



THREE RIVERS MONTESSORI SCHOOL

Lottery Process

An enrollment application must be submitted during the window provided on the application for a student to be eligible to participate in the lottery.

During the lottery process, drawings will be conducted for each grade level should the number of applications exceed the number of openings.

At the completion of the lottery, the parents or guardians of students entered into the lottery will be informed of the results by mail, email and on the TRM website. A letter of congratulations will accompany the information provided to accepted students.

Each student entered into the lottery will have a number. The letter including the results will also list the numbers for accepted students and the order of the students on the waitlist by number as well.

Waitlist spaces are determined by the order in which a child's name is drawn in the lottery.

After the lottery, students are added to the waiting list on a first-come-first-serve basis. Classroom openings will then be filled in the order of the waiting list.

When the lottery is complete, students that meet the requirements for enrollment "preference" as outlined above, will be included in a "preference section" of the appropriate waiting list for their grade. If a student is included in the preference section, but loses their status before officially enrolling, that student will be placed in the non-preference section of the waiting list for his or her grade.

At TRM, the classroom or program level enrollment sizes may only be changed under special circumstances and at the discretion of the School Director and classroom teachers of that level.

If an opening should occur during the school year, the Director will first consider preferences for enrollment as outlined, in addition to the composition of the classrooms. Then, the appropriate waitlist will be used to fill the opening.