

THREE RIVERS MONTESSORI CHARTER SCHOOL

Regular Board Meeting Agenda

Tuesday, February 18, 2025 at 6:00 p.m.

Meeting held at Three Rivers Montessori: 17267 Yale St NW, Elk River MN 55330;

Sent to OW - 2/13/2025 | Placed on Website – 2/13/2025

Approved on:

I. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call and Declaration of Conflict of Interest
 - a. Board Members Present + Declarations:
 - b. Board Members Absent:
 - c. Other Attendees:
- C. Review of TRM Mission and Vision Statements

Mission: Empowering students to reach their full potential through Montessori learning.

Vision: Academic Excellence * Community Engagement * Environmental Stewardship

D. APPROVAL OF MEETING AGENDA

II. PUBLIC COMMENTS

The School Board welcomes input from community members. Those who are interested in addressing the School Board at a future meeting can contact the Executive Director. This formal process is intended for items requiring greater scrutiny and discussion from board members. Advance notice is required to allow for administrative staff to gather necessary supporting documents and information and to allow for adequate notice to board members and the general public of items that will be brought before the board for discussion.

III. GENERAL REPORTS

- A. Finance Report
 - a. Monthly Financials
 - i. Report attached
- B. Executive Director Report
 - a. Monthly Report Attached
 - i. Executive Director Goals/Update
 - ii. Enrollment and Lottery - Sarah Roell
 - iii. Marketing - Chris Castagneri
 - iv. Salaries and Benefits - Brooke Blomker
 - v. Environmental Update - Lydia Skadberg

IV. GOVERNANCE

- A. Policies: The School Board will be asked to review as a first reading the following policies as part of the annual review cycle.
 - a. 203 Board Self Reflection Policy - First Reading
 - b. 301 School Director Performance Evaluation - First Reading
 - c. 405 Title IX First Reading - New Policy replacing Harassment and Violence Policy 405
 - d. 602 Selection and Review of Library and Instructional Materials - First Reading
 - e. 804 Visitor Policy - First Reading
- B. Policies: The School board will be asked to approve these policies:
 - a. 102 Application, Enrollment, and Lottery Policy
 - b. 510 Student Promotion and Retention Policy
 - c. 513 Student Cell Phone and Electronic Device Policy
- C. Bylaws: The School board will be asked to review the Bylaws as a first reading

V. Action Items

- A. Approve TRM Regular Board Meeting Minutes 1/21/2025
- B. Approve Prior Month Financial Report (included)
- C. Approve Prior Month Expenditures
- D. Approve Updates to WBWF
- E. Approval of donations
 - a. Children's Books and Gift of Time – Andrea Zander

VI. INFORMATION

- A. Upcoming Dates of Importance:
 - a. Feb 27, 2025 Parent Involvement Meeting
 - b. Mar 7, 2025 Teacher Workshop - Grading
 - c. Mar 13, 2025 Evening Conferences (2-7)
 - d. Mar 14, 2025 Daytime Conferences
 - e. March 17 through 21st Spring Break
 - f. March 25, 2025 School Board Meeting

VII. REVIEW OF NEXT MEETING DATE

- 1. Date, Time, Location of Next Regular Board Meeting - Tuesday, March 25, 2025 at **6:00 p.m.** Location: At Three Rivers Montessori
- 2. Agenda Items Request or Send to Board Chair, Jenny Hepokoski

VIII. ADJOURNMENT

Meeting ended at: