

# THREE RIVERS MONTESSORI CHARTER SCHOOL

## Regular Board Meeting Minutes

Tuesday June 15, 2021 at 7:00 p.m.

Zoom Meeting - Due to COVID

<https://us02web.zoom.us/j/85250747687?pwd=ZDBCK1dYd3NMa1VjSVhLSGlnYm9HQQT09>

Meeting ID: 852 5074 7687

Passcode: k2CJdy

One tap mobile

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 852 5074 7687

Phone Passcode: 750431

Find your local number: <https://us02web.zoom.us/u/kdHMgZcn5b>

Sent to OW - 6/10/2021 | Placed on Website - 6/10/2021

**I. CALL TO ORDER** by Chairperson: \_\_\_Chris Castagneri\_\_\_ at \_\_\_7:02 pm\_\_\_

## **II. ROLL CALL AND DECLARATIONS OF CONFLICT OF INTEREST**

- a. Board Members Present: Hannah Scholten, Jonna Duke, Chris Castagneri, Troy Hanson, and Jaclyn Jones
- b. Board Members Absent:
- c. Other Attendees: Rose Brings, Kathryn Smith and Joe Aliperto

## **III. REVIEW OF TRM MISSION & VISION STATEMENTS**

**Mission:** Empowering students to reach their full potential through authentic Montessori learning.

**Vision:** Academic Excellence \* Community Engagement \* Environmental Stewardship

**IV. APPROVAL OF MEETING AGENDA** Motion to approve agenda made by Hannah, seconded by Jonna. Unanimous approval (Troy, Jacklyn, Jonna, Chris, and Hannah)

## **V. CONSENT AGENDA**

- 1. APPROVAL OF TRM Regular Board Meeting Minutes 5/18/21
- 2. APPROVAL OF TRM Special Board Meeting Minutes 5/24/21

## **VI. INFORMATION ITEMS**

- 1. Enrollment Update for 2021-2022 Currently have full class registration for all grades except kindergarten and sixth grade. 75% percent of families currently have submitted packets.
- 2. Summer Camp Update Only available for enrolled (or previously enrolled) students. 30 spots available. 24 seats are currently filled.
- 3. Accountability Dashboard Document created with each section, goal, primary person (persons), and date to reach goal by.

## **VII. REPORTS**

- 1. Finance Committee
  - a. May Month End Financials State currently has a 10% hold back of \$86,000 and 62% percent of our revenue currently received due to CSP grant pay out timing.
- 2. Academic Excellence Committee

- a. Environmental literacy plan Data being analyzed and will be presented at the next board meeting. Environmental education fair was a big success!

### **VIII. Public Comments**

### **IX. Discussion Items**

1. Building Construction/Expansion Update Building basement is under construction. Walls currently being put up.
2. Osprey Site Review Report Positive feedback given about all the growth so far. Needing to develop the amount of training given to staff members on the Montessori method. Working to create a school culture.
3. Executive Director Contract and Review Adjustment made to paid holidays to include summer days, and designated board members to conduct a review each year.

### **X. Action Items**

1. Approve Prior Month Expenditures Motion to approve month's expenditures made by Troy, seconded by Jonna. Unanimous approval (Troy, Jacklyn, Jonna, Chris, and Hannah)
2. Accept Prior Month Financial Report Motion to approve financial report made by Jonna, seconded by Hannah. Unanimous approval (Troy, Jacklyn, Jonna, Chris, and Hannah)
3. Predevelopment & New Building Expense Authorizations
4. Consider New Board Member Kathryn Smith Motion to approve Kathryn Smith made by Hannah, seconded by Troy. Unanimous approval (Troy, Jacklyn, Jonna, Chris, and Hannah)
5. Consider Resignation of Board Member Jonna Duke Motion to approve the resignation of Jonna Duke as a TRM board member made by Jonna, seconded by Jacklyn. Unanimous approval (Troy, Jacklyn, Jonna, Chris, and Hannah)
6. Consider Director Employment Agreement Motion to approve made by Hannah, seconded by Troy. Unanimous approval (Troy, Jacklyn, Chris, and Hannah)

### **XI. REVIEW OF NEXT MEETING AGENDA**

1. Date, Time, Location of Next Regular Board Meeting - July 20th, 2021 7:00 p.m.
2. Discussion of Agenda Items Consideration of an addition committee for recruiting board members.

**XII. Adjournment** Motion to adjourn made by Hannah, seconded by Troy. Unanimous approval (Troy, Jacklyn, Chris, and Hannah)

Board Approved: Motion to approve meeting minutes made by Hannah on July 20, 2021, seconded by Troy. Unanimous approval (Troy, Jacklyn, Jonna, Chris, Kat, and Hannah)