

# THREE RIVERS MONTESSORI CHARTER SCHOOL

## Emergency Board Meeting Agenda

Thursday March 25th, 2021 at 5:30 p.m.

Zoom Meeting - Due to COVID

<https://us02web.zoom.us/j/85250747687?pwd=ZDBCK1dYd3NMa1VjSVhLSGINYm9HQOT09>

Meeting ID: 852 5074 7687

Passcode: k2CJdy

One tap mobile

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 852 5074 7687

Phone Passcode: 750431

Find your local number: <https://us02web.zoom.us/u/kdHMgZcn5b>

Sent to OW - 3/24/2021 | Placed on Website - 3/24/2021

**I. CALL TO ORDER** by Chairperson: Chris Castagneri at 5:34 pm

## **II. ROLL CALL AND DECLARATIONS OF CONFLICT OF INTEREST**

- a. Board members present: **Chris Castagneri, Jenna Duke, Lisa Andrican, and Jaclyn Jones**
- b. Board members absent: **Hannah Scholten, Troy Hanson**
- c. Staff & Other attendees: **Shawn Elde, Roser Bringus,**

## **III. REVIEW OF TRM MISSION & VISION STATEMENTS**

**Mission:** Empowering students to reach their full potential through authentic Montessori learning.

**Vision:** Academic Excellence \* Community Engagement \* Environmental Stewardship

**IV. APPROVAL OF MEETING AGENDA** Motion to approve agenda made by Jenna, seconded by Jacklyn. Unanimous approval (Chris, Jacklyn, Jenna, and Lisa)

## **V. CONSENT AGENDA**

### **V. Action Items**

1. Building Expansion Update
  - a. Verbal agreement from the remaining tenant to vacate the building. Expected to have in writing by tomorrow morning 03/26/2021. Possibly vacate by May 31, 2021. Requires that we submit a Conditional Use permit by next Monday, March 29, 2021 in order for it to be processed and approved by May 17, 2021.
  - b. The finance committee has determined that enrollment levels will support the building expansion.
2. Consider approval of Expense: **Rehder & Associates** – Civil Engineering Services to produce concept site layouts and city submittal materials. Cost: \$6,100
  - a. Motion to approve made by Jenna, seconded by Lisa. Unanimous approval (lisa, jonna, jacklyn, chris)
3. Consider Approval of Expense: **DSGW Architecture** – Programming and schematic design services and preparation of all materials required for conditional use permitting. Cost: \$6,000
  - a. **Jacklyn made a motion to approve. Seconded by Lisa.** Unanimous approval (lisa, jonna, jacklyn, chris)

- b.
- 4. Consider Approval of Expense: **City of Elk River** – CUP Application Fee. **Cost: \$1,275**
  - a. Motion to approve by Lisa. Seconded by Jacklyn. Unanimous approval (lisa, jonna, jacklyn, chris)

## **VI. Adjournment**

Jonna made a motion to adjourn the meeting. Jacklyn seconded. Unanimous approval (lisa, jonna, jacklyn, chris) 5:49 pm

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Board Approved: