\_\_\_\_ Grade: \_\_\_\_\_

2. \_\_\_\_\_ Grade: \_\_\_\_\_

3. \_\_\_\_\_ Grade: \_\_\_\_\_

I hereby certify that I am the legal parent/guardian of the child listed on this application and that I have legal authority to give permission for my child to enroll at Three Rivers Montessori.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you would like your child to attend Three Rivers Montessori for the 2018-2019 school year, you MUST complete an application and submit it to [admin@threeriversmontessori.org](mailto:admin@threeriversmontessori.org), mail to TRM, POBOX 992, Elk River, MN 55330, by March 16th 4pm for email or postmarked by 3/16/2018 for mailed applications.

If there are more applicants than enrollment slots available, a drawing will be held on March 19<sup>th</sup>, 2018 at 6:00 PM at the Elk River Perkins- 18838 Dodge Street Northwest, Elk River 55330. The results of the drawing will determine who receives the available spots and then creates the grade-level wait lists. Any submissions received after 4:00 on March 16<sup>th</sup> or postmarked after March 16th, will be placed on the waiting list, in order of receipt, for the appropriate grade level. The drawing is open to the public.

The results of the drawing will be posted on our website [www.threeriversmontessori.org](http://www.threeriversmontessori.org) by 4:00 p.m. on March 20th.

**TRM does not discriminate on the basis of race, color, sex, economic status, age or disability.**



## 2018-2019 GENERAL STATEMENT OF POLICY FOR ADMISSIONS

It is the goal of the Three Rivers Montessori (TRM) Board of Directors to make the school accessible with opportunity for all, and to ensure quality Montessori Education. This policy addresses the terms and conditions of student admissions at TRM.

TRM shall be open to any child who is eligible under the laws of the State of Minnesota for admission to a public school. TRM shall ensure compliance with all applicable anti-discrimination laws governing public schools, including Minnesota Statute 124D.10.

### School Tours

TRM will offer tours of its facilities and programs on an individual basis for interested families when a facility is finalized. Contact us via our website for more information. [www.threeriversmontessori.org](http://www.threeriversmontessori.org).

Note: Montessori philosophy believes in providing children a significant “normalization period” the first many weeks, sometimes months, of every school year. Thus, with the exception of the teacher(s), adult presence is very limited in the classroom environments. To support the importance of the normalization process, school tours are not available until December 1 of each school year.

### Admission Requirement & Enrollment Procedures

TRM intends to open Fall of 2018 serving first, second, and third grade students.

Every child must be age 6 by September 1st of the current school year to enter First Grade. Every child must be age 7 by September 1st of the current school year to enter Second Grade. Every child must be age 8 by September 1st of the current school year to enter Third Grade. The classroom or program level enrollment sizes may only be changed under special circumstances and at the discretion of the School Director and teaching level team.

NOTE: Applications for the 2018-19 school years may be submitted between February 19th and March 16th, 2018. Any electronic submissions received after 4:00 pm March 16<sup>th</sup>, or post marked after March 16<sup>th</sup>, will be placed on the waiting list, in order of receipt, for the appropriate grade level.

If the number of applications exceeds the number of openings, then students shall be accepted by lottery.

NOTE: Should a drawing for enrollment be necessary for the 2018-2019 school year, a random drawing will be held on March 19<sup>th</sup> during the regularly scheduled Board meeting at 6pm, Elk River Perkins: 18838 Dodge St NW, Elk River, MN, 55330

A drawing shall be held for each grade level if the number of applicants exceeds the positions available.

NOTE: The results of the drawing will be posted to the TRM website by Tuesday March 20th, 4:00pm.

Preference for enrollment shall be given to a sibling of an enrolled pupil, to a foster child of that student’s parents, and a staff member’s child before accepting students by the drawing.

Waiting lists are created in the order they are drawn. After conclusion of the drawing, TRM shall add to the waiting lists on a first-come first-serve basis. These waiting lists are used to fill subsequent openings.

When an opening occurs during the school year, the Director will consider all preferences as stated above as well as the grade level makeup of the classroom with the opening when determining which grade waiting list to use in filling the opening.

To read these procedures in their entirety, please see the Application and Enrollment Procedures Policy [www.threeriversmontessori.org](http://www.threeriversmontessori.org).

**Three Rivers Montessori Charter School Program welcomes students of any race, color, creed, religion, national or ethnic origin, disability, status with regard to public assistance, sex, and sexual orientation.**