

THREE RIVERS MONTESSORI CHARTER SCHOOL

Regular Board Meeting Agenda

Tuesday, November, 19, 2024 at 6:00 p.m.

Meeting held at Three Rivers Montessori: 17267 Yale St NW, Elk River MN 55330;

Sent to OW - 11/14/2024 | Placed on Website – 11/14/2024

Approved on: 11/14/2024

I. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call and Declaration of Conflict of Interest
 - a. Board Members Present + Declarations: Brooke Blomker, Lydia Skadberg, Patrick Locken, Jan Creed, Tim Eilrich, Jenny Hepokoski - 6:03 PM
 - b. Board Members Absent: Nikki Patterson
 - c. Other Attendees: Paula Henry Ex-Officio, Chris Castagneri, Sarah Roell
- C. Review of TRM Mission and Vision Statements

Mission: Empowering students to reach their full potential through authentic Montessori learning.

Vision: Academic Excellence * Community Engagement * Environmental Stewardship

D. APPROVAL OF MEETING AGENDA

- a. Voting
 - i. Motioned - Lydia Skadberg
 - ii. Seconded - Tim Eilrich
 - iii. Opposed - none
 - iv. Motion Passed

II. PUBLIC COMMENTS

III. GENERAL REPORTS

- A. Finance Report
 - a. Monthly Financials
 - i. Line of credit has been paid off, but is renewed and available if needed
 - ii. Cash balance as of Oct 31 - \$132,763
 - iii. Applied for \$35,000 in grant funding to support technology needs and library needs
- B. Executive Director Report
 - a. Monthly Report
 - i. Executive Director Goals Update
 - 1. Teaching & Learning Goals
 - a. MTSS and Data
 - i. MTSS is underway and going very well. Meeting with teams and reviewing data to see how programming and materials can be supported.
 - b. Looking ahead for more Montessori training
 - i. Staff getting more training and experience in Montessori.

- ii. Media center schedule being implemented to give teachers prep time and allow additional support for students who need additional support.
 - iii. AmeriCorps supporting student interventions within the school.
 - iv. Parent volunteers reading.
- 2. Other Information:
 - a. Enrollment
 - i. Current ADM of 117
 - b. Staffing
 - i. Re-arranged office responsibilities; new training provided to support shift in job duties.
 - c. Bank of Elk River
 - i. Line of credit has been paid and renewed/open if needed.
 - d. Osprey Wilds School Board Observation
 - i. Feedback from Osprey Wilds was positive.
- 3. Discussion on Preschool for 2025-2026
 - a. Recommendation to not offer preschool next year; focus on building up K-1.
 - b. Currently 8 preschool students enrolled.
- 4. Discussion on "Authentic" - Chris Castagneri Input
 - a. Challenges getting teachers trained who are also licensed, challenges with all of the Department of Education requirements.
 - b. The word "authentic" can mean different things to different people.
- ii. Presentation to Spectrum and TRM Programing for 2025-2026
 - 1. Partnership with Spectrum put on hold; we cannot merge or lease from Spectrum for two more years.

IV. GOVERNANCE

- A. Policies: The School Board will be asked to review as a first reading the following policies as part of the annual review cycle.
 - a. None
- B. Policies: The School board will be asked to approve these policies:
 - a. 211 Public Participation in School Board Meetings
 - i. Voting
 - 1. Motioned - Brooke Blomker
 - 2. Seconded - Tim Eilrich
 - 3. Opposed - None
 - 4. Motion carried
 - b. 212 Board Data and Privacy Policy
 - i. Voting
 - 1. Motioned - Brooke Blomker
 - 2. Seconded - Tim Eilrich
 - 3. Opposed - None
 - 4. Motion carried
 - c. 213 Open and Closed Meetings
 - i. Voting
 - 1. Motioned - Brooke Blomker
 - 2. Seconded - Tim Eilrich
 - 3. Opposed - None
 - 4. Motion carried
 - d. 214 School Board Meeting Minutes

- i. Voting
 - 1. Motioned - Brooke Blomker
 - 2. Seconded - Tim Eilrich
 - 3. Opposed - None
 - 4. Motion carried
- e. 407 Nepotism Policy update
 - i. Voting
 - 1. Motioned - Brooke Blomker
 - 2. Seconded - Tim Eilrich
 - 3. Opposed - None
 - 4. Motion carried
- f. 502 Student Discipline and Behavior Policy
 - i. Voting
 - 1. Motioned - Brooke Blomker
 - 2. Seconded - Tim Eilrich
 - 3. Opposed - None
 - 4. Motion carried
- g. Delete prior 501 Behavior Policy
 - i. Voting
 - 1. Motioned - Brooke Blomker
 - 2. Seconded - Tim Eilrich
 - 3. Opposed - None
 - 4. Motion carried
- h. 511 Bullying Prohibition
 - i. Voting
 - 1. Motioned - Brooke Blomker
 - 2. Seconded - Tim Eilrich
 - 3. Opposed - None
 - 4. Motion carried

V. Action Items

- A. Approve TRM Regular Board Meeting Minutes 10/22/2024
 - i. Voting
 - a. Motioned - Brooke Blomker
 - b. Seconded - Lydia Skadberg
 - c. Opposed - None
 - d. Motion carried
- B. Approve Prior Month Financial Report
 - i. Voting
 - a. Motioned - Tim Eilrich
 - b. Seconded - Patrick Locken
 - c. Opposed - None
 - d. Motion carried
- C. Approve Prior Month Expenditures
 - i. Voting
 - a. Motioned - Tim Eilrich
 - b. Seconded - Lydia Skadberg
 - c. Opposed - None
 - d. Motion carried
- D. Approve the 2023-2024 Audit
 - i. Voting
 - a. Motioned - Tim Eilrich
 - b. Seconded - Patrick Locken
 - c. Opposed - None
 - d. Motion carried
- E. Approve removing "Authentic" from our TRM name

- i. Voting
 - a. Motioned - Jan Creed
 - b. Seconded - Tim Eilrich
 - c. Opposed - None
 - d. Motion carried
- F. Approve not renewing the preschool program beginning in Fall of 2025
 - a. Voting
 - i. Motioned to table this until next meeting - Brooke Blomker
 - ii. Seconded - Tim Eilrich
 - iii. Opposed - None
 - iv. Motion carried
 - b. Action items
 - i. Brooke requesting additional information from Paula ahead of next meeting
 - ii. Paula getting additional information from Osprey Wilds
- G. Approval of donations
 - a. Books and Materials for Teacher Use - Anonymous
 - i. Voting
 - i. Motioned - Tim Eilrich
 - ii. Seconded - Patrick Locken
 - iii. Opposed - None
 - iv. Motion carried

VI. INFORMATION

- A. Upcoming Dates of Importance:
 - a. November 28th and 29th 2024 Thanksgiving Break
 - b. December 6th - Teacher Workshop

VII. REVIEW OF NEXT MEETING DATE

1. Date, Time, Location of Next Regular Board Meeting - Tuesday, December 17th, 2024 **6:00 p.m.** Location: At Three Rivers Montessori
2. Agenda Items Request or Send to Board Chair, Jenny Hepokoski

VIII. ADJOURNMENT

- i. Voting
 - a. Motioned - Tim Eilrich
 - b. Seconded - Brooke Blomker
 - c. Opposed - None
 - d. Meeting adjourned

Meeting ended at: 7:45 PM