**THREE RIVERS MONTESSORI CHARTER SCHOOL**

Development/Parent Fundraising Committee

Tuesday, August 9, 2022 6:00PM

17267 Yale Street Northwest, Elk River, Minnesota 55330

1. **CALL TO ORDER:** Chris called the meeting order
2. **ROLL CALL**
	1. Board Members Present: Chris Castagneri and Angie Johnson
	2. Parent Committee Members Present: Jen Stowe
	3. Other Attendees: Antonio Kuklok
	4. Absent: Jonna Duke
3. **REVIEW OF TRM MISSION & VISION STATEMENTS**

Mission: Empowering students to reach their full potential through authentic Montessori learning.

Vision: Academic Excellence \* Community Engagement \* Environmental Stewardship

1. **MEETING AGENDA**
	1. Future of Development/Parent Committee
	2. Framework for supporting the main Board
	3. Open House August 31
	4. Meeting date/time and roles moving forward
2. **PUBLIC COMMENTS**
	1. None
3. **INFORMATION ITEMS**
	1. Future of Development/Parent Committee
		1. Parent committee will fold into the Development subcommittee of the Board.
		2. ACTION ITEM: Chris to follow-up with other Board members if anyone else is interested in being on the Development committee
		3. Finalize Committee Mission/Vision Statement
	2. Framework for supporting the main Board
		1. Antonio/Chris provided guidance on a yearly framework for how the committee should function
			1. Support the staff and students of TRM
			2. Support financial goals/project (i.e., playground/library)
			3. Support larger community
		2. Decide on fundraising goals – TBD
			1. If anyone can find fundraising goal/actual raised history, that would be helpful
		3. Decide which fundraisers – need to finalize
			1. 2 book fairs to coincide with fall and spring conferences
			2. Pizza Ranch night (or another restaurant), pending Nov 7
			3. Color Run in May 2023
		4. Decide which school projects to fund - TBD
		5. Present to Board
			1. ACTION ITEM: Chris to add topic to September 20th meeting agenda
4. **DISCUSSION ITEMS**
	1. Open House August 31
		1. Development/Parent Committee Table at the Open House kick-off to the school year
			1. ACTION ITEM: Invite parents to join the committee!
				1. ACTION ITEM: Add new members to committee meeting invite/communications
			2. ACTION ITEM: Jenn to reach out to families to bring favorite lawn games
		2. TRM Merchandise Orders
			1. ACTION ITEM: Jen to reach out to families to bring cash/check for orders at the Open House
			2. ACTION ITEM: Jen to finalize choosing a vendor and get sample sizes to have at Open House
			3. ACTION ITEM: Choose 1 color for kid sized t-shirts
			4. ACTION ITEM: Choose multiple options for staff/parents
	2. Roles moving forward
		1. Angie will be the Development Committee Chair
		2. Jen will be the Parent Fundraising Lead
5. **REVIEW OF NEXT MEETING DATE**
	1. Meeting date/time
		1. ACTION ITEM: Jen/Angie to look at schedules and finalize meeting date/time moving forward
	2. Antonio invited Angie and Jen back to TRM to engage with teachers on ways to support them.
		1. Monday, August 29, 2022, 2pm-2:30pm
6. **MEETING ADJOURNED**